

## ULLESTHORPE PARISH COUNCIL

### Minutes of the Meeting of Ullesthorpe Parish Council held in Ullesthorpe Village Hall on Thursday 10<sup>th</sup> March 2022 at 7.30pm

**Present Councillors:** Simon Smith, Hugh Robertson Smith and Nick Mooney.

**In attendance:** Katherine Clarke (Parish Clerk) and two members of the public.

#### **22-001 To receive apologies for absence**

Apologies for absence received from Cllr Marion Combes and District and County Cllr Rosita Page.

#### **22-002 To receive Declarations of Members' Interests on items on the agenda**

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.*

No declarations of interest received.

#### **22-003 To co-opt a Councillor to fill casual vacancy from Lesley Chamberlain**

Item deferred until the next meeting.

#### **22-004 To appoint a Parish Council representative to the Ullesthorpe Playing Fields Association**

Following the resignation of Geoff Turley there is no UPC representative on the Playing Fields Association. Cllr Mooney volunteered to stand as UPC representative. Cllr Smith proposed electing Cllr Mooney to stand as UPC representative on the Playing Fields Association, Cllr Robertson Smith seconded the proposal. Cllr Mooney will continue to act as UPC representative to the Village Hall Committee until an alternative representative is elected.

#### **22-005 To note any questions or comments from the public (15 minutes)**

UPC considered agenda item 22-014, minutes noted below.

*At this point a parishioner left the meeting.*

#### **22-006 To approve as accurate the minutes of the meeting held on 6<sup>th</sup> December 2021**

Cllr Smith proposed approving the minutes of the meeting held on 6<sup>th</sup> December 2021 subject to the following item being noted at this meeting: *'The implementation of village gateways was discussed by UPC at considerable length, it was unanimously agreed that at this time it is not the best use of funds to proceed with the project. It was noted that the Lutterworth Road sign has been replaced by Leicestershire County Council'*. Cllr Mooney seconded the proposal and Cllr Robertson Smith agreed.

#### **22-007 Matters arising from District and County Councillor Rosita Page**

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

#### **22-008 Planning Matters:**

##### **a. To consider planning application 21/02112/VAC**

Variation of condition 2 (approved plans) of 18/01967/VAC to amend the design and layout of Plot 1 (Variation of Condition 2 (approved plans) of 19/01780/VAC to amend porch, changes to windows, ASHP equipment and removal of trees) – White House, Main Street, Ullesthorpe  
*Resolved: UPC has no comments to submit on the application.*

##### **b. To consider planning application 22/00304/AGR**

Prior notification for the erection of an agricultural building – Manor Farm, Manor Road, Ullesthorpe Ullesthorpe

*Resolved: UPC has no comments to submit on the application.*

## **22-009 Financial Matters**

### **a. To note the Bank Reconciliation to 10.03.22**

The last bank statement received, dated 04.03.22, has been reconciled to the cash book. The reconciled balance on the account is £27,091.37.

### **b. To approve accounts for payment**

Cllr Robertson Smith proposed and Cllr Smith seconded payment of the following accounts:

<b>CHQ NO</b>	<b>PAYEE</b>	<b>DETAIL</b>	<b>AMOUNT</b>
001477	S Smith	Algae remover for the war memorial	£31.95
001478	J Butcher	Retirement gift – M Howell	£48.80
001479	BHiB	Mower insurance	£186.60
001480	Claybrooke JBB	Annual precept	£1,853.28
001481	K Clarke	Parish Clerk salary and expenses	£396.93
001482	K Clarke	NALC salary increase Apr 21 to Feb 22	£62.56
001483	Swinford PC	Contribution to CiLCA training	£306.25

### **22-010 To discuss the Tritax Symmetry Hinckley proposal**

Cllr Robertson Smith proposed that UPC submit an objection to the proposal as the traffic data is inadequate and unconvincing, UPC would urge further studies to be undertaken and alternative sites to be explored. Cllr Smith seconded the proposal and Cllr Mooney agreed.

### **22-011 To discuss the results of the railway cutting consultation**

There was a total of 25 responses to the consultation, 11 by email and 15 by Facebook.. The consultation responses have been reviewed and discussed, there is no appetite for the cutting to be developed to the degree of this proposal. Cllr Smith proposed the consultation is now over, Cllr Mooney seconded the proposal. After consideration of the consultation responses, UPC will move forward to assess the future of the railway cutting in light of the comments received from the public. UPC will continue to look to manage and improve the village railway cutting asset with consultations. Health and safety considerations will be a priority.

