

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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10 March 2017

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **7.45pm on Thursday 16 March 2017 at Hodsoll Street and Ridley Village Hall, Hodsoll Street, TN15 7LE**

Yours faithfully

A de Jager

Alison de Jager
Parish Clerk

AGENDA**1. APOLOGIES FOR ABSENCE****2. DECLARATIONS OF INTEREST**

- a. Declarations of Interest – Notification of Disclosable Pecuniary Interests and of Interest Other Than Pecuniary declarations of interest which have not already been entered in the Members' register of interests.
- b. Changes to Register of Interest – a reminder that any alterations or new interests must be registered with the Monitoring Officer within 28 days.

3. DISPENSATIONS

To consider any requests received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matters to be considered at this meeting where a Member has an interest in Appendices A or B of the Council's adopted Code of Conduct.

4. TO APPROVE THE MINUTES of the Parish Council meeting held on Thursday 16 February 2017 (Attached).**5. Annual Parish Meeting**

- a. Guest Speakers have been confirmed from the Kent Air Ambulance Service, Mrs Millington from Kent Fire and Rescue Services and PCSO P Jones.

6. PLANNING**(APPENDIX A GOLD)**

- a. Applications attached
- b. Decisions attached
- c. Appeals None at time of Agenda
- d. Enforcements: None at time of Agenda
- e. To note the minutes of the Planning Committee meetings held on 02 March 2017.

- f. To note that the next meeting of the Neighbourhood Development Plan Working Party will be held on 21 March 2017.

7. FINANCE

(APPENDIX B PINK)

- a. To note the current financial position and accompanying reports.
- b. To authorise the cheques signed since the last meeting.
- c. To note the minutes of the meeting of the Finance Committee held on 01 March 2017.
- d. The annual review of the Effectiveness of the System of Internal Audit 2016/17 has been carried out by Cllrs I Mann and J Kelly and found to be adequate. To approve the recommendation without amendment. (Assertion 2 of the Annual Governance Statement contained in Section 1 of the Annual Return requires Members of the Parish Council to confirm:
"We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.")
- e. To give consideration to the recommendation from the Finance Committee to adopt the draft Health and Safety Policy, attached.
- f. To give consideration to the recommendation from the Finance Committee to adopt the draft Risk Management Policy Statement and draft Risk Management Strategy, attached.
- g. To note that the department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purpose of Section 137 Expenditure is £7.57 per elector (5,026 electors as at December 2016)
- h. To receive the report from Internal Audit carried out on 27 February 2017.
- i. To give consideration to the appeal for funding from the Volunteer Centre, North West Kent as per the attached. (Previous grant £150.00 in November 2012)
- j. To give consideration to the appeal for funding from Kent, Surrey and Sussex Air Ambulance Trust as per the attached. (Previous grant £250.00 in September 2015).
- k. To give consideration to the appeal for funding from Citizens Advice, North and West Kent as per the attached. (Previous grant £300.00 December 2014).

8. SPORTS CENTRE

(APPENDIX C BLUE)

- a. To note the minutes of the meeting of the Sports Centre Management Committee held on 13 February 2017.

9. BARNFIELD PARK

(APPENDIX D ORANGE)

- a. To note the minutes of the meeting of the Barnfield Park Liaison Group held on 06 March 2017.

10. NORTHFIELD

(APPENDIX E GREEN)

- a. To note the minutes of the Northfield Management Committee meeting held on 13 February 2017

11. BURIAL GROUND

- a. To note that the date of the next meeting of the Burial Ground Committee is yet to be set.

12. YOUTH

- a. Youth Provision – a meeting will be held with West Kent Extra and the Clerks and Chairmen of West Kingsdown, Ash-cum-Ridley, Hartley, Fawkham and Horton Kirby and South Darenth Parish Councils on 27 March 2017.
- b. 8 – 12's Steering Group –

13. HIGHWAYS

**SUSPENSION OF MEETING TO ALLOW FOR THE COUNTY AND DISTRICT
COUNCILLORS' REPORTS**

14. FOOTPATHS

- a. Proposed diversion of Public Footpath SD245 (Part), Ash-cum-Ridley –
Cllr Mrs Connell

15. TRANSPORT**16. ASH, NEW ASH GREEN, HODSOLL STREET AND RIDLEY**

- a. Ash –
- b. Hodsoll Street –
- c. Ridley –
- d. New Ash Green 50th Anniversary –

17. THE BULLETIN, PARISH WEBSITE

- a. Bulletin:
- b. Website:

18. NEW ASH GREEN FOCUS GROUP AND POLICE

- a. To note that the next meeting of the Focus Group will be held on 10 April 2017.
- b. Kent County Council Volunteer Support Warden Scheme – the scheme has been launched and the recruitment process will run until the end of March, with deployment being in early summer following training.

19. THURSDAY LUNCH PROVISION**20. KENT ASSOCIATION OF LOCAL COUNCILS**

To note that the KALC Branch meeting of 3 March 2017 was cancelled and the next meeting will be held on 09 June 2017.

21. BRANDS HATCH LIAISON GROUP

To note that the minutes of the meeting of 21 February 2017 are available from the Clerk.

22. REPORTS, CIRCULARS AND CORRESPONDENCE. (All publications available from the Clerk)

- a. Sevenoaks District Council Planning Application List 2452– 2455
- b. Sevenoaks District Council Press releases to date
- c. Sevenoaks District Council Current state of Premises Licence Applications
- d. The Clerk – March 2017
- e. Clerks & Councils Direct – March 2017
- f. ICCM – spring 2017

RISK ASSESSMENTS: *Copies of the risk assessment visual check sheets for the Burial Ground and Hodsoll Street Playing field are available from the Parish Office.*