

Donhead St Andrew Parish Council



Minutes of the Parish Council Meeting
Held at St Andrew's Church, St Bartholomew's Street
Donhead St Andrew

Thursday 11th September 2025 @ 7:00pm

Present: Cllr Simon Barkham (Chairperson)
Cllr Shena Kozuba-Kozubaska
Cllr Jane Sullivan Cllr Jennifer Luckyn-Malone
Cllr Jeremy Hartley Cllr Patricia Maxwell-Arnot
Cllr Alistair Stoker

In Attendance: Cllr Gerry Murray (Wiltshire Councillor)
Simon Pritchard: Parish Clerk
Nick Martin (Wessex Fibre Broadband Voluntary Coordinator)

Members of the Public: Four

Report from Wiltshire Councillor Gerry Murray:

Cllr Murray was asked to deliver his report first

- **Wiltshire Council Plan consultation:** the new administration at Wiltshire Council is consulting on what the priorities should be over the next four years. The deadline for submissions is tomorrow. This plan will then form the action plan for the next four years.
- **Wiltshire Connect Bus:** a new on demand bus service has been launched in the area. There is a phone app, and the service can be used to get to Shaftesbury. Tickets are £2 to £3 depending on the length of the journey.
Q: how will this link in with the Tisbus service A: it doesn't, it is a different service.
The service has had a soft launch to enable ironing out of any issues, promotion for the service will build from here on in.
- **Fire Service Co-responding:** this is a service where some members of the fire service are trained up to be paramedics as the fire service can often be onsite long before an ambulance can get to an emergency. The Ambulance service said they were going to have to pull the service due to lack of funding and train up volunteers instead, they have relented for now, but with the longer term aim of making it a citizen volunteer service.
- **Local Grant funding from the Wiltshire Area Borad:** most of the funding has already been allocated. The current system needs improvement, please feedback with any suggestions.
- **The Forester - change of use application:** An application has been registered with the planning department. The question has been asked if an application for an Asset of Community Value (ACV) puts a stop to the application for the change of use, answer is no, it doesn't put a stop on it but in reality, the ACV application will be dealt with first so it will put an 8 week delay on determining the change of use application.
If the Planning Office is minded to approve the change of use application, then this can be called into the Area Planning Board for further scrutiny by the elected members.

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Questions or Statements from Residents:

- **Shirley Cottage:** Richard Greenwood of Benchmark Planning presented a set of slides in relation to a new planning application that has just been registered with Wiltshire Council. The Parish Council is yet to be informed of the application by Wiltshire Council, and the matter was not on the agenda.
- **The Forester:** A member of the public questioned the validity of the change of use application for the Forester Pub due to a technicality that they had spotted.

Wessex Fibre Broadband to Residential Homes:

Nick Martin (Wessex Fibre Broadband Voluntary Coordinator) made a verbal report. His written report will be posted onto the noticeboards and website.

Agenda Item:	
28	<u>Apologies of absence:</u> <ul style="list-style-type: none">• Cllr Clive Burrows - away
29	<u>Declarations of Interest:</u> None
30	<u>Adoption of Previous Council Meeting Minutes:</u> <ul style="list-style-type: none">▪ Thursday 10th July 2025 It was proposed by Cllr Luckyn-Malone to adopt the minutes of the Thursday 10th July 2025, seconded by Cllr Maxwell-Arnot and resolved unanimously.
31	SAVE THE FORESTER: A. <u>Verbal Update on Actions Taken:</u> A campaign has been started to save the Forester Pub and is being administered by Cllr Barkham. Some 700 fliers have been hand delivered across the Donheads asking residents to register their interest in saving the Forester as a community pub. To date some 150 people have expressed their interest, submitted their email address' and have asked to be kept informed. Next step is to register the pub as an Asset of Community Value. A community run pub would only work with support from residents and a questionnaire will be distributed. The pub is on the market for £550,000. Need to get a better understanding of what the building is worth as a residence and and separately as a business. The price has already been dropped. B. <u>Nomination of the Forester Pub as an Asset of Community Value:</u> A draft of the application was circulated to Councillors last weekend. It was proposed by Cllr Barkham that the Parish Council submit the application to Wiltshire Council to register the Forester Pub as an Asset of Community Value, seconded by Cllr Hartley and resolved unanimously.

