



Marsham Parish Council

DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 11th SEPTEMBER 2023 AT 7:00PM IN MARSHAM CHURCH

Email: marsham_pc@outlook.com

PRESENT

Mr C Hensby (Chairman), Mr C Rouse, Mr D Grapes, Mr P Gladden, Mr M Childerhouse, Cllr S Catchpole, PC L Ward

APOLOGIES Mrs P Baker

Public Participation: 4

Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None.
3. **MINUTES** – Updated minutes of the meeting held on the 10th July 2023 were confirmed and signed by the Chairman as a true account of record.
4. **PUBLIC PARTICIPATION** – Concerns around Antisocial behaviour were raised and action taken forward by PC Ward. Allotments were discussed as well as a proposal for the Parish Council to once again consider undertaking a Neighbourhood Plan (NHP), item to be added to next months meeting.
5. **REPORTS FROM POLICE** – The Council were updated on the most recent occurrences of crime in the village as well as discussing further the increase in youth related anti-social behaviour, particularly around the George Edwards Road. PC Ward encourages any resident who has concerns to contact him, following the recent letter drop. The Council were also advised of a report of a van driver trying to approach children during school drop off time, further information is not yet available but residents are asked to be vigilant and report any concerns, whilst ensuring their children understand the dangers of speaking to strangers.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – The Council were advised that the latest update on the GNLP went through in August confirming that Marsham no longer has any proposals put forward for site allocations up to 2036. It was confirmed that Cllr Catchpole sits on the scrutiny panel for the Police and Crime Commissioning as well as sitting on the Licencing and Environmental Panel. Cllr Riley is currently reviewing the finances of the Council having had £30m in reserves, the whereabouts of these funds is currently unknown.
7. **MATTERS ARISING** – The Council were updated on the scope of works and quote for works for the installation of Water Supply at the Allotments. It was agreed that due to the quote being higher than expected a full budget review to be conducted before signing off on the works.
8. **PLANNING** – Planning Applications that had come in throughout August were discussed and none raised any concerns with the exception of the application relating to Fengate Farm and the obligations to S106 payment. Clerk to investigate with BDC planning department further to equip Council with information.
9. **SAM2 SPEEDSIGN** – Batteries received and sign to be erected into usual circulation whilst project for installation at Fengate continues.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 24th August 2023 - £20,530.37, Business Saving Account £2,025.38. The following expenditure was **approved** for payment: -

0129	Clerk Wages July 2023	£237.58
0130	Clerk Wages August 2023	£237.38
0131	HMRC PAYE	£27.11
0132	Westcotec Ltd – Batteries	£210.60
0133	Marsham Community Newspaper	£150.00
0134	S&M Supplies (Aylsham) Ltd	£26.16
0135	Jo Spaul – Village Sign final payment	£347.48
11. **CORRESPONDENCE**- Request for double yellow lines in High Street discussed, following advised from Highways deemed out of scope for the Parish Council to take on. Will continue to keep under review.
12. **MARSHAM VILLAGE HALL** – The Council were updated on the last meeting of the committee which took place in July. It was confirmed that four new members of the committee was encouraging and that new supplies and training for the Defibrillator had been undertaken. The Parish Council extends their thanks to the committee for the continued provision and support of the Defibrillator in the village.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground / Streetlights)** – The Council were advised that the Village sign restoration works had been completed and installation would commence soon. Thanks

was shared to the artist as the works have been completed to a very high standard. The Clerk continues to pursue the UKPN for the updates required to the unmetered supply having been advised updates have not been made since 2005 by the UKPN. Hopes for the reduction to come through soon.

- 14. **HIGHWAYS** – The Council were advised of a pothole in Fengate and that due to ongoing lack of Highways supported grass cutting, renewed maps of location of cutting to be provided.
- 15. **ANY OTHER BUSINESS** – None noted.
- 16. **DATE OF NEXT MEETING** – The next meeting will be held Monday 9th October 2023 7pm at the Church.

The Chairman closed the meeting at 20.27

Signed

Date