

Draft Minutes of the Meeting of Sutton Maddock Parish Council

Held on Thursday 14 September 2017 at 7.30 pm

1. Present

| | | |
|------------------|-------|--------------------|
| Mr. M. Taylor | Chair | SMPC |
| Mrs E. Attwood | | SMPC |
| Mrs. D. Ford | | SMPC |
| Mr. R. Hotchkiss | | SMPC |
| Mr. M. Speke | | SMPC |
| | | |
| PC Jess Hindley | | West Mercia Police |
| | | |
| Mrs S Brumwell | | Clerk |

2. Apologies for Absence

Mrs Ann Hill

3. Chairman's Announcements

The Chairman informed the meeting that he had been approached by the Chairman of Ryton & Grindle Parish Council regarding their difficulties with filling vacant Counsellor posts and their Parish Clerk vacancy.

RESOLVED that the Clerk will contact the Chairman of Ryton & Grindle Parish Council to see what it is they propose and thereafter to seek guidance from SALC on the proposal before considering further at the next meeting.

4. Declaration of Disclosable Pecuniary Interests

Counsellor Attwood - in respect of the two planning applications.

5. Matters raised by the General Public Attending the Meeting

None

6. Minutes of the Previous Meeting

RESOLVED that the minutes of the meeting held on 13th July 2017 are confirmed and signed by the Chairman.

7. Matters arising from the previous Minutes

7.1 SmartWater and Electoral Roll

PC Jess Hindley advised that the Police will install the SmartWater warning signs in any locations requested by the Counsellors. The locations were discussed and the Parish Council advised where the signs should be installed. PC Hindley advised that she would ensure this took place and it should be completed before the next Parish Council meeting.

The Councillors received the report from the Clerk on the Electoral Roll data.

RESOLVED to obtain, from Shropshire County Council, an electronic list of the addresses in Sutton Maddock Parish Council boundaries. The Clerk is then to compare the electronic list against the list of the addresses that have received the SmartWater to highlight any addresses which have not been contacted.

7.2 Brocton Crossroads

The ongoing concerns regarding the safety of Brocton Crossroads was discussed. PC Hindley agreed to raise the concerns with her contact at Shropshire County Council.

RESOLVED the Clerk is to contact Highways at Shropshire County Council to advise of the Parish Council's ongoing concerns regarding the safety of the junction.

Councillor Attwood raised concerns regarding the speed of vehicles through Brocton.

RESOLVED the Clerk will also raise concerns regarding speed of traffic with Highways at Shropshire County Council.

7.3 Land at Brick Kiln Lane

The Council received the report from the Clerk.

RESOLVED to review the matter at the next meeting when Councillor Hill is present so that the concerns can be discussed further.

7.4 Website Profiles

Profiles obtained to be drafted by the Clerk for approval by the Councillors before uploading to the website.

7.5 Transparency Funding

Position Noted

7.6 Clerk Contract

To be dealt with at the next meeting.

8. Vacant Seat

RESOLVED that expressions of interest would be sought again via the Parish Newsletter.

9. Audit of Accounts

Noted.

10. Poppies for Lamposts

The Parish Council received the Clerks report.

RESOLVED to approve the expenditure on four poppies at £12. Councillor Speke to collect the poppies from Lawley and Overdale Council and arrange for them to be installed in line with the guidance from Shropshire County Council.

11. Draft Shropshire Library Strategy Consultation

The Council noted the current consultation.

12. Broadband Universal Service Consultation

The Council noted the current consultation.

13. Parking Consultation

The Council noted the current consultation.

14. Correspondence

No additional correspondence had been received.

15. Finance

15.1 Receipts and payments balance as at 13 July 2017 £5760.00

15.2 Payments for Approval:

| | |
|--------------------------|---------|
| Clerk's Salary | £184.56 |
| Clerk's Expenses | £20.00 |
| HMRC PAYE | £46.14 |
| Norton Village Hall Hire | £80.00 |
| Poppies for lampposts | £12.00 |

RESOLVED that the payments above be approved and the cheques were drawn and signed by Councillors Taylor and Attwood.

Training Requests:

| | |
|---------------------------------|---------|
| SALC course for Councillor Hill | £65.00 |
| SALC course 'CILCA Session 1 | £65.00 |
| CiLCA Registration | £250.00 |

RESOLVED that the training requests above be approved.

16. Policy Documents

RESOLVED: the following documents are approved and adopted by the Council:

- 16.1 NALC Model Grievance Policy
- 16.2 NALC Model Disciplinary Policy

17. Planning

- 17.1 Planning Reference 17/03268/FUL

No objection

Planning Reference 17/03823/FUL

No objection

18. Any other business

- 18.1 Advertising Hoarding at Sutton Maddock roundabout

The Parish Council remain concerned regarding the advertising hoarding on Sutton Maddock roundabout. No action appears to have been taken by the Shropshire County Council.

RESOLVED - The Acting Clerk to contact Julian Beeston at Shropshire CC to follow-up on the action being taken.

18.2 Sail Flags at Sutton Maddock Garage

The Parish Council raised concerns regarding the sail flags on the garage forecourt which are causing difficulties for visibility of traffic and are a hazard near the highway.

RESOLVED - The Acting Clerk to contact Julian Beeston at Shropshire CC to raised the Council's concern and to request enforcement action.

18.3 Apley Farm signage

The Parish Council raised concerns regarding the number of advertising signs for Apley Farm and other on-site businesses which have appeared on the roads approaching Apley Farm. The Parish Council are concerned that the signs are distracting to drivers, inappropriate for a green-belt area and the signs are of poor quality and erected without the necessary permissions.

RESOLVED - The Acting Clerk to contact Julian Beeston at Shropshire CC to raise the Council's concern and to request enforcement action.

Date of the next meeting

Schedule for Thursday 9th November 2017

Chairman, 9 November 2017