

# STADHAMPTON PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Tuesday 3rd September , 2013

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

<b>Attendees</b>	Elizabeth Eales (LE) (Vice-Chair), Golda Nann (GN), Lesley Shaw (LS), Melissa Parkes (MP), Pete Smith (PS), Paul Isaacs (Clerk) (PI), Martin Morgan (SODC), Cllr. Lorraine Lindsay-Gale (OCC) (LLG) and 14 members of the public.
<b>Apologies</b>	Michael May (Chair) (MM), Cllr. Phil Cross (SODC), Cllr. Marc Hiles (SODC), Mike Horn (Fireworks).

Ref	Item	Notes	Action
069/13	<b>Welcome</b>	In the absence of the Chair, the Vice-Chair, Elizabeth Eales, welcomed those in attendance. MM is undergoing chemotherapy at present and has requested that the Vice-Chair takes responsibility for conducting meetings for the next few months. LE agreed to do this.	<b>For Info.</b>  <b>LE</b>
070/13	<b>Co-option of new Councillors</b>	Melissa Parkes and Pete Smith were co-opted as Parish Councillors to fill the two available vacancies. Melissa - proposed by M. Bates and seconded by A. Stead. Pete - proposed by A. Stead and seconded by S. Tebby. The Clerk to notify SODC.	<b>For info.</b>  <b>Decision</b>  <b>Clerk</b>
071/13	<b>Declarations of Interest</b>	No declarations of interest were received.	<b>For info.</b>
072/13	<b>Fireworks Event</b>	<p>Sue White (SW) represented the fireworks committee and confirmed that they plan to run the event once again on Nov. 5th, 2013 providing that enough volunteers come forward to help. The parish newsletter, noticeboards and website can be used to ask for volunteers.</p> <p>Martin Morgan (SODC Environmental Health) addressed the meeting regarding the preparations that will be required prior to a fireworks / bonfire event in November. The priorities are control of the bonfire construction prior to the event (there was excessive fly-tipping prior last year including a number of sofas and builders waste) and adequate stewarding / control on the night itself.</p> <p>SW confirmed that the bonfire will be constructed on the day itself this time round. Martin Morgan agreed that SODC headed notices can be put up around the site. The Clerk to arrange the wording and notices with SODC.</p> <p>SW apologised that the bonfire site had not been repaired following the 2012 event but stated had been an extremely wet seven months. SPC stated that it appreciates the substantial efforts of the voluntary fireworks committee to organise the popular annual event but stressed that <u>ALL</u> users of the village green must agree to leave the site in a good condition. SPC have also been notified by their auditors that copies of the official financial accounts of all fireworks events must be provided if the PC is to reclaim VAT on the purchase of fireworks. SW to arrange.</p> <p>Finally, it was agreed to hold a meeting between the two committees to further discuss arrangements at 6.30pm on Tuesday October 1st (prior to the next SPC meeting).</p>	<p><b>For Info.</b> <b>SW</b></p> <p><b>For Info.</b> <b>SODC</b></p> <p><b>For Info.</b> <b>Clerk</b></p> <p><b>For Info.</b></p> <p><b>SW</b> <b>Meeting</b> <b>Date</b></p>

073/13	<b>Minutes of Meeting, 2/7/13</b>	The minutes of the Parish Meeting held on 2/7/13 were confirmed, approved and signed by the Vice-Chair.	<b>For info.</b>
074/13	<b>Matters Arising</b>	<p>It was noted that travellers occupied the northern section of the green between 17/6/13 and 25/6/13 whilst the Circus was on the main section. The clerk contacted Thames Valley Police via PC Mel Stafford and the County Travellers Liaison Team. A lot of domestic waste and garden debris was left on site. The County collected the waste when bagged up by the PC and cut down the grass which had been left long to promote wildlife. Grass cutting decisions regarding the management of the northern section of the green for 2014 will be made at the October meeting and the Clerk will invite Philip White to attend.</p> <p>Confirmation that new safety cushionfall was laid at the Play area on 4/7/13 and that replacement seats and tables have been provided by Keith Ring.</p> <p>Crazy Bear clay shoots - LE confirmed that the Crazy Bear will shortly submit a planning application to erect 4 metre high acoustic bunds to reduce the noise of the shoots.</p>	<p><b>For Info.</b></p> <p><b>Clerk</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p>
075/13	<b>Public Forum</b>	<p><u>Community Noticeboards</u> LE expressed the view that some free standing community notice boards would be useful for the village. It was agreed that four 'A' boards will be purchased all bearing the wording 'Stadhampton noticeboards' to deter theft. LE to arrange with an approximate budget of £80 per board.</p> <p><u>Speed Gun training</u> Cllrs. LS and LE expressed an interest in undertaking such training. The Clerk to contact TVP to arrange (if possible).</p>	<p><b>For Info.</b></p> <p><b>LE</b></p> <p><b>For Info.</b> <b>LS/LE</b> <b>Clerk</b></p>
076/13	<b>Report from Oxfordshire County Council (OCC)</b>	<p>Cllr. Lorraine Lindsay-Gale (LLG) reported as follows:-</p> <p><u>Home to School transport</u> - confirmation that the County proposals to end free travel to designated catchment schools have been shelved and that the County is now waiting for guidance from central government. No alternative proposal is expected before 2015.</p> <p><u>Broadband</u> - confirmation that Stadhampton will be one of the BT upgrade areas (90% of the county) to receive faster broadband. Faster broadband is vital to Oxfordshire's economy and the aim of the programme is to extend the reach of superfast broadband to an additional 65,000 homes and businesses by the end of 2015. The £25 million programme is made up of £10 million from the county, £4 million from central government and £11 million from BT. For further information contact Lisa Michelson (Broadband Community Engagement Lead) on 01865 815673 or <a href="mailto:lisa.michelson@oxfordshire.gov.uk">lisa.michelson@oxfordshire.gov.uk</a>.</p> <p><u>Funding Opportunities</u> - confirmation that small funding is still available to support local organisations through the Community Budgets held by local councillors :- <a href="http://www.oxfordshire.gov.uk/cms/content/councillor-community-budgets">http://www.oxfordshire.gov.uk/cms/content/councillor-community-budgets</a></p> <p>In addition, OCC is continuing to support the £100,000 Chillout fund to support projects for children and young people across the County.</p>	<p><b>LLG</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p>