32	<p><u>Planning Applications Submitted to Wiltshire Council:</u></p> <table border="1" data-bbox="268 293 1460 512"> <tr> <td>Application No:</td><td>PL/2025/05799</td></tr> <tr> <td>Application Type:</td><td>Full planning permission</td></tr> <tr> <td>Proposal:</td><td>Change of use of public house to residence. No building works. Principle Only.</td></tr> <tr> <td>Site Address:</td><td>The Forester, Lower Street, Donhead St Andrew, Shaftesbury, SP7 9EE</td></tr> </table> <p>It was noted that over a hundred people had already registered their objection to the change of use application on the Wiltshire Council website. The Forester is an important community facility and could be a viable business. It was proposed by Cllr Barkham to object to the application, seconded by Cllr Sullivan and resolved unanimously.</p>	Application No:	PL/2025/05799	Application Type:	Full planning permission	Proposal:	Change of use of public house to residence. No building works. Principle Only.	Site Address:	The Forester, Lower Street, Donhead St Andrew, Shaftesbury, SP7 9EE
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33	<p><u>Shaftesbury Household Recycling Centre:</u></p> <p>Since the last meeting of the Parish Council, Dorset Council has confirmed that it will be charging Wiltshire residents a fee - thought to be about £8 - to use the Shaftesbury Household Recycling Centre. After a short debate, the Parish Council felt there was nothing that could be done about the situation and agreed to take no further action.</p>								
34	<p><u>CEMETERY MANAGEMENT - Additional Clearance:</u></p> <p>The area overgrowing the highway needs to be cleared back and reduced. Also, there is an area next to the compost heap that has been used to dump larger branches and other items over the years that should be cleared. Chippings can be left onsite behind the compost bins. Total cost for two people, for two days work including the hiring of a chipper is £772.50</p> <p>It was proposed by Cllr Kozuba-Kozubska to proceed with the works at a cost of up to £772.50, seconded by Cllr Stoker and resolved unanimously.</p> <p>It was noted that it might be better to undertake the works after the trees have dropped their leaves.</p>								
35	<p>PARISH COUNCIL FINANCE:</p> <p><u>A. Approval Of Payments:</u></p> <p>1. S. Pritchard - WFHA & Exps July25 - August25 - £63.70</p> <p>It was proposed by Cllr Barkham to make the payment, seconded by Cllr Stoker and resolved unanimously.</p> <p><u>B. Payments Made Since The Last Meeting:</u></p> <p>This information was circulated ahead of the meeting and was received.</p> <p><u>C. Budget Vs Spend To Date:</u></p> <p>This information had been circulated ahead of the meeting and was received. It was noted that the 'Maintenance & Street Furniture' budget has yet to be used, there are further accessible gates needed, and the Rowberry Fingerpost needs to be renovated.</p>								

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	<p><u>D. National Pay Award & Performance Related Pay Award:</u> The 3.2% National Pay Award was noted and will be back paid to the 1st April. It was proposed by Cllr Barkham that the Parish Clerk be awarded one additional SCP as a performance related pay award, seconded by Cllr Sullivan and resolved unanimously.</p>
36	<p><u>Verbal Reports:</u> To receive any verbal reports.</p> <p>a) Chairperson's Report</p> <ul style="list-style-type: none"> ○ Cllr Barkham reported that he had been assessing the appetite in the Donheads to save the Forester Pub. ○ The Parish Clerk's annual appraisal was conducted on the 22nd August ○ Kelloways Mill: concern has been expressed by a resident about works taking place next to the leat and what effect this may have on flooding. The owner of Kelloways Mill was contacted and is going to contact Wiltshire Council to check if any permissions are required. The matter has been reported to Wiltshire Council who will look into it. <p>b) Cemetery Update:</p> <ul style="list-style-type: none"> ○ It was noted that the Cemetery has about 7 spaces left and the question of what duty the Parish Council has to find more space was asked. The Parish Clerk responded that the lack of Cemetery space is a growing national issue and that there could be consideration on allowing old graves to be reused. <p>c) Highways / Parish Steward – Cllr Burrows</p> <ul style="list-style-type: none"> ○ Cllr Burrows was not at the meeting, a written report had been submitted and was read out by Cllr Barkham: <i>Our Parish Steward is due to be with us in week commencing 22nd September. He will be with us for two days and will have plenty to deal with in particular where gullies have been covered during the summer with leaves, straw and general vegetation growth. Week commencing 22nd is coincidentally the same week that we are due for a scheduled visit from the discretionary gully tanker service. Despite the dry weather over the summer there are a few gullies which need attention below gully cover level. The condition of some of our local roads remains poor, despite some of the remedial work that did take place in the June and in the Spring. There is nothing indicated at the moment on one.net for work in the Parish, nor for areas close by in other Parishes that need repair/resurfacing. The lower half of Pigtrough lane is in an appalling condition, and more work is needed on the road from the bottom of this lane through to Hook Farm. Beyond Hook Farm, the Tisbury road (C61 I think) that runs alongside Share Farm (in Semley parish but used by many in our Parish) badly needs repair. I hope that these repairs are on somebody's list and due to be done because they shouldn't wait until the end of Winter.</i> ○ It was noted that the wall collapse by Summer Cottage had been in this condition for over a year. The Parish Clerk will report online. <p>d) Rights of Way – Cllr Maxwell-Arnot</p> <ul style="list-style-type: none"> ○ Mill Lane stile is disintegrating, it would be good to see this replaced with a pedestrian gate ○ DSTA:6 – Leat house to Park Gate Farm: this field has been ploughed and is now difficult to access. Should the farmer have left a strip unploughed. The Parish Clerk advised that there is no onus on the farmer to do so.

	<p>e) Flood Warden – Cllr Hartley</p> <ul style="list-style-type: none">○ Nothing to report <p>f) Parish Clerk's Reports</p> <ul style="list-style-type: none">○ Planning Training: looking again at organising a formal training course at St Mary's that St Andrew's will be able to tap into.○ Highways - West End: will ask Wiltshire Council Highways when this will be resurfaced as its in a dreadful condition and lanes that are not as bad, or as well used, are being done instead.
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End of Formal Meeting 20:39

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