



SEAMER PARISH COUNCIL

www.seamercrossgates.org.uk

MINUTES: of the Meeting of the Council held in the Seamer and Itron War Memorial Hall, Main Street, Seamer, Scarborough on 10 August 2021 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, V Milner (Vice-Chairman), WH Smith and J White;
County Councillor D Jeffels, 4 members of the public and the clerk.

22 APOLOGIES FOR ABSENCE

RESOLVED that:

- (a) apologies for absence given in advance of the meeting by Councillors H Mallory and D Raine be received.
- (b) the previously circulated reasons given for absence by Councillors H Mallory and D Raine be approved.
- (c) the best wishes of Alderman L Haycock for the Council's first meeting in person since the start of the coronavirus COVID-19 pandemic be noted with thanks.

23 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (a) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (b) no application for dispensation from restrictions on participation in discussion and/or voting was received.

24 APPOINTMENT OF MEMBERS AND REPRESENTATIVES

Councillor Jeffels joined the meeting during discussion of this item.

(a) Seamer and Crossgates Health & History Trails Working Group

The Council considered a verbal report by the Chairman of the Working Group.

RESOLVED that:

- (i) further to minute 9 of the last meeting, the COVID-19 Welcome Back Grant Acceptance & Initial Action Plan and establishment of the Working Group under the chairmanship of Councillor Milner and published terms of reference, under delegation, be noted.
- (ii) the award of the COVID-19 Welcome Back Grant, initial meeting of the Working Group and progress of early work concerning war graves in St Martin's Churchyard and associated local history, be noted with thanks.
- (iii) the Council receive a report by the Chairman of the Working Group at a future meeting.

(b) Outside Bodies

RESOLVED that the Council be represented on outside bodies, as follows:

- (i) further to minute 7(b) of the last meeting, on the Seamer & District Youth Centre Management Committee by Councillor Stockdale.
- (ii) further to minute 7(c) of the last meeting:
 - (1) on the Seamer & Itron War Memorial Hall Management Committee by Councillor White.
 - (2) on the Yorkshire Local Councils Associations (YLCA) Scarborough Branch by Councillor Elbourne, in addition to Councillor Wallis.

(c) Local Government Reorganisation

RESOLVED that, further to minute 9 of the last meeting, the appointment of Councillor Elbourne to the County Council's Town & Parish Councils and Parish Meetings' Group, under delegation, be noted.

25 PUBLIC PARTICIPATION

The following matters were raised by members of the public and Councillor Jeffels, whose report was also considered, and discussed:

- (a) Planning application 21/01389/HS Erection of single storey extension and dormer to the rear, 14 Denison Avenue, Seamer.
- (b) Proposals to develop Seamer Station.
- (c) Current and outstanding highways issues.
- (d) Schools' time capsules, capturing pupils' experiences of the coronavirus (COVID-19) pandemic.
- (e) Her Majesty the Queen's Platinum Jubilee.
- (f) Local Government reorganisation.

RESOLVED that:

- (i) concerning planning application 21/01389/HS:
 - (1) the following concerns of neighbours be noted:
 - (a) overlooking and loss of privacy, due to the addition of French doors to the planned development and dormer windows above, to the side of neighbouring bedrooms.
 - (b) the extent of the building work completed, particularly prior to submission but also prior to consideration of approval of final plans.
 - (2) a reported current planning complaint be noted.
 - (3) further to minute 15(a)(ii) of the last meeting and agenda item 10(a) [minute 31(a)(ii)(1)] of this meeting, it be noted the application was with Members for consultation on or before 16 August 2021 and would be resolved under the specific delegation.
- (ii) further to minutes 202 (b) & (iii) of 11 February 2020:
 - (1) it be noted the County Council had made the experimental Traffic Regulation Order, Station Road, Crossgates, which expired on 31 July 2021, permanent.
 - (2) the report of the Assistant Director – Highways and Transportation be received from Councillor Jeffels with thanks and filed with the papers to this meeting.
- (iii) further to minute 12(c)(i) of 13 October 2020, an update be sought from the County Council as to progress with the case for funding from the Accessibility Fund for 2021/22, for extension of the pavement and creation of a dropped kerb on the Byways side of Station Road, coming off the roundabout.
- (iv) further to minute 15(v) of 13 October 2020, an update be sought from the County Council as to progress with the case for a capital scheme, for further investigation and remedial work, to resolve an apparent obstruction or collapse in the drain causing recurrent flooding at the eastbound B1261 entry from Seamer to the Byways roundabout.
- (v) further to minute 13(a) of the last meeting, it be noted the County Council had ruled out traffic engineering options as impractical and too costly, and commissioned a speed management procedure survey from North Yorkshire Police Traffic Bureau, which was expected to be undertaken in the autumn of 2021, to inform any further consideration of a Traffic Regulation Order to reduce the speed limit from 40mph on the B1261 at Crossgates.
- (vi) it be noted Highways England had trimmed the edges of the overgrown roundabouts at the B1261 Main Street and Staxton/Muston junctions on the A64.
- (vii) Councillor Jeffels' offer to pursue a solution to broken down fencing alongside the bridge nearest to the A64 from Main Street, Seamer, be accepted with thanks.