077/13	<b>Report from SODC</b>	No report was presented from South Oxfordshire District Council.	<b>For Info.</b>
078/13	<b>Community Buildings Project Report</b>	<p>Ann Stead (AS) reported that the project, five years in the making, is drawing to a successful close and that the hall will shortly be open for hire.</p> <p>SPC will shortly receive its formal invitation to events that are planned for the Grand Opening over the weekend of October 11th to 13th. The MP will be present on 11/10/13, the whole village will be invited on 12/10/13 and the Bishop of Dorchester will conduct a service on 13/10/13.</p> <p>AS stated that the challenges for the first year will be to build up the usage, to counter any teething problems and to find the money for the running costs. An application has been made to Comic Relief which, if successful, will provide a breathing space to allow the development of new activities and new groups. However, if the Comic Relief funding is not successful then the CBP committee will be under pressure to cover the running costs. To this end, the CBP committee requested that SPC put aside £5,000 which would only be used if absolutely necessary. These 'standby' funds were agreed - proposed by Cllr. LS, seconded by Cllr. PS. Agreed unanimously.</p> <p>Finally, funding did not manage to cover the provision of the six necessary car spaces so this project remains outstanding. The proposal is for the small car park to be opposite the church entrance with a plastic reinforced 'honeycomb' surface surrounded on three sides by low level wooden posts with decorative chain links. Prior to the October SPC meeting AS will obtain a quote from the original contractors and the Clerk will obtain at least one other alternative quote.</p>	<p><b>For Info.</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p> <p><b>Decision</b></p> <p><b>For Info.</b></p> <p><b>AS Clerk</b></p>
079/13	<b>Parish Plan Report</b>	<p>LE reported that the questions for the questionnaires are being piloted. They will then be sent out to local businesses.</p> <p>New volunteers to assist with the parish planning process are always welcome!</p>	<p><b>LE</b></p> <p><b>For Info.</b></p>
080/13	<b>Village Green and Playground</b>	<p>The completed play area inspection reports were noted.</p> <p>Unfortunately George Bowden feels that he is no longer mobile enough to carry out the play area inspections. GN volunteered to take over the weekly inspections.</p> <p>It was also noted that Mrs. Bowden has been taken into hospital with cancer. GN to arrange flowers and a card on behalf of SPC and to deliver directly to George rather than to the hospital.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p>
081/13	<b>Footpaths and Transport</b>	It was reported that Highways have cut some of the verges between Stadhampton and Chiselhampton but that there remain certain hedges that need cutting back on the same stretch. GN to contact Highways.	<p><b>For Info.</b></p> <p><b>GN</b></p>
082/13	<b>Financial Update</b>		<b>For info.</b>