### **22-012 To discuss any other matters arising at the railway cutting**

- Cllr Smith and the Clerk are in the process of obtaining three quotes for the creation of a tree management plan as a working document for tree surgeons to quote from. The three quotes are to be circulated prior to the next meeting to allow a decision to be made.
- Cllr Smith has submitted some ideas to TJC Agricultural to try and get some pricing for an archway.
- Cllr Smith to contact Mr. Leadbetter to obtain the bench quote.
- UPC will try and get the bench and archway moved forward to a conclusion.

### **22-013 To discuss any matters arising regarding village maintenance and environmental matters**

- Cllr Smith has spoken to AGS Joinery in Lutterworth about the renovation of the village sign, following a recommendation from Lutterworth Town Council. Cllr Smith is going to send as many images as possible to AGS who will see what can be done.
- Cllr Mooney suggested that UPC contact the Repair Shop TV programme to submit the village sign for consideration. UPC will need to know the history of the sign to submit the application.
- Cllr Smith has priced up an oil filter for the mower and will arrange for the oil to be changed.

### **22-014 To consider supporting the s106 application submitted by the Baldwins Charity**

The Baldwins Chairty have submitted a s106 application to Harborough District Council to assist with the provision of additional allotments, there are currently 9 people on the waiting list for allotment space. UPC agreed unanimously to support the application, the Clerk will email Harborough District Council to confirm support.

#### **22-015 To receive an update on the Joint Burial Board**

Graham Hart, Claybrooke Parva representative on the Joint Burial Board and Interim Chair to the Joint Burial Board, introduced himself to UPC.

Cllr Robertson Smith reported the following:

- The plan for the consecration is going quite well, place has been opened up and a pathway has been implemented with an archway. The borders have been planted with hedging. The ground has to be consecrated for Christian burial, the Bishop is scheduled to attend on 31<sup>st</sup> March 2022 and will charge £900.00 plus 45p per mile for the visit. There will be an unconsecrated area for other faiths.
- The resignation of Maurice Howell (outgoing Clerk) and Tracey Garton (newly appointed Clerk) simultaneously is now a cause for concern.
- The next meeting of the Joint Burial Board is scheduled for 13<sup>th</sup> April 2022.

Graham Hart advised that Maurice Howell's official leaving date is 24<sup>th</sup> March 2022, he will attend the consecration, subject to accepting the invitation. Jan Butcher (Claybrooke Magna) and Graham Hart will handle the interim administration of the Burial Board. Approaches have been made to two individuals that may be interested in the role of Clerk.

#### **22-016 To discuss the Neighbourhood Plan**

The Neighbourhood Plan was started prior to the coronavirus lock-down. It was agreed that UPC can't proceed with a Neighbourhood Plan until the casual vacancies have been filled, the matter will be reviewed when this has happened.

#### **22-017 To receive an update on plans for the Queen's Platinum Jubilee in 2022**

A variety of events have been organised to take place between 2<sup>nd</sup> and 5<sup>th</sup> June 2022 to celebrate the Platinum Jubilee. Cllr Mooney updated those present on the full programme.

#### **22-018 Clerk's Report and Correspondence**

- An email has been received from Graham Hart regarding the Joint Burial Board.

#### **22-019 A.O.B. – FOR NOTIFICATION ONLY**

- Cllr Robertson Smith advised that he has registered for Biodiversity Training sessions with Leicestershire County Council.
- Cllr Mooney proposed that a letter of thanks is sent to Geoff Turley for the contributions he made to UPC, all agreed.
- Cllr Smith noted that the village noticeboard is delapidated and needs replacing. Cllr Smith and the Clerk will obtain pricing for a replacement board.
- Cllr Smith advised that the Baldwins Charity has held its 2022 AGM.
- Cllr Smith has purchased algae remover for the war memorial.

#### **22-020 Date of next meeting**

The next ordinary meeting of UPC will be held on 4<sup>th</sup> April 2022 at 7.30pm at Ullesthorpe Village Hall.

***The Chair closed the meeting at 9.13pm.***

**APPROVED AS ACCURATE ON 16.05.22.**