26 MINUTES

RESOLVED that:

- (a) the previously circulated minutes of the Annual Meeting of the Council held on 4 May 2021 be approved as a correct record and signed by the Chairman.
- (b) further to minutes 8(ii) and 9 of the last meeting, it be noted the 13 July 2021 Ordinary Meeting of the Council was cancelled under delegation, consistent with the cancellation of the travellers horse fair and associated public gatherings within the Council's area, to help prevent the spread of coronavirus.

27 JUBILEE ALLOTMENTS

(a) Matters resolved under general delegation

RESOLVED that the report of the clerk be received, and the following decisions taken under delegation and the updates provided be noted:

- (i) Splitting of vacant plots to form half plots, under minute 9 of the last meeting:
 - (1) in consultation with Members of the Allotments Working Group, all Members and then the Chairman & Vice-Chairman:
 - (a) Plots 16, 37 and 38 be split for re-letting as half plots.
 - (b) Neil Barnes Landscape Services be engaged to split the plots with posts only, for the new tenants to fence consistent with minutes 98(a)(ii) & (iii) of 9 February 2021.
 - (2) in consultation with the Chairman & Vice-Chairman, the plots be split using half round 4' stakes, leaving approximately 3' above ground at approximately 4' spacing.
- (ii) Unsatisfactorily maintained plots, under minute 9 of the last meeting, in consultation with Members of the Allotments Working Group, all Members and then the Chairman & Vice-Chairman:
 - (1) a requirement to bring a plot up to the proper standard be issued to the relevant tenants of 2 plots, with notice of termination of their tenancy by re-entry by the Council if not completed within 2 weeks of the notice, and notice of claim for damages by the Council, to engage a contractor to undertake remaining tasks, if not completed in the event of the termination of the tenancy.
 - (2) due to exceptional circumstances, the relevant tenants of 2 further plots be written to, seeking a satisfactory outcome within a reasonable timescale, with requirements as in paragraph 4(a)(i) above to follow if not resolved.
 - (3) a requirement to bring a further plot up to the proper standard be issued to the relevant tenant, with notice of termination of their tenancy by re-entry by the Council if not completed within 2 weeks of the notice, and notice of claim for damages by the Council, to engage a contractor to undertake remaining tasks, if not completed in the event of the termination of the tenancy.
- (iii) Existing tap maintenance and installation of additional taps:
 - (1) in consultation with Members of the Allotments Working Group, all Members and then the Chairman & Vice-Chairman:
 - (a) under Financial Regulation 4.7 and minute 9 of the last meeting, Paul Deighton Heating & Plumbing Engineer's suggestion and estimate be accepted, and 3 taps (identified as 5, 6 and 7 on the plan) and 2 of their posts be replaced and all re-insulated.
 - (b) under minute 17(g) of the last meeting, Paul Deighton Heating & Plumbing Engineer's suggestion and estimate be accepted, and 5 further taps (identified as 1, 2, 3, 4 and 8 on the plan) be re-insulated.
 - (c) further to minute 12(c) and under minute 9 of the last meeting, Paul Deighton Heating & Plumbing Engineer's suggestion and estimate be accepted and, further to this, 2 additional standpipe and taps be installed at the entrance track end of the pathways between Plots 6 & 8 (identified as 10 on the plan) and between Plots 12 & 16.
 - (d) under Financial Regulation 4.4 and minute 9 of the last meeting, the sum of £750 be vired from the Contingency Budget to the Allotments Maintenance Budget.
 - (2) following the identification of an underground leak and the location of the main water-pipes not being conducive to all of the previously agreed works, in consultation the Chairman & Vice-Chairman:
 - (a) under minute 9 of the last meeting, Paul Deighton Heating & Plumbing Engineer be authorised:
 - (i) to hire a mini-digger to access the leak and intersect the main water pipes.
 - (ii) to engage a labourer to operate the mini-digger.