		<p>A list of cheques approved and authorised for payment at the 3/9/13 meeting is appended.</p> <p>At 3/9/13 the SPC current account stood at £53,122.82.</p>	<b>For info.</b>
083/13	<b>Planning Matters</b>	<p>P13/S1322/HH (Householder) The Mount, Thame Road, Stadhampton, OX44 7TX. Removal of existing garage and erection of new garage and home office. SPC recommended 'Approval'. Planning Permission GRANTED, 10/7/13.</p> <p>P13/S1456/RM (Reserved Matters) Wholesale Plants Ltd, Ascott Lane, Ascott, OX44 7UH. Application for reserved matters following outline permission P10/W1770/O for erection of agricultural workers dwelling (re-submission of refused application P12/S1417/RM). SPC responded 'No Strong Views'. Reserved Matters approval GRANTED, 10/7/13.</p> <p>P13/S1002/HH (Householder) 17 Bear Lane, Stadhampton, OX44 7UR. Erection of two storey side extension and new entrance porch. SPC responded 'No Strong Views'. Planning Permission GRANTED, 7/8/13.</p> <p>P13/S1608/HH (Householder) Fairview, Thame Road, Stadhampton, OX44 7TX. First floor extension for new bathroom. SPC replied by 26/6/13 recommending 'REFUSAL'. Planning Permission REFUSED, 23/7/13.</p> <p>P13/S1790/FUL (Full Application) and P13/S1791/LB (Listed Building Consent) Crazy Bear Hotel, OX44 7UR. Retrospective application for erection of a single storey extension to existing hotel and new parking layout (works already carried out). SPC responded 'No Strong Views'. Planning Permission GRANTED, 31/7/13.</p> <p>P13/S2365/LDP (Certificate of Lawful Development) Sheephouse Farm, Milton Road, Stadhampton, OX44 7UE. Single storey extension to southwest elevation. Two storey extension to southwest elevation. <i>FOR INFORMATION ONLY - the development to be carried out as permitted development under the allowances of the Town &amp; Country Planning (General Permitted Development) Order 1995.</i></p> <p>P13/S2432/FUL (Full Application) Wholesale Plants Ltd., Ascott, Stadhampton, OX44 7UH. Erection of ancillary building. SPC decided to recommend REFUSAL stating insufficient vehicular access and over-development of the site.</p> <p>P13/S2447/HH (Householder) and P13/S2448/LB (Listed Building Consent). D'Oyleys Farm, The Green, OX44 7UB. Single storey rear extension. Various alterations and repairs. SPC decided to state 'NO STRONG VIEWS'.</p> <p>P13/S2396/HH &amp; P13/S2397/LB (Listed Building Consent) Coldharbour Farm, Coldharbour, Stadhampton, OX44 7UG. Alter and extend the existing dwelling, link to adjoining cottage and erect fence on roadside boundary. SPC decided to recommend 'APPROVAL'.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>Decision</b></p> <p><b>For info</b></p> <p><b>Decision</b></p> <p><b>For info</b></p> <p><b>Decision</b></p>

		At his own request, the Chair, MM, will not be included on the planning application circulation list for the next few months whilst he recovers from illness.	<b>For Info.</b>
084/13	<b>Consultations and Correspondence</b>	<p>The Animal Sanctuary requested use of the Green for car parking for a sponsored cycle ride on 15/9/13. The clerk to inform the Animal Sanctuary that permission is granted as long as they leave the village green in good condition.</p> <p>Notification that MP John Howell will hold a village surgery at Chiselhampton on Sept. 16th, 3.30pm. Personal appointments can be booked with John using the surgery hotline 01491 613072 or via e.mail as follows :- howelljm@parliament.uk</p> <p>It was noted that two minor crimes were recorded in the Stadhampton area by the local neighbourhood police team for the period 1/8/13 to 31/8/13.</p> <p>Roadworks - notification by the County Council of two days of scheduled road repairs on the A329 and Drayton St. Leonard road on September 23rd and 24th, 2013.</p> <p>A complaint was received from Dr. &amp; Caroline Keenan regarding excess noise from the car wash area. The Clerk will forward this complaint to SODC.</p>	<p><b>For Info. Clerk</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p> <p><b>For Info. Clerk</b></p>
085/13	<b>Any Other Business</b>	<p>There are still signs around the village (eg, cream teas, hand car wash, zumba) which have been posted without permission. The Clerk to inform SODC.</p> <p>A list of clay shoots from the Crazy Bear for 2012/13 was submitted. 34 shoots were recorded in the period August 2012 to August 2013. The Crazy Bear may claim that some of these were held on the Tuckwells land and were not their organised shoots. As 34 over the period exceeds the permitted annual limit the Clerk will pass the information onto SODC for their attention.</p> <p>The Crazy Bear have placed notice of the intended dates of shoots for the remainder of 2013 in the Parish magazine. This co-operation was noted and is appreciated.</p>	<p><b>For Info. Clerk</b></p> <p><b>For Info</b></p> <p><b>Clerk</b></p> <p><b>For Info</b></p>
086/13	<b>Next Meetings</b>	<p>Tuesday October 1st, 2013</p> <p>Monday November 4th, 2013</p> <p>All meetings to be held at 7.30pm in the Stadhampton Community Hall (Primary School).</p>	<b>For info.</b>