

## Minutes

### Meeting of Ampfield Parish Council: Monday 14 June 2021

Held at Ampfield Village Hall, 7:00pm to 8:15pm

#### Present

##### *Members of Ampfield Parish Council:*

Chairman Bryan Nanson  
Cllr Martin Hatley  
Cllr Chris Ling  
Cllr Kate McCallum  
Cllr David Stevens  
Cllr Julie Trotter

##### *Others:*

Clerk to the Council, Kate Orange

#### Apologies

3393. Apologies were received from Cllr Julian Jones, Cllr Mujeeb Rahman, and Vice Chairman Graham Roads.

#### Previous Minutes

3394. The Council agreed the Minutes of the Meeting of Wednesday 05 May 2021 and a copy was signed by the Chairman.

#### Matters arising from the Minutes

3395. Any matters arising from previous Minutes were handled under the relevant agenda item.

#### Declarations of Interest

3396. *The following Members confirmed that they had reviewed their "Register of Pecuniary Interests" forms and that no revision was needed: Cllrs McCallum & Stevens. Cllr Hatley had submitted a revised form.*  
RESOLVED
3397. No Member declared any pecuniary or other interest in any business on the agenda for the Meeting.

#### Minutes of Planning Committee

3398. The Council received the Minutes of the Meeting of the Planning Committee of 12 May 2021.

#### Financial Matters

3399. Cllr Ling reported on the extent of damage which had occurred to the corner of the roof of the allotment toilet. It was thought that a vehicle had collided with it, but no witnesses had come forward. There was damage to the gutter and some hip tiles.
3400. *It was proposed that the repair to the allotment toilet roof would be carried out by the Lengthsman if possible, with the cost of materials funded by the Council.*  
RESOLVED
3401. Cllr Ling reported that some minor repairs needed on the bus shelter nr to Green Pond Lane.
3402. *It was proposed that the repair to the Green Pond Lane bus shelter roof would be carried out by the Lengthsman if possible, with the cost of materials funded by the Council.*  
RESOLVED
3403. *The Council received the bank reconciliation to the end May 2021.*  
RESOLVED

3404. *The Council received the calculation of working capital to the end of May 2021.*

RESOLVED

3405. *It was agreed that the following payments should be made:*

<b><u>Details</u></b>	<b><u>Amount, £</u></b>
<i>Microsoft 365 (refund to Cllr Stevens)</i>	475.20
<i>Ace Liftaway: Topsoil for recreation ground</i>	120.00
<i>Colden Common Parish Council: contribution to Lengthsman</i>	56.00
<i>HALC: training for Cllr Rahman</i>	114.00
<i>Clerk's net salary, May</i>	763.49
<i>HMRC employment payments</i>	8.04
<i>Clerk: reimbursement of expenses</i>	70.17
<b><i>Total (including VAT)</i></b>	<b><i>£1,606.90</i></b>

RESOLVED

3406. *It was proposed to make a refund of 6 months rent commencing April 2020 to Ampfield and North Baddesley Cricket Club (ANBCC). The Council had agreed in September 2020 (Minute 3191) to waive 6 months rent, but ANBCC had not stopped their payment. However, they had also not increased their payments made since the start of the new license, so the balance due was £700 refund.*

RESOLVED

3407. *It was noted that the following payments had been made between Meetings:*

<b><u>Details</u></b>	<b><u>Amount, £</u></b>
<i>Climbers Way Tree Care: treeworks at Chapel Wood</i>	2887.50
<i>TV Licence: pavilion</i>	159.00
<i>Calor, standing charge: pavilion</i>	17.99
<i>NEST</i>	55.67
<b><i>Total (including VAT)</i></b>	<b><i>£3,120.16</i></b>

RESOLVED

3408. *It was noted that the Council had received the following income:*

<b><u>Details</u></b>	<b><u>Amount, £</u></b>
<i>insurance claim for stolen speed sign: additional sum</i>	45.00
<i>TSB: monthly interest</i>	10.49
<i>ANBCC rent</i>	400.00
<b><i>Total</i></b>	<b><i>£ 455.49</i></b>

RESOLVED

3409. *The Council received the report of expenditure against budget to the end of May 2021.*

RESOLVED

3410. *The Council approved “Section 1 – Annual Governance Statement 2020/21” of the “Annual Governance and Accountability Return 2020/21 Part 3” (AGAR), and it was signed by the Chairman and the Clerk/RFO.*

RESOLVED

3411. *The Council approved “Section 2 – Accounting Statements 2020/21” of the “Annual Governance and Accountability Return 2020/21 Part 3” (AGAR), (which had been signed by the Clerk/RFO before being presented to the Council), and it was signed by the Chairman.*

RESOLVED

3412. *It was proposed to upgrade the Clerk’s Microsoft 365 subscription to “Business Standard”. The cost would be up to £112.80 per year (depending on whether the upgrade could be added to the existing account).*

RESOLVED

### **Recreation Ground**

3413. Chairman Bryan Nanson reported on matters at the recreation ground and pavilion: work on the improvement to the carpark drainage would commence on 21 June 2021; ANBCC had obtained an alcohol license; the pavilion had been booked for two private events.

