



# DALTON PARISH COUNCIL

Dalton Parish Hall,  
Doncaster Road,  
Dalton,  
Rotherham.  
S65 3ET

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13<sup>th</sup> May 2020

Dear Councillors,

You are hereby summoned to attend the **Annual Meeting** of the Parish Council, to be held on **Thursday 20<sup>th</sup> May 2021**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

Rachel Chico  
Clerk to the Council

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## BUSINESS

## Enclosure:

1. To elect the Chairperson of the Council for 2021-22 and to receive Chairpersons declaration of office
2. To elect the Vice-Chairperson of the Council for 2021-22 and to receive Vice-Chairpersons declaration of office (Not compulsory)
3. To receive apologies for absence given in advance of the meeting
4. To consider the approval of reasons given for absence
5. To note any declarations of interest on items to be discussed at this meeting
6. To approve the minutes of the Council Meeting held on 22<sup>nd</sup> April 2021 (A)
7. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
8. To note any issues from members of the public in attendance
9. To consider any community matters from Councillors
  - 9.1 To confirm current Councillor vacancies and agree advertisement for co-option
10. To receive a verbal Clerk update regarding matters from previous meetings
11. To review the committees of the Council



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- 11.1 Finance and employment terms of reference (B)  
11.2 Sunnyside community centre terms of reference (C)
12. To elect members to the Committees of the Council: -  
12.1 Finance and employment  
12.2 Sunnyside community centre (4) Councillors (4) Volunteers
13. To review and approve standing orders (D)
14. To review and approve financial regulations (E)
15. To elect representatives to Non-Council Committees and Groups: -  
15.1 South Yorkshire Passenger Transport User Group (1)  
15.2 YLCA Council Representatives (2)
16. To consider financial matters including:-  
16.1 The authorisation of payment of accounts since the last meeting (F)  
16.2 To agree the annual standing orders and direct debit payments (G)  
16.3 To confirm the review of the bank statement to 31<sup>st</sup> March 2021  
16.4 To approve any SSCC hours to be paid  
16.5 To discuss and agree Clerk hours  
16.6 To discuss and agree update and actions re litter pickers – Contracts / Hours / Terms  
16.7 To agree caretaking hours for SSCC  
16.8 To approve increase costs for the works to Old Colliery Wheel, costs to be apportioned between 3 Councils  
16.9 To agree for the SSCC fencing to be moved to Norwood Street Allotments at a cost of £400  
16.10 Allotments  
16.8.1 Update inclusive of notification of fly tipping
17. To confirm eligibility for the General Power of Competence  
17.1 Confirm Dalton Parish Council have a qualified Clerk  
17.2 Confirm Dalton Parish Council had two thirds elected Councillors  
17.3 Confirm Dalton Parish Council are eligible for the General Power of Competence
18. To consider any general correspondence and publications, including: -  
18.1 To receive a summary and agree any actions for play inspections reports: -  
18.1.1 Magna Lane  
18.1.2 Ruby Cook  
18.1.3 Sunnyside  
18.2 To consider and resolve any involvement in Rotherham Hospice Sunflower Appeal
19. To consider planning and licensing matters including new planning applications in Dalton: -  
19.1 Planning: - 16 – 19  
  
None
20. To notify Parish Clerk for any matters for inclusion on a future agenda
21. To note dates of future committee meetings, events and the next Parish Council Meeting

## **Finance and staffing**

1<sup>st</sup> July 2021

## **Parish Council**

17<sup>th</sup> June 2021



# DALTON PARISH COUNCIL

## PUBLIC NOTICE

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance" , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON**