



# Waberthwaite, Corney & District Village Hall

## BOOKING FORM

<b>Your Details</b>			
<b>Name:</b>			
<b>Address:</b>			
<b>Contact No.:</b>		<b>Email Address:</b>	

<b>Booking Requirements</b>				(Please allow time at beginning/end of events for preparation, clearing up and cleaning. )
<b>Reason for Booking:</b>				
<b>Date of Hire:</b>			<b>Recurring Hire:</b>	
<b>Hours of Hire:</b>	<b>From:</b>		<b>To:</b>	

Upon completion of this form, please forward to;

1. By Post to: Karen Evans, De Burgh House, Waberthwaite, LA19 5YH or pop it in the post bin at the top of the drive
2. By Telephone Karen on 01229 717740 or 07974400183
3. By email to waberthwaitehall@gmail.com

Thanks, we will get back to you as soon as possible

<b>Booking Management</b>				(To be completed by Village Hall Rep)
<b>Payment Received:</b>	<i>Yes/No</i>	<b>Booking Confirmed:</b>	<i>Yes/No</i>	
<b>Booking Confirmed by Email:</b>	(Date)	(Signed)		