

## Elkesley Parish Council

I hereby give you notice of a Meeting of the Elkesley Parish Council to be held on Tuesday 17<sup>th</sup> January 2023 at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 9th January 2023

*W Davies*

Clerk to the Parish Council

### AGENDA

- 1) To receive apologies and reasons for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To receive the Chair's report
- 4) To suspend the meeting to hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 20<sup>th</sup> December 2022
- 7) To approve payments and finance reports as of 31<sup>st</sup> December 2022
- 8) To consider costs and options of an alternative Christmas tree
- 9) To consider the updated draft 2023-24 budget
- 10) To consider the 2023-24 precept
- 11) To consider any planning applications as listed or planning correspondence
- 12) To receive reports and consideration of any expenses on the following:
  - a. Sports field & play area plus BMX safety inspections
  - b. Cemetery
  - c. Defibrillator inspections
- 13) To receive highways and service faults plus:
- 14) To receive items for information only
- 15) Time and date of the next Parish Council meeting

#### **Payments for approval**

Wages £635.00 (SO) January

Elkesley Memorial Hall – Room hire £25.00 & Post Office contribution £TBA

R May – reimbursement of purchase of 2 s/h benches £60.00

Bawtry Forest – Under payment of Christmas tree £9.00

#### **Planning applications for consideration:**

None to date.

Minutes of the meeting held 17<sup>th</sup> January 2023

Signed: *J Skelton*

Date: *21<sup>st</sup> February*

*2023*

Minutes of the Elkesley Parish Council held on Tuesday 17<sup>th</sup> January 2023 at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley

**Present:** Cllr Skelton (Chair), Cllr Savill, Cllr Stronach and Cllr O'Brien  
**Others:** Mrs Davies (Clerk), District Cllr Kevin Dukes and members of the public

**2890/23 To receive apologies and reasons for absence**

Apologies and reason received from Cllr May.

Cllr Stronach proposed to accept the apologies and reason; this was seconded by Cllr Savill and resolved by the Council – 4 votes.

**2891/23 To receive and record declaration of interests from Members in any item on the agenda**

No declaration of interests received.

**2892/23 To receive the Chair's report**

The Chair gave his monthly report and reported that PC Garth Mitchell is back working in his rural policing role.

The residents were thanked for coming to the meetings and giving their input; the Councillors for the time they volunteer to do the roles they carry out and Clerk for the work that does on in the background.

**2893/23 To suspend the meeting to hold a 10 minute public session**

A Memorial Hall representative said the committee are looking to run a joint event for the Coronation. An open meeting is arranged for next Wednesday for residents to attend and to say what they would like for the event. Volunteers will also be required to help.

**2894/23 To receive reports from the District & County Councillors**

District Cllr Kevin Dukes informed the Council that he is retiring from his District Councillor role in May. The Council thanked him for all his help and wished him all the very best - he will be missed.

Cllr Dukes reported that a resident has contacted him regarding the Quad bike issues in the woods; he will be meeting with her to look at the site to see if it is anything he can help with. The wood is a County, police and Forestry Commission issue. Please contact the police if anyone sees the quad bikes in the wood – the more reporting that happens the more of a chance of it showing as a hot spot for the police to attend. The Environment Agency has been working with the Bassetlaw Flood team in the area and there is a large range of actions that are being put in place to elevate the flooding areas.

The consultation process on the Local Plan has finish and now will be reviewing when they have already done and then around the end of the month look at doing their final draft and then release a decision end of February/beginning of March.

**2895/23 To approve the minutes of the meeting held 20<sup>th</sup> December 2022**

Cllr Savill proposed to accept the minutes of the meeting held on 20<sup>th</sup> December 2022 as a true record; this was seconded by Cllr Stronach and resolved by the Council – 4 votes.

**2896/23 To approve payments and finance reports as of 31<sup>st</sup> December 2022**

Minutes of the meeting held 17<sup>th</sup> January 2023

Signed: *J Skelton*

Date: *21<sup>st</sup> February*

*2023*

The Clerk previously circulated copies of the finances as of 31<sup>st</sup> December 2022, copy of the bank statements and budget figures for the Council to consider.

Cllr Stronach proposed to approve the payments and finances as above; this was seconded by Cllr Savill and resolved by the Council – 4 votes.

