# Minutes of Kingsclere Parish Council Ordinary Meeting OM 07/25
# Held at 7.30pm on Monday 28th July 2025 in the Village Club

**OM 07/25 – Present:**
Cllrs: Conquest; Gaines; Hamilton; Jonas: Mussett; Peach N and Peach R
Clerk – Ackrill; RFO – Porton.

**OM07/25.1 – Members Apologies:**
None.

**OM07/25.2 – Declarations of Interest:**
None.

**OM07/25.3 – Minutes:**
3.1 Minutes of Ordinary Meeting Monday 30th June 2025 were accepted and signed.
3.2 Minutes of the Finance and Establishment Meeting 21st July 2025 were accepted and signed

**OM07/25.4 - Questions from the Public:**
None

**OM07/25.5 – Chairman's Remarks:**
i) Thank you, Ray, for repairing the Standpipe at the allotments
ii) Thank you, Andrew and Tyron, for the repairs to the bench in the MHOS
iii) There are no meetings in August – planning to focus the council on targets and finance, do we need an extra meeting? Yes, potentially when discussing lease over the summer, Chair will send round paper.
**Action:** Cllr Mussett Target and Finance paper circulation.

**OM07/25.6 – Clerks Report:**
**6.1 Lengthsman –** 13th August 7.5 hours to be filled – pavement to The Star is very narrow, hedge trimming and verge clearing for the full width of the pavement – spoil can be bagged up for NP. Also, same issue for the bus stop near the slip road on the A339.
**6.2 Hazard Checks** on KPC land and assets – booked in for 7th August Clerk and Cllr Jonas
**6.3 Allotment Inspection** – date to be set 5th August
**6.4 Water Trough Covers** – installed at the Allotments
**6.5 Fencing** – erected in the hedge gap at Cemetery
**6.6 The Main Flower beds** in the square have been weeded
6.7 **Bench in Malthouse Open Space** has been repaired thanks to Andrew and Tyron
6.8 **Bench on Recreation Ground** – have asked for repair quote for new leg and to sink and fix back into the ground – may need to replace bench awaiting costs
6.9 **Standby Pipe Cemetery** - The post that holds the tap rotting and moves in the ground – will obtain quote for replacement. Recent leak on the tap repaired (the one in the new cemetery) – RP will have a look.

**OM07/25.7 – County Councillor:**
No report – we have received an email about road repairs.

**OM07/25.8 – Borough Councillors: Report from Cllr M Bound Appendix 1**
A verbal report was given by BCllr K Morrow and BCllr D Conquest.

**OM07/25.9 – SLCC Annual Conference October** 14th and 15th £660 to discuss and potentially approve Clerks attendance and expenditure of up to £660 depending on package, travel to be confirmed later.
**Resolved:** Clerk to attend and expenditure approved up to £660.00 plus VAT . Travel still tba

**OM07/25.10 –Date of FE Meeting** amended from 13th October due to RFO and Clerk attendance at Conference –new date 20th October.
**Resolved:** FE Meeting moved to 20th October 2025

**OM07/25.11 – Financial regulations –** further amendment / clarification items 5.6 and 5.20 to be discussed Item 5.6 choose option 1 or 2. Section 5.2 increase from £250 to £500.
**Resolved:** Option 1 - 3 tenders to be sought by Clerk. Change to exceeds £500.00 on official orders

**OM07/25.12 – Community Engagement and Media**
1000 hits a day on Facebook 60+ interactions per day. Lots of likes on positive news.

**OM07/25.13 – Health and Safety:**
**13.1 Inspection Report Follow up –** RP SG to report on findings on the report – to discuss
A meeting was held with a company at the Play Area who can potentially tidy up the Play Area, replace swing seat and potentially wet pour over the current tiles under Slide and Climbing frame, repair the damaged floor under the swings and paint the slide, swing frame and parts of the Climbing frame. Shackles on one swing are to be repaired by RP.

**Action:** RP to repair swing shackles

**13.2** There is missing fence on the Holding Field on Basingstoke Road. It was noted that this is potentially used by mobility scooter users that cannot get through the safety rails for preventing cyclists using the footpath.

**OM07/25.14 – Annual Tree Inspection Completed – to review report – received** this afternoon, nothing of high concern some items to be tackled. Clerk offered to review and get some prices over the summer and bring back in the Autumn ready for budgeting.

**Action:** Clerk

**OM07/25.15 - Approval of Lease for Kingsclere Bowls Club Ltd – Note** from Solicitor it has to be a 4 year terms then continuing on a 12-month rolling basis.

