

	Agenda	Item	Action
1	Welcome and apologies	To open meeting and record any apologies received	CHAIR
	Councillors Present	Chairperson Councillor Pearson, Vice-Chairperson Councillor Roberts, Cllrs Thomason, Sharp, Parker, Chaudry, Smith. Borough Cllr Hobley, Parish Clerk 1 member of the public	
2	To accept any apologies received.	To consider any apologies received and record as accepted.	CHAIR
	Apologies Received	None	
3	Procedural items	Please refer to the notes at the end of agenda	HPC
4	Declarations of interest	Please refer to the notes at the end of agenda	CHAIR
5	Chairman’s Announcement	Please refer to the notes at the end of agenda	CHAIR
	Note from Chair	<p>Councillor Pearson gave an update on the importance of Councillors declaring an interest in certain agenda items they may have a personal or pecuniary interest during a meeting. Information is available on the Parish Council website.</p> <p>“A personal interest is one where the well-being, or financial position of you, members of your family, or people with whom you have a close association is likely to be affected by the business of the meeting more than it would affect most people in the area, or any that has already been officially registered by the Cllr.</p> <p>If the Cllr has a prejudicial interest, then they should leave the room and not participate in a vote. A prejudicial interest is one where (1) The matter being discussed affects your financial position or that of any person with whom you have a personal interest. (2) Where a member of the public who knows the relevant facts would reasonably think your personal interest is so significant that it may prejudice your judgement.</p> <p>When deciding whether to declare an interest, the Nolan principles come into play and involve councillor integrity. It is best practice for a councillor to avoid making their opinion public prior to the council’s decision on matters, including personal objections to planning objections, and to act with integrity at all times.”</p>	
6	Report from Borough & County Councillors	To receive report from Borough & County Councillors.	MB/K H
	Cllr Hobley <ul style="list-style-type: none">Residents incredibly happy with the Christmas Light Switch on – a big thank you to the Parish Council for a lovely community event.Cllr Hobley laid a wreath on behalf of Hartshill during a recent visit to Auschwitz.Foodbank – lovely to see people and businesses in the village supporting our foodbank.So far County elections are still going ahead, there will be further meetings in relation to the proposed unitary council.Traveller site – lots of work took place over the Christmas holiday, the works did have planning permission, and a new road was completed into the site.		

	<ul style="list-style-type: none">Severn Trent water meeting took place – information on how much money was invested into sewage treatment plant.Flooding Clock Hill- the leak has restarted – bad accident today due to ice, car flipped.		
7	Report from Police & PCSO	To receive report from Police & PCSO	PC
	<ul style="list-style-type: none">Beat report received.Stone throwing at windshield on Clock Hill Bridge. Camera to go back onto clock hill		
8	Public Question Time	Strictly 15 minutes allocated to members of the public wishing to address the Council.	MOP
	<ul style="list-style-type: none">No questions		
9	Accounts for Payment	To approve payments to invoices Invoices received & Payments amounting to £26564.94 including £370.58 Rec Electric, £500 Foodbank MDJS, £2884.14 hmrc, 330.82 REC ELECTRIC, 501.12 Scribe Cemetery, £1221 Cemetery hedge, £333.58 Cemetery grounds maintenance. – Parker, Roberts	Clerk
10	Financial Report	To receive an update on the Financial Status of the Council Balance £39543.08 current and £119867.89 Reserve. Proposed Cllr Parker, Seconded Cllr Roberts	Clerk
11	Precept Requirement 2025	Unanimous vote by all Cllrs present that due to the budget calculations and the current financial position of the council that the Precept Request for 2025 will be £105531.72	Chair
12.	Minutes of the last meeting	Proposed Cllr Sharp, Seconded Cllr Thomason that the minutes be signed as a true record.	
13.	Correspondence	Further Doctors notes received from Groundsman due to ‘Hand Pain’	
14	Estate	To discuss matters relating to Snowhill Rec Ground, Hartshill Cemetery and Hartshill Community Centre. <ul style="list-style-type: none">Cemetery – Groundskeeper signed off sick since October. Will need back to work interview before return. Clerk to arrange meeting once report received from GP. Cemetery cover happy to stay on in the meantime.Snowhill – no problems to report. Councillor Pearson asked for an update on the pitch allocation policy that is currently in draft form. The parish council offered suggestions on how to make the application process as fair and equitable as possible by asking for an an application form from all teams wishing to use the pitch with priority allocation considered for those already playing on it. Councillor Roberts stated that the Rec Committee meet again on the 20th of January and will be finalising the allocation form then.Community Centre – Another door broken at the Community Centre. Lock completely broken from door.Memorial – Due to storm Darragh, the wreaths at the memorial were blown into disrepair and soaking wet. Cllr Pearson removed them and tidied up the memorial. Residents to be informed via social media.	HPC
15	Planning Applications	None.	HPC
16	Budget Items	<ul style="list-style-type: none">Cemetery trees – plan needed to reduce trees in Cemetery. Due to size of job, it may need doing over a few years to keep costs down.More road closure signs needed for Remembrance Day and Christmas Lights.Budget Projection Approved against precept request 2025 - 2027	
17	Items for Next Agenda	Items for decision only for next agenda	HPC
	Date and Time of next meetings	The next meeting will take place February 4th, 2025, at 6.30pm at Friends Meeting House.	HPC

REF: 2425-010

Signed

Date