- a. Wages £635.00 (SO)
- b. Cheque 2243 - Void
- c. W Davies – reimbursement of additional underpaid amount paid to Bawtry Forest Christmas Trees of £9.00 (£2244)
- d. R May reimbursement of purchase of 2 second hand benches £65.00 – (2245) (This was cancelled at a later date.)
- e. Elkesley Memorial Hall – Room hire £25.00 & Post Office contribution £17.50= £42.50 (2246)

**2897/23**

**To consider costs and options of an alternative Christmas tree**

Following on from the previous meeting; the Chair circulated a photo of an alternative Christmas tree which is 6mtr tall, with 1200 lights, and will be erected via poles. The tree is currently discounted by around £100; therefore the Chair proposed to purchase it now and save some money.

Cllr Stronach will remove the Christmas lights off the current tree and remove the fencing once a date is fixed to take the tree down.

Cllr O'Brien purposed to purchase the tree; this was seconded by Cllr Stronach and resolved by the Council – 4 votes.

**2898/23**

**To consider the updated draft 2023-24 budget**

The Clerk circulated copies of the updated draft budget and a financial report calculating the estimated balance of the current account at the year end. It was noted by proposing further earmarked reserves (EMR) at the end of the year and the impact on the 23-24 budget; that the finances as at 31.3.2024 will be too low.

With this in mind; the Council decided not to increase the EMRs at this point in time; but to use or remove some of the current EMRS. This then leaves a proposed expenditure figure of £18,910.00 for 2023-24.

Cllr Stronach proposed not to increase the EMRs and approve the £18,190 expenditure; this was seconded by Cllr Savill and resolved by the Council – 4 votes.

**2899/23**

**To consider the 2023-24 precept**

Following on from the consideration of the budget; discussion took place regarding the variances of a 0% increase to 6% increase on the precept. The Clerk reported that the District Council's Band D tax base rate has decreased by £2.07 which will result in an increase to the residents.

After consideration, Cllr Savill proposed to increase the precept by 6% which is an extra £3.34 for the year on a Band D property; this was seconded by Cllr O'Brien and resolved by the Council – 4 votes.

The precept will be £15,195 for 2023-24 which will be £60.73 for a band D property; resulting in an increase of £3.44 (29p per week). The expenditure budget will be £18,910 therefore, the general reserves of £3,330, income and BDC grants £385.00 will be used to balance the budget.

**2900/23 To consider any planning applications as listed or planning correspondence**

**Application: 22/01658/FUL**

Proposal: Conversion of a single storey barn to provide a new dwelling and construction of four new dwellings

Location: Manor Farm, Twyford Lane, Elkesley

**Application: 22/01659/FUL**

Proposal: Conversion of existing barns to provide three new dwellings and the erection of new single dwelling with garages

Location: Manor Farm, Twyford Lane, Elkesley

Cllr O'Brien voiced concerns regarding the location of the attached garages, which may cause problems at a later date. Unit 1 garage is attached to Unit 2 and Unit 3 garage is attached to Unit 4. This increases the risk of noise and antisocial problems from work being carried out in garages that are attached to a property not belonging to the owner.

After consideration, the parish council proposed not to make objections to the above applications but to make comments on 22/01658/FUL regarding the location of the garages. The Parish Council would like to see the garages not belonging to the attached property swapped to the non-attached location in order to avoid any issues at a later date and ask that the planning authority take this into consideration prior to any planning permissions being granted.

Cllr Stronach proposed to accept the above this was seconded by Cllr Savill and resolved by the Council - 4 votes.

**2901/23 To receive reports and consideration of any expenses on the following:**

- **Sports field, play area and BMX safety inspections**

Cllr May not present to give his inspection report.

The Chair reported that the football club has been using the field for some time now and has spoken with the Coach with a view to putting a contract in place for the use of the sports field.

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- **Cemetery** – Cllr Stronach had nothing to report
- **Defibrillator inspection** – Cllr Savill reported the defibrillators were okay

**2902/23 To receive highways and service faults**

No new faults received.

**2903/23 To receive items for information only**

No items put forward for the next meeting.

**2904/23 Time and date of the next Parish Council meeting**

The next Parish Council meeting will be held on Tuesday 21<sup>st</sup> February 2023 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

Minutes of the meeting held 17<sup>th</sup> January 2023

Signed: *J Skelton*

Date: *21<sup>st</sup> February*

*2023*