

# NORTH CRAWLEY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 3 October 2022 at 7.30 pm in the Institute

|            |   |        |
|------------|---|--------|
| Present:   | Parish Councillors: Steve Garner (in the Chair), G Baxter,<br>Sue Garner, D Harpur and J Weatherley<br>Clerk/RFO S M Bushnell<br>Ward Councillor K McLean   | ACTION |
| 01/10/2022 | <b>Apologies for Absence</b><br>Parish Councillor T Smith<br>Ward Councillors P Geary and D Hosking; PCSO Arlene Ormston  |        |
| 02/10/2022 | <b>Declarations of Interests:</b><br>None were declared at this stage.  |        |
| 03/10/2022 | <b>Approval of Minutes:</b> The Minutes of the Parish Council meeting held on 5 September 2022 were approved.   |        |
| 04/10/2022 | <b>Items from members of the public:</b> There were two members of the public present at the meeting. The following item was raised by one of the residents, after which she left the meeting.  |        |
| 05/10/2022 | <b>Cost of Living crisis:</b> A resident who was involved in community work in Milton Keynes explained that she was concerned that the current cost of living crisis was only set to get much worse and that support needed to be given to those in the village who might need help. She cited the way the community had got together during the COVID situation and the Helping Hands scheme that had been so successful. She hoped that the village would once again be able to help in this new situation. A suggestion had been made that the public houses and the two halls could perhaps help by providing warm venues where children could do homework, etc. The Chair has contacted both halls about this concept and both had reservations about the practicality of it. The councillors were supportive of the village helping in this situation and it was agreed that they would consider options including funding and contact those who had been involved in helping previously. |        |
| 06/10/2022 | <b>Update from the PCSO:</b> Arlene Ormston was not at the meeting but had sent the following information via email:<br>Crime Statistics 5.9.22 to 2.10.22 -<br>North Crawley <ul style="list-style-type: none"> <li>• 4 x antisocial behaviour (including cannabis smoking)</li> <li>• 4 x suspicious persons</li> </ul> Little Crawley – Nothing reported.<br>Hare coursing had occurred on surrounding farms at Ravenstone, Sherington, Clifton Reynes and Haversham.  |        |

Signed: Chair ..... Clerk ..... Date .....

|            |  |  |
|------------|--|--|
|            | <p>It was noted that drug-related activities in North Crawley had been noticed by residents in the bus shelter and the children's play area.</p> <p>The Chair reported that he had attended the Rural Community Forum meeting on 18 September which was very informative and he intended to attend these meetings on a regular basis.</p>  |  |
|            | <b>Ward Councillor's Report</b>  |  |
| 07/10/2022 | <p>Ward Councillor McLean reported:</p> <ul style="list-style-type: none"> <li>• He thanked the resident who had alerted him to the report in the Northamptonshire Telegraph which highlighted that a traveller site in Kettering had been ordered to be restored to its original state following a planning inquiry. This information had been passed on to MKC Planning Enforcement. He understood the Inquiry for the Brook End site was not likely to be until 2023.</li> <li>• School Crossing Attendants: He reported that he had no timeline for the completion of the city-wide review but he understood that it was possible that it might be devolved to a more local level.</li> <li>• 1 High Street: He understood that both Planning and Highways were involved in applications for dropped kerbs.</li> <li>• He reported that it was not MKC that had installed the recent Truvelo strips along the North Crawley Road. He noted that sometimes developers installed these to obtain traffic data.</li> <li>• He noted that a walk around had been arranged between the Clerk and MKC to discuss the properties that might not be suitable for the new wheelie bins and felt that this was the best way to alert MKC to residents' views.</li> </ul> |  |
|            | <b>Matters Arising</b>   |  |
| 08/10/2022 | <b>Minute 09/09/2022 - Biennial Survey:</b> The Chair reported that the survey was now online via Facebook and hard copies were in the shop.   |  |
|            | <b>Planning</b>  |  |
| 09/10/2022 | <b>22/02274/TPO The removal of Ash Tree protected by Milton Keynes Council at 2 Folly Lane, North Crawley:</b> It was agreed that a response would be sent stating that trees should not be removed unless they were diseased or posed a potential danger. It was also noted that there were no technical reports online to support the reasons for the removal of the tree.   |  |
|            | <b>Councillors' Reports</b>  |  |
| 10/10/2022 | <b>Ford at Broadmead:</b> It was reported that a meeting had been held between the Chair, Cllr Harpur and a representative from the local equestrian community to discuss the use of the ford area by riders. It had been a good meeting at which it was agreed that horses could be ridden on the footpath rather than  |  |

