



# Medstead Parish Council

Minutes of a meeting of the **Finance and General Purposes Committee** held on 28<sup>th</sup> February 2018  
at 7.30pm at Medstead Village Hall.

## **Present:**

Councillor Deborah Jackson (Chairman).

Councillor Roy Pullen

Councillor Peter Fenwick

Councillor Ken Kercher

**Also present:** Peter Baston, Clerk to the Council.

## **Action**

### **18.13 OPEN SESSION**

- i. Cllr Fenwick mentioned that clearance of undergrowth in Foul Lane had been carried out, probably by a property owner. The Clerk was asked to write to the property owner thanking them for undertaking the clearance on Council land but if any further clearance is planned, to contact the Council first.
- ii. Cllr Pullen stated that the verge at the Pond at the junction of South Town Road and High Street, had been repaired but sadly this had already been driven over again.
- iii. Cllr Jackson reported that she had been approached by a resident asking whether the banner displayed on the fence at the Pond required planning permission. Cllr Jackson would make enquiries at EHDC.

**Clerk**

**Cllr Jackson**

### **18.14 APOLOGIES.**

None.

### **18.15 DECLARATION OF INTEREST**

None.

### **18.16 MINUTES**

- i. The minutes of the meeting held on **12<sup>th</sup> January 2018** were agreed by Cllr Kercher and seconded by Cllr Fenwick and signed by the Chairman as a correct record.
- ii. Item 18.08(ii) – EHDC had responded stating that if S106 funding was to be considered, then Medstead Bowls Club would need to provide evidence that all would be welcome to use the facilities. The Clerk was asked to draft a letter to the Bowls club asking for further details of what they wished to be funded from a S106 payment and also details of how they would undertake public engagement by, for example, interaction with the local school by (say) offering bowls sessions for the children.

**Clerk**

### 18.17 MEDSTEAD PARISH COUNCIL FINANCE

- i. **2017/18 Expenditure Review.** The Committee reviewed the current position (to end January 2018).
- ii. **Five Ash Pond.** No further work is to be undertaken at present given the absence of any flooding during recent months.
- iii. **S106 / CIL Funding.**
  - a. The Clerk submitted to the EHDC FOI Team on 23<sup>rd</sup> January, a request for details of the further cases which Medstead Parish Council believe that EHDC have received S106 funds from developers. This has been chased as a response is now overdue.
  - b. Priorities for spending the S106 / CIL funds were discussed and a separate working meeting would be set up to take this forward. Cllr Pullen would circulate the previous list of priorities which would be updated. Clerk to set up meeting. **Cllr Pullen  
Clerk**
  - c. Committee asked when the “*five year clock*” commences to use developer funds, i.e. is it when funds are received by EHDC from the developer or when it is paid by EHDC to the parish council. It was agreed that the Clerk seek independent advice from HALC on this point. **Clerk**
- iv. **Annual Return Documentation 2017/18.** The Committee noted the detail required and the Clerk would take this forward in line with the prescribed deadlines. **Clerk**
- v. **Sweetwater invoice.** It was agreed that due to the error by Sweetwater in identifying that the amount was subject to VAT in the quotation and that they had not chased the outstanding £300, Medstead Parish Council would not pay this additional amount.
- vi. **Playground equipment repair.** This had been discussed at the earlier maintenance meeting where it had been agreed that due to the high repair quotes received that consideration would be given to replacing with new equipment rather than repair the existing. The Clerk would be taking this forward. **Clerk**

### 18.18 MEDSTEAD PARISH COUNCIL LAND

The Clerk had written to EHDC requesting any archived information on the Greenstile development but no response had been received. It was agreed that Cllr Kercher and the Clerk would visit the Hampshire records Office to see what information is held and would report back to Committee. **Cllr Kercher /  
Clerk**

### 18.19 PROPOSED MEETING WITH FOUR MARKS PC F&GP COMMITTEE

Cllr Jackson would contact Four Marks Parish Council to agree a date to meet after Easter. **Cllr Jackson**

### 18.20 PARISH COUNCIL ELECTIONS 2019

This was noted by Committee.

**18.21 MEDSTEAD PARISH COUNCIL PRINTER**

It was agreed that this should be purchased and the Clerk would take this forward.

**18.22 ALLOTMENTS**

Cllr Fenwick stated that Cala Homes had agreed to undertake our legal work which was not agreed by Committee. Instead Medstead Parish Council would have our own lawyer and that Cala Homes will pay these costs.

**18.23 MEDSTEAD PARISH COUNCIL POLICIES**

- |                                      |   |                     |
|--------------------------------------|---|---------------------|
| <b>a. Sickness Policy</b>            | This was reviewed by Committee and would now be taken to Full Council for approval. | <b>Full Council</b> |
| <b>b. Health &amp; Safety Policy</b> | This was reviewed by Committee and would now be taken to Full Council for approval. | <b>Full Council</b> |
| <b>c. Training Policy</b>            | This was reviewed by Committee and would now be taken to Full Council for approval. | <b>Full Council</b> |

At the conclusion of the items on the agenda the meeting was closed at 8.20pm.

Signed.....Chairman

Date.....