

**ASH-CUM-RIDLEY PARISH COUNCIL**

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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14 September 2017

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **7.45pm on Thursday 21 September 2017 at Hodsoll Street Village Hall, Hodsoll Street, TN15 7LE.**

Yours faithfully

Karen Law

Assistant Clerk and Finance Officer

**AGENDA****1. APOLOGIES FOR ABSENCE****2. DECLARATIONS OF INTEREST**

- a. Declarations of Interest – Notification of Disclosable Pecuniary Interests and of Interest Other Than Pecuniary declarations of interest which have not already been entered in the Members' register of interests.
- b. Changes to Register of Interest – a reminder that any alterations or new interests must be registered with the Monitoring Officer within 28 days.

**3. DISPENSATIONS**

To consider any requests received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matters to be considered at this meeting where a Member has an interest in Appendices A or B of the Council's adopted Code of Conduct.

**4. TO APPROVE THE MINUTES** of the Parish Council meeting held on Thursday 20 July 2017 (Attached).**5. CASUAL VACANCY**

To note that a Casual Vacancy has been declared in the New Ash Green North West Ward following the disqualification of Cllr S Cornelius. Sevenoaks District Council prepared the relevant Notice which is on display from 08 September to 28 September 2017. If an election is not called, the Parish Council can proceed to fill the vacancy by Co-option.

**6. PLANNING****(APPENDIX A GOLD)**

- |                 |                        |
|-----------------|------------------------|
| a. Applications | attached               |
| b. Decisions    | attached               |
| c. Appeals      | None at time of Agenda |
| d. Enforcements | None at time of Agenda |

- e. To note the minutes of the Planning Committee meetings held on 03 August and 17 August 2017.
- f. To note the notes of the Neighbourhood Development Plan Working Party meeting held on 08 August 2017.

## 7. FINANCE

(APPENDIX B PINK)

- a. To note the current financial position and accompanying reports.
- b. To authorise the cheques signed since the last meeting.
- c. To note the minutes of the meeting of the Finance Committee held on 17 July 2017.
- d. To note the external auditor's Report and Certificate for the year ended 31 March 2017 for the Parish Council. The relevant notices will remain on display for 14 days in compliance with the **Accounts and Audit (England) Regulations 2011**.
- e. To authorise the attendance of Cllrs Mrs Brammer and V Ngwenya to the KALC Chairmanship Information Day to be held on 23 September 2017 at a cost of £60 per person plus VAT.
- f. To note the attached Play Area Safety Inspection Report for the Hodsoll Street Play Area and give consideration to a quotation from Barge Ltd to repair the highlighted areas in the amount of £305.00 plus VAT.
- g. To give consideration to the appeal for funding from New Ash Green Junior Football Club in the amount of £350.00 as per the attached.
- h. To give consideration to the purchase of a traffic safety mirror to be installed on the light post adjacent to Oliver's Mill Bus Stop to allow pedestrians to see approaching vehicles. Report attached.
- i. Kent County Council Volunteer Warden Scheme – to note that to date KCC have not succeeded in finding a Volunteer Warden for New Ash Green, they will continue to advertise the position. (The Parish Council and Village Association had agreed to share the costs of this provision.)

## 8. SERVICE OF REMEMBRANCE

- a. To discuss whether the Parish Council organises a Service of Remembrance at Ash War Memorial on Saturday 11 November with Ash Church at 10.45am, followed by Tea and Coffee.
- b. Should a service be held, to authorise the purchase, under **Section 137 of the Local Government Act 1972** of a wreath from the Royal British Legion to lay at Ash War Memorial (£50 donated in 2016).

## 9. SPORTS CENTRE

- a. To note the next meeting of the Sports Centre Management Committee will be held on 02 October 2017.

## 10. BARNFIELD PARK

(APPENDIX C BLUE)

- a. To note the notes of the meeting of the Liaison Group held on 04 September 2017.

## 11. NORTHFIELD

- a. To note that the next meeting of the Northfield Management Committee will be held on 02 October 2017.

**12. BURIAL GROUND**

- a. To note that the next meeting of the Burial Ground Committee will be set upon receipt of information from the architect.

**13. YOUTH**

- a. Summer provision – West Kent Communities and Play Place Fun Days
- b. 8 – 12's Steering Group –
- c. Youth – to note that staff have been recruited and that the Youth Group started on 13 September 2017.

**14. HIGHWAYS**

**SUSPENSION OF MEETING TO ALLOW FOR THE COUNTY AND DISTRICT  
COUNCILLORS' REPORTS**

**15. FOOTPATHS**

**16. TRANSPORT**

- a. To note that a meeting of Arriva and the Parishes was held on 19 September 2017.

**17. ASH, HODSOLL STREET AND RIDLEY**

- a. Ash –
- b. Hodsoll Street –
- c. Ridley –
- d. New Ash Green 50<sup>th</sup> Anniversary –

**18. THE BULLETIN, PARISH WEBSITE**

- a. Bulletin – The deadline for the next issue has been set for 09 October 2017.
- b. Website.

**19. NEW ASH GREEN FOCUS GROUP AND POLICE**

- a. To note that the next meeting of the Focus Group will be held on 09 October 2017.

**20. THURSDAY LUNCH PROVISION**

- a. To note that the Lunch to celebrate the 50<sup>th</sup> Anniversary of New Ash Green was held on 27 July 2017.
- b. Sparkling wine was provided for the Age Concern Lunch held on 26 July 2017 for those members to mark the 50<sup>th</sup> Anniversary of New Ash Green.

**21. KENT ASSOCIATION OF LOCAL COUNCILS**

Minutes of the Sevenoaks Area Committee meeting held on 9 June 2017 are available from the Clerk.

**22. REPORTS, CIRCULARS AND CORRESPONDENCE. (All publications available from the Clerk)**

- a. Sevenoaks District Council Planning Application List 2469 – 2477
- b. Sevenoaks District Council Press releases to date
- c. Sevenoaks District Council Current state of Premises Licence Applications

d. Clerks and Councils Direct – September 2017

**RISK ASSESSMENTS:** *Copies of the risk assessment visual check sheets for the Burial Ground and Hodsoll Street Playing field are available from the Parish Office.*