- (iii) to undertake additional necessary labour in support of digging and pipework.
- (b) under Financial Regulation 4.4 and minute 9 of the last meeting, a further £250 be vired from the Contingency Budget to the Allotments Maintenance Budget.
- (iv) Requests from tenants, under minute 9 of the last meeting, in consultation with Members of the Allotments Working Group, all Members and then the Chairman & Vice-Chairman:
 - (1) a shed 2m long x 1.5m wide x 2.3m high to the ridge be approved, subject to a requirement to position the shed not to overshadow any neighbouring plot.
 - (2) cutting back the lower branches of a large tree, which belongs to the neighbouring farmer (who has already cut back his side) and which risks damaging the tenant's shed roof and rain-water collection equipment, be approved, subject to requirements to check for wildlife, cut back safely and limited to within the Jubilee Allotments boundary.

(b) Specific delegation of Decision Making

RESOLVED that decision making be delegated to the clerk, in consultation with the Members of the Allotments Working Group and then the Chairman and Vice-Chairman, concerning:

- (i) requests from tenants under the tenancy agreement, for example but not restricted to sheds, trees and the splitting of plots.
- (ii) unsatisfactorily maintained plots, including issuing any requirement to bring a plot up to the proper standard, with notice of termination of the tenancy by re-entry by the Council, and notice of claim for damages by the Council, to engage a contractor to undertake remaining tasks, if not completed in the event of the termination of the tenancy.

(c) Tenants' Participation

The following matters were raised by tenants:

- (i) in person, further to minute 27(a)(iii) of this meeting, thanks to the Council for the additional taps and plumbing improvements.
- (ii) by e-mail, reported by the clerk:
 - (1) further to minutes 12(b) & (c) and 21(a) of the last meeting, thanks and appreciation to the Council for the amendment to the tenancy agreement, the additional tap and their continued work.
 - (2) further to minute 12(c) of the last meeting, gratitude to the Council for the additional tap.

28 ROAD SAFETY

(a) Pasture Lane parking

The Council considered a verbal report by the clerk, concerning reports by Parishioners since the last meeting of inconsiderate driving and parking in Pasture Lane, Dennyson Avenue, Bell Close and Eastgate, causing risk to children going to and from Seamer & Irton Community Primary School and inconvenience to residents.

RESOLVED that:

- (i) it be noted Parishioners had been advised to report specific information of an incident and driver/vehicle to the Police as a potential crime, preferably at the time but failing this as soon as possible thereafter.
- (ii) it be noted with thanks that the Neighbourhood Policing Team had undertaken to step up patrols at the start of the autumn school term.
- (iii) a site meeting be requested following the start of term, in liaison with the Headteacher, County Council Highways, Neighbourhood Policing Team and Councillor Jeffels.

(b) Vehicle Activated Signs (VAS)

RESOLVED that:

- (i) further to minute 13(b) of the last meeting:
 - (1) it be noted the VAS were being moved regularly in accordance with the deployment schedule of the installation agreement.
 - (2) Councillor Elbourne and Mr T Groves' voluntary contributions be noted with thanks.

- (ii) a further VAS be purchased:
 - (1) the 30 or 40mph specification and sites for deployment of which be as recommended by the County Council's Senior Engineer, Traffic Engineering:
 - (a) to include consideration of the following sites
 - (i) the B1261 Musham Bank to the Byways roundabout, each way (40mph).
 - (ii) the B1261 Ayton Road to the Scarborough Road roundabout (30mph).
 - (iii) Pasture Lane (30mph).
 - (b) for which speed management procedure surveys be authorised as recommended.
 - (iii) further to minute 106(b)(i) of 9 March 2021, the VAS site be relocated forward from Lighting column 159 opposite Crab Lane to No. 164 opposite Southgate, such works to be completed during the installation of the further VAS.

(c) Community Speed Watch

RESOLVED that, further to minute 93(b)(i) of 9 February 2021, it be noted the site assessments, training for the local Community Speed Watch volunteers and equipment awaited the availability of Police resources, following the Coronavirus (COVID-19) restrictions and guidance.

29 TREE PLANTING

RESOLVED that, further to minute 108 of 9 March 2021:

- (i) this matter be deferred to a future meeting.
- (ii) the clerk liaise with the Borough Council's Technical Assistant, Environmental Services and Councillors Stockdale and White, to update and progress the project.
- (iii) the Council receive a report by Councillors Stockdale and/or White at the October meeting.

