

Yattendon Parish Council

Full Council Minutes

Minutes of the Full Council Meeting held on Thursday 10th November 2022 held in Yattendon Village Hall. Commencing at 8:01 pm.

Members Present: Councillor Philip Bickford Smith, Vice-Chairman
Councillor Nicky Meadows
Councillor Georgie Rudge

Members Absent: Councillor Adam McCormick, Chairman
Councillor Anne Harris

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: District Councillor Carolyn Culver

Minutes

In the absence of the Chairman, the Vice-Chairman, Councillor Bickford Smith, chaired the meeting.

- 22/23-051 To receive, and consider for acceptance, apologies for absence from Members of the Council**
Apologies were received and accepted from Councillors Adam McCormick and Anne Harris.
- 22/23-052 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests and to consider any requests for dispensation**
There were no declarations of interest or requests for dispensation.
- 22/23-053 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared a personal interest**
There were no questions, comments or representations.
- 22/23-054 To approve the Minutes of the Parish Council Meeting held on 5th October 2022**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes.
- 22/23-055 To discuss any matters arising from the previous meeting**
The Remembrance Parade will be held in Yattendon in 2023 rather than 2024. The school has created poppies which have been displayed around the village.

- 22/23-056 To receive a report from our District Councillor**
CC had recently attended a rural business forum. Various local businesses attended and subjects such as planning, housing, and funding were discussed.
A cost of living hub has been set up.
- 22/23-057 To receive a report from Yattendon Estates**
The Managing Director sent his apologies. The council wished to record its thanks for the Estate arranging the display of Tommy silhouettes.
- 22/23-058 To consider the following planning applications and to receive an update on planning decisions since the previous meeting**
No planning applications had been responded to since the previous meeting. The following decisions have been issued by West Berkshire Council since the previous meeting:

Application Reference	Location	Proposed Work	Parish Council Response	WBC Decision
22/02455/ FUL	Everington Bungalow, Everington Hill, Yattendon, RG18 0UD	Change of use from nursery to residential dwelling	No objections	Withdrawn

- 22/23-059 Finance:**
To receive the Finance Report and approve the payments listed
Resolved: To approve the payments listed on the Finance Report in Appendix 1.
- To receive the Quarterly Budget Report**
The Council reviewed the Quarterly Budget Report to the end of September 2022.
- 22/23-060 To ratify the purchase of two Tommy statues for the Remembrance**
Resolved: The purchase of two Tommy statues for £291.67 + reclaimable VAT was ratified. The statues have been displayed in the village in the lead up to Remembrance Day.
- 22/23-061 To consider adopting a Training and Development Policy**
Resolved: To adopt the Training and Development Policy.
- 22/23-062 To consider adopting a Dignity at Work/Bullying and Harassment Policy**
Resolved: To adopt the Dignity at Work/Bullying and Harassment Policy.
- 22/23-063 To pass a resolution to sign up for the Civility and Respect Pledge**
Resolved: To sign up for the Civility and Respect Pledge.
- 22/23-064 To consider obtaining a Lloyds business charge card**
This item was deferred.
- 22/23-065 To consider the budget and set the precept for 2023/2024**
Resolved: To set the precept at £11,293 and to adopt the budget.

22/23-066 To consider contributing towards the Clerk attending the SLCC Practitioners' Conference

Resolved: To contribute up to the remaining value in the training budget line for 2022/23.

22/23-067 Matters for future consideration and information

The Minute book covering 1984 to 2015 has been deposited at the Berkshire Records Office.

The use of Church Lane by lorries was discussed. The Clerk will contact the Estate to ensure it requests delivery companies do not use this route.

There being no further business, the meeting was closed at 9:35 pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at bank at last bank reconciliation 31st October 2022

Lloyds Bank Current	£8,826.79
---------------------	------------------

Income received 29th September - 2nd November 2022

Precept	£4,650.00
Total	£4,650.00

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
06-Oct	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Sep	£362.47
07-Oct	BACS	Clerk	Reimburse replacement keys	£9.05
10-Oct	BACS	Royal British Legion	Pair of Tommy statues	£350.00
17-Oct	BACS	Clerk	Reimburse laptop	£529.99
17-Oct	BACS	Councillor	Reimburse expenses for Well House (minute 22/23-044)	£903.00
01-Nov	BACS	BHIB	Fee to cover changes to insurance policy	£26.05
06-Nov	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Oct	£549.70
10-Nov	BACS	Yattendon and Frilsham PCC	Courtesy lights payment for 22/23	£48.00
10-Nov	BACS	Yattendon and Frilsham PCC	Grant for maintenance of burial ground for 2022/23	£2,500.00
10-Nov	BACS	SLCC Enterprises Ltd	National Conference 2022	£37.50
10-Nov	BACS	Heelis & Lodge	Internal audit 21/22	£97.50
10-Nov	BACS	Triangle Management	Refuse disposal (Q2)	£178.85
Total				£5,592.11