

LITTLE WENLOCK PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 12th JANUARY, 2015 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.

- 01/15/01 Members Present:**
Councillors Mrs. J. Davidson, (Chair), Cllr. Sheila Hutchison, and Cllr. Alan Lees.
In attendance:
T&W Borough Councillor Jacqui Seymour
Mr. J.F. Marcham – Clerk & RFO to Little Wenlock Parish Council.
Members of the Public:
1 member of the public was present.
- 01/15/02 Apologies:** Miss J. Esp (Vice Chairman) and Cllr. Steve Holding. Both absences approved.
- 01/15/03 Declarations of Interest:**
None.
- 01/15/04 Public Session:**
None
- 01/15/05 Minutes of the meeting held on 8th December 2014:**
The minutes of the meeting held on 8th December 2014 were **approved and signed**.
- 01/15/06 Highways- issues and concerns:**
- a. **Spout Lane:** Although some cleaning of the drain had been done it had not been thorough enough and now needed attention again.
 - b. **Quiet Lanes:** Cllr. Alan Lees reported that the design of the signs had changed to meet a required standard specification. It was **resolved** that one sign would be located at the junction of Spout Lane and Wellington Road and the other at the Shropshire and Telford & Wrekin boundary down Spout Lane. There would also be two repeater signs which would be provided by Nick Kitchen (T&W Highways). The cost of the signs is £798.30
Cllr. Alan Lees pointed out that the Department of Transport requires a consultation process with residents, police, fire service, health service, road haulage association and the freight transport association. Also publicity must be given to the proposal and any objections dealt with. It was **resolved** to wait for the moment until Nick Kitchen had discussed the issues with LWPC.
 - c. **Witchwell Lane:** It was reported that the sign had been replaced.
- 01/15/07 Litter Bins:**
Three concrete pebbledash litter bins were to be placed at the foot of The Wrekin by T&W. It was felt that they might not have enough capacity to deal with all the rubbish and there was concern as to whether they would be emptied regularly i.e. weekly. As a temporary measure 3 red bins had been chained together.
- 01/15/08 Local Council Award Scheme:**
The Clerk outlined the new scheme and pointed out some of the new items that would need attention prior to making a formal application for either **Foundation or Quality Award**. It was **resolved** to apply for the Foundation Award as there was an automatic transition to that from the present Quality Council Award and it would expire after one year.
The Clerk outlined some of the criteria required to meet the standard for the award. The Clerk pointed out that there was a training requirement which at the present time would not be met. Also the qualifications of the new Clerk would have a bearing on the level of the award applicable to LWPC. It was **resolved** to make no formal application until the new Clerk had been appointed.
- 01/15/09 New Works Lighting:**

Work should commence on 21st January and take 3 days.

01/15/10 War Memorial:

The Clerk reported that he had contacted the War Memorial Trust and LWPC's application for a grant was now near to the top of the "pile". They have been overwhelmed with applications.

01/15/11 Swan Farm footpath project:

- a. The request for a grant from Veolia had been successful and had been announced in the local press.
- b. Cllr. Alan Lees reported that there was still a lengthy process of 18 points to be addressed and at the moment he was up to point 14.
- c. A signed landowner's access statement was required and that was in hand.

01/15/12 Newsletter & Information Sheet:

It was **resolved** that if there was sufficient material a Newsletter would be issued late January/early February (+ Information Sheet for 2015 and advert for the Clerk's job) and another one in March which would include the Chairman's Annual Report.

01/15/13 Preparation for the May Election:

- a. Councillors had been asked to indicate what their intentions were with regards to re-election.
- b. It was **resolved** that details of the forthcoming election be in the newsletter and asking electors to stand for the Parish Council.
- c. It was **resolved** that LWPC would not allow street furniture (lampposts, telegraph poles or other posts and furniture on or close to the highway) to be used for the display of election posters.

01/15/14 Clerk's job vacancy:

- a. It was **resolved** to place an advert in the Shropshire Star and to ask SALC to carry an advert in the monthly bulletin.
- b. It was **resolved** that the closing date for applications would be Monday 16th March and that interviews would take place on Monday 20th April in the evening at the Village Hall.
- c. The Clerk would prepare a detailed job description for applicants.

