

## ULLESTHORPE PARISH COUNCIL

**Minutes of the Ordinary Meeting of Ullesthorpe Parish Council held on Monday 3<sup>rd</sup> June 2019 at Ullesthorpe Memorial Hall at 7.45pm.**

**Present Councillors:** Lesley Chamberlain, Hugh Robertson Smith and Geoff Turley.

**In attendance:** Katherine Clarke (Parish Clerk), District and County Cllr Rosita Page and one member of the public.

*The meeting opened at 7.50pm.*

### **19-068 To receive apologies for absence**

Apologies for absence were received from Cllr Simon Smith and Cllr Paul Longhorn.

### **19-069 To receive Declarations of Members' Interests on items on the agenda**

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.*

No declarations of interest received.

### **19-070 Matters arising from the public**

A parishioner attended the meeting to discuss a potential outdoor activity scheme to be held over the summer holidays for primary school children. The Parish Council were supportive of the scheme and will make it an agenda item for the next meeting.

### **19-071 To approve and sign the minutes of the meetings held on 20<sup>th</sup> May 2019**

Cllr Chamberlain proposed signing the minutes of the meetings held on 20<sup>th</sup> May 2019 as accurate, Cllr Robertson Smith seconded, Cllr Turley agreed.

### **19-072 Matters arising from the minutes of the meeting held on 20<sup>th</sup> May 2019**

- Letters have not yet been sent to properties regarding the trees in the ditch and behind the ditch at the front of Hillbrow.
- The date for the garden competition should be confirmed in the next few days.
- Cllr Chamberlain advised that the village boxes will be planted later than planned.

### **19-073 Financial Matters**

#### **a) Bank Reconciliation to 03.06.19**

The last bank statement received, dated 03.05.19, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £34,335.16.

#### **b) Accounts for Payment**

Cllr Chamberlain proposed and Cllr Turley seconded payment of the following accounts, Cllr Robertson Smith agreed:

CHQ NO	PAYEE	DETAIL	AMOUNT
001274	Npower	Streetlighting	£65.66

001275	Npower	Streetlighting	£93.08
001276	K Clarke	Parish Clerk salary and expenses	£235.79

#### **19-074 To receive the Accounts & Financial Statements for year ended 31.03.19**

The Accounts & Financial Statements for year ended 31.03.19 have been prepared and circulated to the Parish Council. Cllr Chamberlain proposed approval, Cllr Robertson Smith seconded, Cllr Turley agreed.

#### **19-075 Annual Governance & Accountability Return (AGAR) 2018/19**

##### **a) To approve the Annual Governance Statement 2018/19**

Cllr Chamberlain proposed approving the Annual Governance Statement 2018/19, Cllr Turley seconded, Cllr Robertson Smith agreed.

##### **b) To approve the Accounting Statements 2018/19**

Cllr Chamberlain proposed approving the Accounting Statements 2018/19, Cllr Robertson Smith seconded, Cllr Turley agreed.

#### **19-076 Planning Applications**

No planning applications received.

#### **19-077 To discuss grass cutting and village maintenance**

Cllr Robertson Smith proposed asking Michael Siwecki to undertake a trial test cut of the village for which he will be paid, Cllr Chamberlain seconded, Cllr Turley agreed.

#### **19-078 Update on the railway cutting**

- The Parish Council will ask Phil Hague for an update for the July meeting.
- Garden waste is being tipped on to the cutting. Cllr Turley proposed writing to the occupiers of the houses that back onto the cutting, Cllr Chamberlain seconded, Cllr Robertson Smith agreed.

#### **19-079 Neighbourhood Plan**

Cllr Robertson Smith agreed to attend the Neighbourhood Plan Conference to be held in Market Harborough on 6<sup>th</sup> June 2019.

#### **19-080 Matters arising from the Councillors of Ullesthorpe Parish Council**

- Cllr Robertson Smith asked Cllr Page how Phil King had ended up leader of the District Council.
- It was agreed that the Parish Council will meet the cost of the room hire for the Craft and Produce Show.
- The Parish Council discussed the potential sale of The Dirty Duck. Cllr Page confirmed that a change of use application for The Dirty Duck site could be submitted to HDC.
- Cllr Turley enquired about the right of way next to the funeral parlour. The Clerk will ask Phil Hague for details.
- Cllr Turley asked about the maintenance of the village sign. A parishioner did volunteer to maintain it, the Clerk will find out from Phil Hague who it was. Underneath the sign there is a lot of overgrowth that needs to be cleared.
- The Parish Council have been asked to send a representative to the Magna Park Liaison Group meetings.
- Notes are to be sent to Alison Cave and Phil Hague to thank them for their contribution to the Parish Council.

- A note is to be sent to Maggie Pankhurst to thank her for all her hard work on the Magna Park is Big Enough Campaign.

**19-081 Matters arising from District and County Councillor Rosita Page**

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

**19-082 Clerk's Report and Correspondence**

- A letter has been received from Freda Wardle thanking the Parish Council for the flowers they sent to her.
- The damaged fingerpost sign on Main Street has been reported to LCC.
- The overflowing waste bin on the green at Fairway Meadows has been reported to HDC.

**19-083 Items for a future meeting**

- Updates on matters arising from agenda items above
- Website

**19-084 Date of next meeting**

The date of the next meeting is Monday 1<sup>st</sup> July 2019 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

***The Chair closed the meeting at 10.40pm.***

**Signed as accurate by Cllr Chamberlain on 01.07.19.**