



## **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in Felbridge Village Hall

### **Minutes of the Felbridge Parish Council Meeting held on 6<sup>th</sup> November 2025 at 7.30pm in the Committee Room at Felbridge Village Hall**

#### **Present:**

Cllr. Jeremy Clarke (Planning Chairman)  
Cllr. Jane Groom  
Cllr. Stephen Hall (Chairman)  
Cllr. Bridget Huntington  
Cllr. Nigel Lea  
Cllr. Ian McBryde

#### **In attendance:**

District Councillor Nicola O’Riordan  
One member of the public  
Mrs. Patricia Slatter (Clerk)

#### **1. APOLOGIES FOR ABSENCE**

County & District Councillor Lesley Steeds,  
District Cllr. Nicholas White  
Cllr. Alex Horwood

#### **2. DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

Cllr. Clarke declared an interest in planning application 2025/1252 as the applicant is a business customer. Cllr. Hall declared an interest in the same application as he has an interest in a neighbouring property. Neither took part in the decision on the response to this planning application.

#### **3. APPROVE MINUTES OF PREVIOUS MEETING**

Minutes of the Parish Council Meeting held on Thursday 2<sup>nd</sup> October were approved and signed.

#### **4. CHAIRMAN’S REPORT**

Nothing new to report.

## 5. FINANCE

### (i) Receipts and Payments for October 2025

(1) Receipts and Payments for October 2025					
Date	To / From	Description	Amount	Current Account	Deposit Account
30 Sept		Brought Forward		£10277.82	£27694.83
		Receipts			
17 Oct	TDC	CIL Receipts	14889.38		
17 Oct	TDC	Precept 2	17500.00		
		Total Receipts		32389.38	
		Transfers		0	
		Sub-Total		42667.20	
		Payments			
6 Oct	Nick Dance Contractors	Playground Fence and Path repairs (CIL)	£6300.00	-6300.00	
6 Oct	Clerk	Lunch Club Steamer	£35.99	-35.99	
6 Oct	Hire-a-Loo	Temporary Toilet Hire	£128.57	-128.57	
6 Oct	WRH	Bus Shelter Cleaning	£45.00	-45.00	
9 Oct	NEST	Pension Contribution	£267.35	-267.35	
31 Oct	Unity Trust Bank	Monthly Fee	£6.00	-6.00	
31 Oct	Payroll	Payroll	£2091.37	-2091.37	
		Total Payments	£8874.28	-8874.28	
		Sub-Total		33792.92	
		Bank a/c totals c/f		£33792.92	£27694.83
31 Oct	Available Funds - Current a/c plus Deposit a/c			£61487.75	
31 Oct	Allocated Reserves (includes restricted expenditure CIL funding) - Community Funding £2.4K; Playground Fence/Path £5K; Traffic Calming £5K			-£12400.00	
31 Oct	General Reserve (available funds - including budgeted expenditure - minus Allocated Reserves)			£49087.65	
Current and Deposit Account statements circulated to councillors on 3 November 2025, along with the record of receipts and payments, for transparency and confirmation of accuracy					

(ii) **BACS** – Budgeted and approved payments authorised.

(iii) **Expenditure approval:**

£150 approved for vegetation clearance around the benches and bins at Hedgecourt Lake car park.

£770 approved for replacing two damaged glazed panels on the Copthorne Road bus shelter with acrylic alternatives. **Action:** Clerk to progress.

(iii) **Budget 2026-27.** Councillors approved a budget with increased expenditure of £5K to include a budget of £4K for legal advice, surveys, etc associated with the potential requirement to take over assets currently managed by TDC as a result of the move to a new Unitary Authority. **Action:** Clerk to progress

(iii) **Funding Application: Resolved:** It was agreed that a funding application should be submitted to SCC to cover the cost of replacing the Limes Pond fence since many of the scaffold poles in the existing fence are rusted and fail leading to repeat repairs. The replacement would be standard Chestnut fencing. **Action:** Clerk to progress.

## 6. VILLAGE MAINTENANCE

(i) **Highways Grass Verge Cutting:** Latest Urban cut took place at end September. A Rural cut is scheduled for November.

## 7. COUNTY/DISTRICT COUNCILLOR REPORT

**Rowplatt Lane** – No response has yet been received regarding my request that Highways at least start the process of a safety review based on multiple emails received from concern residents.

**Unitary Authorities** – It has been confirmed that Tandridge will join with Mole Valley, Reigate and Banstead and Epsom and Ewell to make up a new East Surrey Unitary Authority. Elections will take place in May 2026 for two new Unitary Councillors to represent the Lingfield Division (specific boundary to be confirmed). There are currently nine District and one County Councillor representing this area.

**SCC Roadside Rangers:** Clearance work has been completed on a section of the A22 by the bus shelter near the Star Junction to clear overgrown hedges and remove excess growth at base level which was encroaching on the pavement.

## 8. DISTRICT COUNCILLOR REPORTS

**Cllr. White:** Nothing new to report

**Cllr. O’Riordan** Provided an update on the Unitary Authority plans and confirmed that she will place a wreath on behalf of TDC at the Remembrance Service at St. John’s, Felbridge

## 9. COUNCILLORS’ REPORTS/UPDATES

**Fallen Branch:** Cllr. Huntington reported a fallen branch blocking the pavement near Eden Gardens. Surrey Highways responded within two hours and removed the obstruction.