01/15/15 Publication of minutes:

It was **resolved** that draft minutes would be published the week after the meeting once everyone had been given an opportunity to comment on their accuracy.

01/15/16 Huntington Lane Surface Mine Committee and "The Wrekin Trundle":

The Clerk reported that no real progress has been made in relation to refunding of all or part of the original grant by T&W for the Wrekin Trundle. Dr. Peter Whittle had received a letter dated 12th December from Michael Barker, Assistant Director: Planning Specialist, outlining T&W's case in relation to the money spent on The Wrekin Trundle and the other areas of concern. It was blatantly clear that no further progress over the HLSMCLC's concerns would ever be resolved. Dr. Peter Whittle, Chairman of HLSMCLC, subsequently resigned from the committee.

01/15/17 Media Policy and Transparency code:

Copies were placed in the circulation pack and would be discussed at the February meeting.

01/15/18 Defibrillator – agreement on location:

The Clerk reported that he had met with Peter Morris at The Huntsman Inn to discuss the location of the equipment. Peter Morris was very willing to have it installed on an outside wall, possibly behind the toilet block or by the restaurant, depending on the easiest electricity supply. Peter Morris had generously agreed to meet the cost of the installation and the running costs. The clerk would now proceed to order the equipment (minute 12/14/07).

- 01/15/19 Planning:**
- No new full planning applications had been received.
 - TWC/2014/1050 Land Adjacent to Falcon House. New Works. Outline Planning Permission had been granted.
 - TWC2013/0384 The Huntsman Inn: Full planning permission had been granted. However the owner had requested the removal of the original 106 agreement. The Parish council felt that it could not comment on this request.
- 01/15/20 Clerk's Report:**
- SALC AGM 21st February 2015.**
 - NHW:** Cannabis plants had been removed from the playing field and handed to the police.
 - Correspondence:** The village hall committee had sent a letter of thanks for the donation of new Christmas tree lights.
 - Local Election costs:** The estimated costs to LWPC for the May elections will be as follows:
 - If the election is contested - £514.
 - If the election is uncontested - £140.
 - Parish Open meeting:** It was resolved to invite a Veolia staff member to talk about recycling.
- 01/15/21 Borough Liaison:**
- Council Tax Support Grant.** T&W Borough Councillor Jacqui Seymour stated that more and more small parishes were getting uptight about the lack of funding for the small Parish Councils. It would seem that the rural parishes are supporting the large urban parish/town councils.
- 01/15/22 Reports and updates by Parish Councillors:**
- Candles Liaison meeting:** Appended to these minutes
 - Local Access Forum:** Appended to these minutes.
 - Village Hall Committee:** No report. It was **resolved** to ask Cllr. Steve Holding to contact another parish councillor if he was unable to attend the meeting. It was **resolved** to ask Sue Bates (Village Hall secretary) for a copy of the meetings minutes.
 - Fly tipping:** Cllr. Alan Lees reported on recent fly tipping incidents.
- 01/15/23 Appointment of Internal Auditor:**
It was **resolved** to appoint Sue Hackett of SD Accounting & Audit Services.
- 01/15/24 Finance:**
- Bank Balances:**
Community Fund: £34,251-69 with all cheques cleared.
Base Rate Account: £17,207-83.
The Clerk made the usual caveat about the substantial "ring-fenced" funds.
 - Quarterly Audit:**
It was resolved that Cllr. Sheila Hutchison would carry out the third & final audit for the 2014/15 financial year.
 - Accounts to be paid:**

E.On	Maintenance Contract – half year	£227.59
J. Marcham	Salary	£268.56
HMRC	PAYE	£67.14
Fresh-air Fitness	Repairs to equipment	£475.20
E.On	Light repair at New Works	£105.00
Npower	Energy Consumption	£132.67
Npower	Energy Consumption	£44.97
- 01/15/25 Date of the next meeting:**

9th February, 2015 at 7.30 pm in the Village Hall.