There are 3 issues, two are drafting issues which NP will contact the Solicitor about. The third is on the length of the term and we are advised to go with a four year. A letter will need to be sent to the Bowls Club explaining we cannot offer exactly what they want. Estimating that we will need a meeting on 18th August to approve the new lease– to be confirmed

**Action:** NP to contact solicitor

**Action:** Clerk to provisionally book and prepare for a meeting 18th August

**OM07/25.16 - Approval of Invoice Owen Allpress Independent Arboricultural Consultant £860**

**Resolved:** Invoice for £860.00 approved for the completed Tree Survey

**OM07/25.17 - Village Fete –** discussion and feedback about use of power point for fete from Committee.. Power drawn from the box must not exceed 1000w. One 13amp plug will be required for the length of the fete opening times. Approved but awaiting written confirmation of the requirements from the PCC.

**Action:** Clerk to contact Enerveo to check we are OK to use the box for a 13amp plug and get a form from SSE to report usage.

**Resolved:** Use of box approved subject to permission from Enerveo and written confirmation of usage details from PCC

**OM07/25.18 - Internal Audit Terms of Engagement Letter year 2025/26** – to review and approve Engagement terms of April Skies £450 for Internal Audit November, December or January and then Final after year end.

**Resolved:** Approved

**OM07/25.19 - Noticeboard** – purchase of the 6th final notice board £ 2485.08 plus VAT

**Resolved:** £2485.08 for 6th noticeboard

**OM07/25.20 - Royal British Legion Grant** £116.60 – update on award payment

The RFO has been unable to pay the grant approved as the bank details were for a personal account. The applicant was contacted and is unable to have the money paid through the KRBL accounts so the grant approval needs to be withdrawn.

**Resolved:** Grant for £116.60 withdrawn

**OM07/25.21 - Planning Applications and Neighbourhood Plan Updates:**

**21.1. 25/01499/HSE** 10 Byfields Road - Erection of a first-floor extension and replacement pitched roof over bay window – no comment/objection

21.2 **25/01616/HSE** – Frith Common Farm - Erection of annexe following removal of existing outbuilding **–** no comment/objection

21.3 **25/01639/LBC –** 1 George Street - Structural stabilization works to shop front, external rendering, structural support works to internal chimney and widening internal opening **–** no comment/objection

21.4 **24/00852/FUL** Land at Strattons Farm – reconfirm the Parish Council position ahead of Parish representation the Development Committee on the 6th August. BDBC Site Viewing meeting 1st August 2025. Some issues have been addressed in the new report but there are material matters that need to be addressed. The council's position has not changed since it was last reviewed. The planning officers report will be issued tomorrow. All agreed CM will be speaking on behalf of the council at the DC (Development Control) meeting.

**Action:** CM to speak on behalf of the Parish Council at the DC meeting. Clerk to book in.

21.5 **Neighbourhood Plan** – a meeting has been held with BDBC and the group are awaiting a report.

**OM07/25.22 – Approval of Bank Transfers, Income and Expenditure:**

There were no bank transfers, the income and expenditure lists for July were agreed and signed off.

**OM07/25.23 – Approval of Quarterly Bank Reconciliation:**

Deferred to next meeting.

**OM07/25.24 – Matters for Future Consideration:**

None.

**OM07/25.25 – Date of Next Meeting:**

Monday 29th September 2025 7:30pm in the Village Club but an extra meeting may be called on 18th August 2025.

Meeting closed 21:50

Signed:……..……..…..Chairman Date:……..……..…

Signed:……..……Clerk Date:……..……

**Distribution: Cllrs:** D Conquest; M Hamilton; S Gaines; H Jonas: C Mussett; N Peach and R Peach;
Website: www.Kingsclere-pc.gov.uk

**Report to Kingsclere Parish Council, Monday, 28th July, 2025**

A few areas of concern have been brought to my attention (along with the other Borough Councillors for the ward), for example the problems in George Street that led to the diversion of buses and overgrown vegetation in Swan Street.
Below is information recently sent to Borough Councillors from the Basingstoke & Deane, usually as a press release, that maybe will be of interest to organisations in Kingsclere, and parishioners generally. Also, the Councillor Grant scheme is open now to small Ward capital schemes and may be helpful to organisations locally; the forms and details are available on the Borough web site. Personally, I am almost fully committed.

**Items of interest from the Borough:**

- Borough's carbon falls by a quarter since 2018
- Carbon emissions fell more quickly from 2018 to 2023 in Basingstoke and Deane than anywhere else in mainland Hampshire, new government figures reveal. The borough's net emissions shrank by a quarter in the five years from 2018, which was agreed by Basingstoke and Deane Borough Council as the starting point for measuring the area's carbon when it declared a climate emergency six years ago.
- The emissions data for 2023 for all local authority areas across the country was published last Thursday (3 July) by the government. It usually publishes this data each summer, around 18 months in arrears. The latest figures reveal the borough's carbon footprint for 2023 is around 885.5 kilo tonnes of carbon, a decrease of 5.7% from 2022 and 25.1% from 2018. The council's efforts with communities and partners to tackle the climate emergency have been guided by the Climate Change and Air Quality Strategy it adopted in 2021. This strategy will be replaced later this year with an updated version that builds on progress so far. Until Friday 1 August, people and organisations can have their say on the council's draft updated Climate Change and Air Quality Strategy at www.basingstoke.gov.uk/draft-climate-change-air-quality-strategy
  Local authority area emissions figures for 2023 can be found on the government's website at www.gov.uk/government/statistics/uk-local-authority-and-regional-greenhouse-gas-emissions-statistics-2005-to-2023

**Last chance to have your say in wider Hampshire LGR survey**

- As you know, we have been working with 11 other councils in Hampshire and the Isle of Wight on proposals for four new unitary councils to cover mainland Hampshire in the future. All the options we are jointly considering include a unitary council for north Hampshire, bringing together the areas of Basingstoke and Deane, Hart and Rushmoor.