30 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

- (a) Reports of County Councillor Jeffels:
 - (i) Parish Notes - July 19.
 - (ii) Parish notes - August No 1.
- (b) Monthly Police Report.
- (c) Monthly Police Fraud Newsletter.
- (d) Monthly Neighbourhood Watch Newsletter.
- (e) Citizen's Online e-mail and posters: Supporting those who may be Digitally Excluded across North Yorkshire County.
- (f) Priority Space e-mail, press release and image: Could you help us name our new industrial estate in your parish?

RESOLVED that:

- (i) the reports and correspondence be received.
- (ii) it be noted the Council's report of damage and anti-social behaviour at The Green park had been inadvertently missed off the Police report and more regular late patrols were taking place.
- (iii) continued Operation Cracker Police support to people more vulnerable to scams be noted with thanks.
- (iv) relevant previous field names from old Ordnance Survey maps be suggested as a basis for the name for the new industrial estate.

31 PLANNING MATTERS

(a) Matters resolved under delegation

RESOLVED that the report of the clerk be received, and the following consultations responded to and being considered under delegation be noted:

- (i) Planning applications responded to under minute 15(a)(ii) of the last meeting:

- (1) 21/01217/AA Replacement church notice board, St Martins Church, Main Street, Seamer.

RESOLVED that:

- (a) no objection be raised.
- (b) the proposed replacement Church notice-board be supported.

- (2) 21/01330/FL Alterations to mini-roundabout on Market Lane to provide two lanes on the southern approach, Morrisons, Dunslow Road, Eastfield.

RESOLVED that:

- (a) no objection be raised.
- (b) the proposed alterations to the mini-roundabout be supported.

- (3) 20/00476/FL Demolition of existing storage building and erection of dog creche and cafe with dog play area, Four Oaks Pet Supplies, Four Oaks Farm, Malton Road, Seamer.

RESOLVED that no objection and no comment be raised.

FURTHER RESOLVED that it be noted Councillor Mallory did not contribute to the Council's consideration and resolution concerning this planning application.

- (4) 21/01267/FL Erection of 140 no. dwellings. Revised scheme in relation to application 17/00452/FL, proposing a re-plan of Plots 1-4 and 75-202 on that site, revised house types and a net increase of 8 no. Dwellings, Land To The North Of Beacon Road.

RESOLVED that no objection and no comment be raised.

- (5) 21/01646/HS Erection of 2 storey garage/workshop/home office, retrospective single storey extension and porch. Formation of basement room, Mere Valley, 30 Coniston Gardens, Crossgates.

RESOLVED that no objection and no comment be raised.

- (6) 21/01705/HS Erection of a single story rear extension, 5 Brierley Road, Crossgates.

RESOLVED that no objection and no comment be raised.

- (ii) Planning applications being considered under minute 15(a)(ii) of the last meeting, the resolutions of which be reported to the next meeting:

- (1) 21/01389/HS Erection of single storey extension and dormer to the rear, 14 Denison Avenue, Seamer.
- (2) 21/01400/FLA Variation of Conditions 1 (plans) and 3 (materials) of decision 20/01829/RM dated 12/03/2021, to allow changes to materials, Land At Great Hill, Scarborough Business Park, Hopper Hill Road.

- (iii) Street naming, responded to under minute 9 of the last meeting:

- (1) 21/00954/NSN New Street Name - Land To The North Of Beacon Road, Seamer.

RESOLVED that:

- (a) no objection be raised.
- (b) the naming of the new street as either 'Exmoor Drive' or 'Dartmoor Lane' be supported.
- (c) the naming of the next new street, consistent with the other name, be proposed and supported.

- (iv) Removal of phone boxes, responded to under minute 9 of the last meeting:

- (1) 01723 862111, PCO PCO1, Main Street, Seamer.
- (2) 01723 862119, PCO PCO1, Crossgates.

RESOLVED that:

- (a) no objection be raised.
- (b) it be noted no previous response was made by the Council due to the cancellation of the April meeting within the period of mourning for HRH the Prince Philip, Duke of Edinburgh KG, KT, and the priorities and volume of business for the Annual Meeting of the Council in May.

(b) Planning Complaint 21/00016/COM 80A Main Street, Seamer

RESOLVED that, further to minute 15(b)(i) of the last meeting, it be noted the site was closed.

(c) Minerals and Waste Joint Plan – Main Modifications Consultation

RESOLVED that the consultation be received and noted for consideration at the next meeting.

32 OUTSIDE BODIES**(a) Yorkshire Local Councils Associations (YLCA)****(i) Training**

RESOLVED that, further to minute 54(a)(ii)(4) of 29 December 2020, it be noted no training was approved under delegation since the last meeting.

(ii) National Resilience Strategy Call for Evidence

RESOLVED that the consultation be received for consideration at the next meeting.