Signed: Chair ..... Clerk ..... Date .....



|            |  |            |  |
|------------|--|------------|--|
|            |  |            |  |
|            | <b>PAYMENTS:</b>   |            |  |
|            | Sage UK Ltd  | £8.40*     | Direct Debit<br>Payroll software – October 2022                    |
|            | North Crawley IMC  | £26.00     | Bank transfer<br>Hire of Institute – PC meeting Sept 2022          |
|            | North Crawley IMC  | £104.00    | Bank transfer<br>Hire of Institute under Subsidy Scheme (Bingo))   |
|            | North Crawley IMC  | £64.00     | Bank transfer<br>Hire of Institute under Subsidy Scheme (TJ Dance) |
|            | North Crawley IMC  | £39.00     | Bank transfer<br>Hire of Institute under Subsidy Scheme (Yoga)     |
|            | NCPC staff   | £1,486.58  | Bank transfer<br>Net salaries – July to September 2022             |
|            | HMRC   | £371.80    | Direct Debit<br>PAYE relating to above salaries                    |
|            | PKF Littlejohn LLP   | £360.00*   | Bank transfer<br>External audit fee – 2021/2022                    |
|            | Traffic Technology Ltd   | £2,952.00* | Bank transfer<br>Speed Indicator Device                            |
|            | Wave   | £12.84     | Direct Debit<br>Churchyard water to 8.9.22                         |
|            | RTM Landscapes Ltd   | £1,320.00* | Bank transfer<br>Grass cutting – September 2022                    |
|            | * Payment includes VAT   |            |  |
| 18/10/2022 | <p><b>External Audit Report:</b> This report, which had been previously circulated, was received. The Report stated:<br/> “On the basis of our review, in our opinion the information in the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”<br/> It was also noted that insufficient time had been allowed for the exercise of public rights. The Clerk confirmed that this was as a result of an error. This had not however affected the auditor’s opinion.</p> |            |  |
| 19/10/2022 | <p><b>Budget Meeting:</b> The Chair confirmed that this meeting would be held on 15 November. The Clerk would be providing outturn figures prior to this meeting. All councillors were asked to consider spending suggestions and priorities for 2023/24. Information from the Biennial survey would also be considered.</p>   |            |  |
|            | <p><b>Churchyard matters</b></p>   |            |  |
| 20/10/2022 | <p><b>Interment:</b><br/> The late Stephanie Martin – Interred in Plot 3/201.</p>  |            |  |
| 21/10/2022 | <p><b>Garden of Rest:</b> A recent meeting was held on site attended by the Chair, the Clerk and Cllr Hold and the following observations were made:</p> <ul style="list-style-type: none"> <li>• Overhanging trees: Obtain advice and a quote from EcoTree (or similar) on the best course of action on these trees</li> <li>• Box hedge: There is a box hedge around the four sides of the garden of rest. However the part of the hedge nearest Church Walk is the part that has been mentioned by a resident as making access to those plaques nearest to it</li> </ul>                                      |            |  |

Signed: Chair ..... Clerk ..... Date .....

|            |   |   |
|------------|---|---|
|            | <p>difficult. It is also impossible to sit on the seat and look at and see the plaques on the other side of the hedge. The whole area between the Church Walk fence and the front of the Garden of Rest is unkept and not pleasant to sit in. It is suggested that the hedge along the front of the Garden of Rest is removed to allow for better access and a view of the plaques and that the whole area around the two seats is landscaped in such a way as to make this more attractive. The above recommendations were approved and the Clerk agreed to take them forward.</p> | Clerk                                     |
| 22/10/2022 | <p><b>Meetings with other organisations:</b> The Chair reported that he had attended the Rural Community Forum and would be attending a Stakeholders' Meeting in Cranfield regarding the Marshall's development (accompanied by Cllr Weatherley).</p>   |   |
| 23/10/2022 | <p><b>Date of next meeting:</b><br/> Tuesday 7 November 2022 at 7.30 pm in the Institute<br/> It was also agreed that the date of the February meeting would be changed to Monday 13 February 2023.</p>   | All to note including Ward Cllrs and PCSO |

Signed: Chair ..... Clerk ..... Date .....