- As part of the 12 councils' work, communities are being asked to share their views on the wider proposals for the four new unitary councils. This survey closes on Sunday (27 July) and you can have your say at https://ourplaceourfuture.commonplace.is

- BDBC are also running a survey with Hart and Rushmoor councils about the north Hampshire council proposal, bringing together the three areas into one unitary council. This is running at www.basingstoke.gov.uk/future-councils until Sunday 17 August and we will continue to promote this to people who live or work in the borough, so please encourage people in your wards to fill this in too.

- Hampshire County Council has launched a survey about their preferred option for our area to be part of a much bigger unitary council that also includes East Hampshire and Winchester, as well as Hart and Rushmoor.

**New Messenger channel for recycling and waste updates**

- We've set up a new broadcast channel for residents to receive direct updates from the borough council on our waste and recycling collection service. This channel will provide residents with useful service information and important updates on changes to bin collections, for example over the festive period.

- The council has over 14,000 followers on Facebook but algorithms mean that not all of our followers will see all of the content posted by the council. With the introduction of a new food waste recycling service in October, we've set up this channel to send important information directly to those residents who say they'd like to see it.

- Please share our post on Facebook or scan the QR code below on your personal device to follow the channel.

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**Updates on council projects and services**

- **Getting set for food waste caddy deliveries**

Final preparations are being put in place for the start of our food waste caddy deliveries from Monday 4 August.

So far we've got over 97,000 caddies (over 50,000 indoor and 47,000 outdoor caddies) safely stored away. We also have over 127,000 rolls of food waste liners and nearly 10,000 communal bin liners. Our information leaflets to guide residents through using the service are also ready to go out!

We'll have five crews out delivering caddies during August and September and the advice to residents is to only contact us if they believe they have been missed. This includes checking with neighbours and down their street.

Where we can provide updates on caddy deliveries, we will through our website at www.basingstoke.gov.uk/caddy-deliveries

- For information on the new food waste collection service, please ask residents to visit www.basingstoke.gov.uk/food-waste

**Time is running out to give views on draft climate strategy**

- Next Friday (1 August) is the last chance for people and organisations to give their views on the borough's draft updated action plan for tackling climate change and making our air cleaner.

  Work has been under way since last December to refresh the current Climate Change and Air Quality Strategy, first adopted in 2021, to build on what's been achieved so far. That includes the borough's emissions falling by a quarter since 2018, the year this council agreed as a starting point for measuring our area's emissions when it declared a climate emergency.

  Shaped with communities, businesses and partners, the draft strategy maps a challenging but realistic pathway to a net zero borough. It would see the borough reach net zero by 2045, resetting its 2030 aspiration.

  The consultation on the draft updated Climate Change and Air Quality Strategy for Basingstoke and Deane closes next Friday (1 August). The feedback gathered will then help to shape the final version adopted at the end of this year.

**Green flags for borough's parks**

- Three of our parks have gained Keep Britain Tidy's Green Flag award, the international quality mark for parks and green spaces. This year Beggarwood Park, Eastrop Park and War Memorial Park have all achieved the standard again. The Green Flag scheme aims to raise the standard of parks and green spaces and reflects the hard work of all of our teams who help to maintain them.

**Free family fun across Basingstoke and Deane this summer**

- Families can embark on an adventure across the borough this summer as part of a month-long programme of free activities being held across Basingstoke and Deane.

  Taking place in parks and public spaces around the borough, the August Adventures programme is packed with creative activities such as BMX stunts and fairy treasure hunts to keep children entertained throughout the summer holidays.

- Organised by the council's Love Basingstoke team, every event will offer something new and young adventurers can collect stamps in an adventure passport as they explore. This year's programme kicks off on Friday 1 August in War Memorial Park, then visiting Brighton Hill Park, Basingstoke's Top of the Town, Tadley, Popley Fields Community Centre, Penwood and Russell Howard Park on various days until Tuesday 26 August.

- All events are free and designed for families with children aged between three and 13-years-old and run from 11am to 3pm. No bookings are needed although some activities run at specific times. For the full programme and updates, visit the Love Basingstoke website www.LoveBasingstoke.co.uk or follow @LoveBasingstoke on social media.