(b) Crossgates Community Centre

RESOLVED that it be noted the Annual General Meeting (AGM) would be held at 7.00pm on Wednesday 1 September 2021 in the Advocet Room at Crossgates Community Centre, to which all Members of the Council were invited.

(c) Monthly Police Meeting

RESOLVED that it be noted the Police and Fire and Rescue Services were to host a Filey Emergency Services Family Fun Day, to be held at Filey Sports Field, Clarence Drive from 11.00am to 4.00pm on Sunday 22 August 2021.

33 FINANCIAL MATTERS**(a) Accounts for payment and income received**

RESOLVED that:

- (i) further to minute 9 of the last meeting, the accounts received for payment and income received:

- (1) 4 May to 8 June 2021, approved under delegation on 8 June 2021, be noted.

- (2) 9 June to 10 July 2021, approved under delegation on 13 July 2021, be noted.

- (ii) the accounts received for payment and income received 11 July to 8 August 2021 be approved.

(b) Community Fund**(i) Seamer Sports Association**

The Council considered an application for £500 towards security shutters.

RESOLVED that the application be approved.

(ii) St Martin's Church

The Council considered an application for £1,000 towards a replacement sit-on mower, to maintain the open Churchyard cemetery.

RESOLVED that the application be approved under the specific provision of Section 214, Local Government Act 1972.

(iii) Seamer & Irton War Memorial Hall

Further to minute 41(a) of 10 November 2020, the Council considered a verbal report by the Chairman.

RESOLVED that,

- (1) funding replacement of the kitchen be approved in principle.

- (2) Councillor Jeffels' offer to contribute to replacement of the kitchen from his Locality Budget be accepted with thanks.

34 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual (minutes 35(a) and 38, below)
- (b) relating to the financial or business affairs of any particular person (including the authority holding that information) (minutes 35(b), 36(c)(ii), (d) & (e) and 37, below)

35 JUBILEE ALLOTMENTS

(a) Request from a tenant to split and retain half of their Plot at their own expense

The Council considered a verbal report by the clerk.

RESOLVED that the request be approved, subject to splitting of the plot in the middle as specified by the clerk.

(b) Water supply - additional fittings and structures

Further to minute 12(c) of the last meeting and item 6(a) of the agenda [minute 27(a)(iii)] of this meeting, the Council considered a report by the clerk.

RESOLVED that installation of reduced pressure zone (RPZ) valve backflow preventers, within suitable structures, in each of the supplies from the mains be approved.

36 PLAYGROUNDS AND EQUIPMENT

(a) Swing – Junior – 1 Bay 2 Seat at The Green

RESOLVED that, further to minute 20(b) of the last meeting, completion of the installation of the fibrefall surfacing be noted.

(b) Carousel roundabout at The Green

RESOLVED that, further to minute 9 of the last meeting, the purchase of replacement bolts from the manufacturer, for local installation, under delegation be noted.

(c) Multi-play Toddler at The Green

RESOLVED that:

- (i) further to minute 20(a) of the last meeting, completion of the rubbing down and repainting of the unit be noted.
- (ii) Wicksteed Leisure Ltd's quotation to replace the low bridge/walkway section with a Rainbow Double Humpty Bridge be accepted and the works awarded accordingly.

(d) CCTV at The Green

The Council received a verbal report by the clerk and considered extending CCTV coverage at The Green.

RESOLVED that options for extending CCTV coverage at The Green be explored.

(e) Annual Safety Inspections

RESOLVED that, further to minute 99(d) of 9 February 2021, it be noted the routine annual inspections of the playground equipment at The Green and the Recreation Ground were booked with RoSPA Play Safety for September 2021.

37 LAND HOLDING

The Council considered a report by the Chairman.

RESOLVED that boundary issues be clarified and the taking of legal advice be authorised.

38 CLERK & RFO: ANNUAL APPRAISAL AND REVIEW OF SALARY

The Clerk and Responsible Financial Officer left the meeting for consideration of this item.

The Council considered a verbal report by the Chairman and Vice-Chairman.

RESOLVED that:

- (i) The Clerk & RFO's salary be increased by one scale point, within grade, from 1 September 2021.
- (ii) The Clerk & RFO's salary be reviewed further on satisfactory completion of the Certificate in Local Council Administration (CiLCA).

The meeting closed at 9.10 pm

The next meeting of the Council will be held in the Crossgates Community Centre, Crossgates, Scarborough on 14 September 2021 commencing at 7.00pm

Vice-Chairman, presiding

14 September 2021