**Haskins Roundabout:** Cllr. Clarke noted that the surface of the roundabout by Haskins had again been damaged by vehicles.

**Roadside Advertising Signs:** Cllr. Hall had made the Clerk aware of multiple advertising signs which had been placed on council land. One was obstructing sightlines at the junction of the Crawley Down and Copthorne Roads. The Clerk has contacted the company and advised them that they were in breach of by-laws (Felbridge sits within an Area of Special Control of Advertising) and the signs must be removed.

**Remembrance:** Cllr. Hall will place a wreath at the Remembrance Service at St. John’s Felbridge on behalf of Felbridge Parish Council.

## 10. SURREY HIGHWAYS/RIGHTS OF WAY/TDC MAINTENANCE REPORTS

### TDC

**Drainage Ditch along Crawley Down Road:** Has still not been cleared by TDC.

**Playground – Damaged Base:** TDC have been made aware of the need to repair the base promptly to avoid damage becoming worse resulting in higher costs.

**Overgrown Hedges on Crawley Down Road** Reported to TDC in early September by the Clerk and also reported by residents. TDC say works will be completed by end November.

### Surrey Highways

**Damaged Drain A22 Woodcock Hill:** Repair works took place in late October

**Overgrown Hedge on A22 Woodcock Hill:** Works scheduled for 10 November to cut the hedge and clear the overgrowth at ground level.

**A22 Blocked Drains:** Resident report to Fix My Street location between Cypress House and the Peacock

**Crossing by School:** Resident reported that two bulbs were out.

## 11. PLANNING

### (i) Applications in Felbridge

**Applications considered at the meeting:**

**2025/891 Eden House, Eastbourne Road, Newchapel, Surrey, RH7 6HL (CLUED)**

**Resolved:** Felbridge Parish Council have no evidence regarding this application but request that TDC complete their due diligence and check that the council tax registered residents at that address match with the last ten years as Annexe B only contains a single entry.

**2025/1176/TPO Twitten Lane, Felbridge, Surrey, RH19 2NZ**

**Resolved:** No objection

**2025/1214/TPO Mere, Domewood, Copthorne, Crawley, Surrey, RH10 3HD**

**Resolved:** No objection

**2025/1136 Wendover, 74 Copthorne Road, Felbridge, Surrey, RH19 2NU**

**Resolved:** No objection

**2025/1252/TPO Blendworth, 60 Copthorne Road, Felbridge, Surrey, RH19 2NU**

**Resolved:** No objection. Felbridge Parish Council recommend that that a replacement tree is positioned elsewhere on the plot.

**2025/1158 5 Crawley Down Road, Felbridge, Surrey, RH19 2NT**

**Resolved:** No Action

(ii) **Adjoining Planning which may affect Felbridge** Nothing which directly affects Felbridge

(iii) **Planning Enforcement**

**2025/781 Dormer Cottage, Woodcock Hill, Felbridge, Surrey, RH19 2RD**

It was noted that there had been no updates on either works taking place under a 'Stop Notice' or on the second planning information which had not been based on the current state of the site. **Resolved:** Request to be sent to the Planning Officer asking for an update. **Action:** Clerk to progress

(iv) **Planning Appeal:** Follows the refusal of planning permission DM/24/2400 by MSDC Land At Gibbshaven Farm North Of Felbridge Road, Furnace Wood, West Sussex. Mid Sussex Ref: AP/25/0049 Planning Inspectorate Ref: APP/E3335/W/25/3373757. It was noted that Felbridge Parish Council's previous comments would be considered by the Inspector.

(v) **MSDC Development on Felbridge Border** There will be multiple roadworks on the Crawley Down Road during November and December related to the Barratt Development. Details have been uploaded to the website.

### **13. CLERK'S REPORT**

**Rowplatt Lane Safety Review:** Highways have again been asked to at least start the process for this review (survey and consultation). Cllr. Steeds has also asked for action but Highways have not responded. It has been suggested that delays are due to the transition from County Council to Unitary Authority.

**Remembrance:** The Silent Soldiers and large poppies have been put in place and will be removed at the end of November

**SCC Funding Application:** Felbridge Village Hall Management Committee have been provided with information and put in contact with the officers responsible for receiving and assessing funding applications.

**Correspondence:** Included advertising requests; information on funding applications; sponsorship; new contact information for Tandridge Access Group; Tandridge Local Plan Updates; Traveller incursions at neighbouring parishes.

**Meeting Dates 2026:** **Approved:** The proposed meeting dates for 2026 were agreed.

### **14. BUSINESS FOR NEXT MEETING**

Annual Village Meeting

### **15. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next meeting will take place on Thursday 4<sup>th</sup> December. A planning meeting is scheduled for Thursday 20<sup>th</sup> November.

The meeting closed at approximately 2045.

Patricia Slatter

Clerk to Felbridge Parish Council

[www.felbridge-pc.org.uk](http://www.felbridge-pc.org.uk)

