

**Minutes of the Meeting of Bowes Parish Council
held at Bowes School Wednesday 10th February 2016**

The meeting commenced at 7.30pm

Present: Cllr Carlisle, Cllr White, Cllr Brown, and Mrs H Overfield

1. **Apologies** Cllr Wake
2. **Minutes** of the Meeting held Wednesday 13 January 2016 agreed to be a true record, approved by Cllr White seconded by Cllr Carlisle.
3. **Matters arising** (unless dealt with later in the agenda)
The AGM will be held in April, with the Parish Meeting in May.
The fallen tree has been removed.
4. **Finance & Accounts – See summary below**
Receipts since last meeting £6.00 Allotments
Expenses since last meeting £1800 Mr C Gibson

BUDGET		Summary Bowes Parish Accounts & Balance sheet		As at 29th January 2016	
Year to 31st March 2016					
Income	Income			Cumulative Total	
57	Allotments	78.00		Bank as at 31st March 2015	£12,414.16
6	Bank Interest	6.27		Income y/e 31st March 2016	£5,767.27
200	Cemetery	987.50		Expenses y/e 31st March 2016	£-4,081.40
500	Footpaths	0.00		Total	£14,100.03
	General Income	508.50		Represented by	
	Grants	0.00		Nat West a/c - 21543798	£13,900.03
4017	Precept D.C.C.	4017.00		Nat West a/c - 015102553	£200.00
	Playground	0.00		Uncleared movements	
	Publications	0.00		Total	£14,100.03
508.5	Vat Refund	0.00			
170	West Clint Field	170.00			
5458.5	Total Income	5767.27			
Expenses	Expenses				
1095.00	Allotments	1102.00		Petty Cash	102.36
455.00	Cemetery	356.95		Total	14202.39
500.00	Footpaths	0.00			
100.00	General Expense	568.62			
1750.00	Grass Cutting	0.00			
628.00	Insurance	633.91			
1400.00	Clerks salary	1206.12			
349.60	PAYE	213.80			
	Bus stop/shelter	0.00			
	Playground	0.00			
350.00	VAT	0.00			
6627.60	Total Expenses	4081.40			
-1169.10	Used from reserves				

Bank statements were checked against spreadsheet by Cllr Brown to confirm figures.
The accounts were approved to be a true record by Cllr Carlisle, seconded by Cllr Brown
External Audit for smaller authorities - it was decided to go for Option 3 and to Opt-in.
Parish on Line to be cancelled as no one uses it.
Purchase order signed for Mr Toward.
Approval for clerk to buy a new ledger, as the current one is full.

5. **Planning**
Mr Frank Donald – Town End House –conservatory to side – no observations
6. **Correspondence**
New opening times for the Post office approved to be put onto the notice board. We will try and keep an eye on their attendance.

7. **Cemetery & Village maintenance**

Kath is unable to continue the gardening for the Parish. Clerk to contact Kathryn from Hegemone Gardening, applied last time, to see if she is still interested. If not clerk to put an advertisement into the Teesdale Mercury, applicants must supply Public Liability Insurance and proof of self employed status.

8 **Allotments**

Mrs Brown contacted the clerk reference a tree that has fallen down into Clint Field, knocking down some of the wall. Mrs Brown has offered to remove the tree and repair the wall. Clerk to contact Mrs Brown giving her permission to do so, with no liability to the Parish Council.

Mrs Todhunter has written to the council regarding the agreement, in particular point 10, no cultivation to take place within 2m from any dry stone walling. Clerk to confirm that it should read "no NEW cultivation to take place within 2m from any dry stone walling".

9 **Play Park**

10 **Parish Paths**

Cllr White will put a grant application into the 3P's for strimming work.

11 **AOB**

Does anyone know anybody who would like to be a new Councillor, perhaps we could put a notice into the Church Parish Magazine.

Meeting closed at 8.50

Section 17 Law & Disorder Act. It was felt the above would have a positive effect.