3414. *It was proposed to obtain a baby-change unit for the pavilion, to be wall-mounted at cost up to £400.00, specified and ordered by the Clerk.*

RESOLVED

3415. *It was agreed in principle to install a defibrillator at the pavilion. The Chairman and Clerk would explore options for funding and report to the Council.*

RESOLVED

3416. *It was proposed to purchase four new bollard lights at the cost of £239.60 ex VAT, plus installation of £650.00 ex VAT by Redington Home Services.*

RESOLVED

3417. *It was proposed to provide six roller blinds for the pavilion, to be fitted by ANBCC volunteers. The cost would be up to £200.00.*

RESOLVED

### **Chapel Wood**

3418. Chairman Bryan Nanson reported on Chapel Wood. The Friends of Chapel Wood met on Saturday 12 June 2021 and worked on moving some large logs to the pond area for use as seating. Work on the dipping platform was scheduled to start during week commencing 21 June 2021.

### **Highways**

3419. Cllr Chris Ling reported on Highways. He had received confirmation that Hampshire County Council Highways department had received the measurements taken by Cllrs Ling and Nanson, regarding a possible location for a pedestrian crossing point on A3090 near to Green Pond Lane.

### **Signs**

3420. The decision on signage for the pavilion and bus shelters was deferred to a future Meeting.

### **Test Valley Borough Council Tree Planting Ceremony**

3421. The Council had received an enquiry from Test Valley Borough Council as to whether a tree-planting ceremony could be held in the parish, and if so, whether the Mayor could attend.

- There was discussion about possible locations for a memorial tree. The village green or burial ground were felt to be suitable. The recreation ground was also a possibility provided the position

would not impede sports. It was felt that Chapel Wood was a less suitable position as the tree would be one among many, and thus lose its significance as a memorial.

- Cllr Kate McCallum noted that the ceremony could be held in conjunction with a ceremony / refreshments by St Mark’s church.

3422. *The Council agreed to participate in a tree-planting ceremony in the parish, as proposed by Test Valley Borough Council, and to invite the Mayor of Test Valley, Cllr Mark Cooper. The ceremony may be in conjunction with St Mark’s church if possible. The position of the tree was to be confirmed; but the burial ground was the first choice (subject to advice from Vice Chairman Graham Roads), followed by the village green and recreation ground: all three positions if possible.*

RESOLVED

**Borough Councillor’s Report**

3423. Cllr Martin Hatley reported in his capacity as Borough Councillor:

- Deputy Mayor Cllr Alan Dowden was looking at thanking volunteers who have helped their communities during the COVID-19 pandemic. 1500 people had been identified so far.
- There had been a large and growing number of scam telephone calls, which were increasing plausible. Residents should note that scam callers were able to have a false telephone number appear on the caller-ID display: it is even possible for them to display the number of a legitimate company, for example, a bank. Cllr Hatley is considering contacting the two MPs who cover Test Valley. Cllr Chris Ling noted that there is a technological solution to make the caller display show the genuine telephone number; but telephone companies continued to defer the upgrading of the technology.

**Local Crime**

3424. Chairman Bryan Nanson briefed the Council on local crime levels, in response to an awareness of the level of concern about property crime in the parish.

- Hampshire Constabulary published data on crimes on its website, for which there was a link on the website of the Council.
- From the Hampshire Constabulary data, Cllr Ling had extracted data for crime in Ampfield. In comparison with other areas, Ampfield had low crime levels.
- It was accepted that there was little the Council itself could do about crime levels. Word-of-mouth was a useful way for residents to pass information between themselves. Neighbourhood Watch was the recommended way for residents to receive as much information and support as possible, and there was a link on the website of the Council. There were 8 to 10 areas covering Ampfield, although not every part of the parish was covered. New areas could be set up with the assistance of the national Neighbourhood Watch body.
- Cllr Julie Trotter had been advised by the police that people should report any crime or incidents to the police, so that the police have full understanding of the pattern of crime and could allocate resources accordingly.

**Date of Next Meeting**

3425. The next meeting of the Parish Council would be held on Monday 12 July 2021 at 7pm in Ampfield Village Hall.

Chairman .....

Date .....