

Caythorpe Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 4 April 2017 at 7.30pm in the Memorial Hall.

Attendance and Declarations

- 16.12.01 **Present:** Cllr Boon, Cllr P King, Cllr David Priestley and Cllr Harbidge, Cllr Cons (Chair)
- 16.12.02 **Apologies:** Cllr Duff
- 16.12.03 **Declarations of interest** from members on any item to be discussed: None
- 16.12.04 To **approve and sign minutes** of the meeting on 6 March 2017 proposed as correct by Cllr Priestley. Seconded Cllr King. All in favour.
- 16.12.05 **Meeting opened to members of the public (7.40pm):**
- 16.12.06 **Meeting closed to members of the public.(7.40pm)**

Matters Arising

- 16.12.07 IT– Clerk's website training. Liaised with Hugo Fox date still to be arranged but cost to be kept within transparency grant.
- 16.12.08 Update on CCTV – The budget is £3000-£4000 but we are no further forward. Still discussing and exploring CCTV/ANR camera options. We are being challenged to source within the limited budget. In the meantime, having noticed Hoveringham's warning signs and because they might be a deterrent, we are considering purchasing camera operations signs (6 signs)

Upkeep of highways/village facilities

- 16.12.09 Update on Village Hall charges – deferred until next meeting.
- 16.12.10 Update on Grey Box – Clerk had written to Royal Mail and received a reply that they were going to consider the matter within 12 weeks of 9 March and, hopefully, remove it. The Parish Council also understands that Hazel has received a reply from Royal Mail.
- 16.12.11 To discuss Best Kept Village Competition – the Parish Council has decided not to enter the competition. Proposed Cllr Harbidge, seconded Cllr Priestley. All in favour.
- 16.12.12 Minster Vets have supplied the Parish Council with free dog bags and containers which fit on your belt for carrying them about which we are going to hand out at Village Show and Annual Parish Meeting.

Planning

Applications

- 16.12.13 None

Decisions

- 16.12.14 17/00291/FUL 3 Orchard Lane Caythorpe – erection of rear orangery – permitted.

Awaiting Decision

- 16.12.15 16/00732//OUT 141 Caythorpe Road Caythorpe – demolition of redundant agricultural buildings and replacement by 2 detached dwellings. 16.11.17 To discuss PC's action in respect of Planning Consultation.

Finances

- 16.12.16 Grants – "Growing a Greener Britain" – noted.
- 16.12.17 Balance @ 31 March 2017 and 30 April 2017 to be provided at next meeting as we are awaiting details due to the modifications to the accounts.
- 16.12.18 Newark and Sherwood Community Infrastructure Levy (CIL) – no comment to

make.

16.12.18 Grant Thornton Limited Assurance – Annual Return – deferred until May.

16.12.19 Future Audit and Audit Panel Requirement – David Slight to be asked if we can take him up on his offer to audit our accounts for nothing.

Flood Warden's Report

16.12.21 Report – Nothing to report.

Neighbourhood Watch

16.12.21 Report – Nothing to report.

Training

16.12.23 None

16.12.24 Update from DC Roger Jackson – none as purdah period.

Any other correspondence

16.12.25 To discuss Annual Parish Meeting and Annual Parish Council Meeting. It was decided to invite Andrew Potter and also David Moore. The date of the Annual Parish Meeting has been changed to 23 May 2017 starting at 6.30pm.

The Annual Parish Council Meeting will be on 8 May 2017.

16.12.26 Bank – Cllrs Duff and Harbidge went to the bank again, opened the new account for CCTV money and CIL money to go in along with the balance of the transparency grant until it is spent on training. The signatories have also been updated.

16.12.27 Email communications – Clerk asked to limit emails to specific items.

16.12.28 Village Hall – keys required for Clerk, Cllr Priestley and Cllr Cons.

16.12.29 Bracken Hill path – clerk to contract DC Roger Jackson for an update.

Meeting Closed 8.50pm

Next meeting 8 May 2017 6.30pm