

CUDDESDON AND DENTON PARISH COUNCIL MEETING

5th May 2020 at 7.30pm using video teleconferencing

Present: Chris Luke (Chairman) CL
Colin Hessey CH
David Keene DK
Paddy McGuinness PM
Richard Palmer RP
Arthur Smith-Fitchett ASF
Elizabeth Gillespie (SODC) EG
Tim Bearder (OCC) TB
Mike Mount (Clerk) MM

Apologies: Paul Sellar PS

39 CORONAVIRUS

- April's meeting had been cancelled because of the coronavirus pandemic.
- This meeting was held by video teleconferencing, using the Zoom platform.

40 DECLARATIONS OF INTEREST

There were no new declarations of interest

41 PUBLIC COMMENTS

- There was a written public comment: The landscaping for the Dovehouse Farm planning application (P20/S0435/DIS) had shown a much reduced number of newly planted trees. This landscaping plan had been revised although the number of trees had not significantly increased. Nicko King had written to the Planning Department asking for the number of trees to increase, and asked for the Parish Council's support.
- It was agreed that the Planning Department should be written to again stating there should be more trees.

Action: MM

42 NEIGHBOURHOOD PLAN

- SODC had selected an examiner to check the Plan.
- The consultation period had been extended.
- The referendum would not take place before May 2021 because elections were prohibited before then.

43 COUNTY COUNCIL (TB)

- The amount of fly tipping was increasing because the recycling centres were closed during the coronavirus pandemic, and OCC were not prepared to open them.
- OCC had had their first meeting using video teleconferencing.

44 DISTRICT COUNCIL (EG)

A group of eight councillors including EG had formed a group called the Rebels to try to reduce the impact of the Local Plan.

45 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were approved.

CGL

46 MATTERS ARISING

46.1 Defibrillator

- The Village Hall Committee had agreed that the defibrillator and a light could be installed on the outside of the village hall.
 - The Parish Council would need to reimburse them for installation and running costs.
 - RP was going to discuss their installation with an electrician and talk to the South Central Ambulance Service about the defibrillator.
- Action: RP**

46.2 Vehicle Damage to Denton Green

RP agreed to investigate putting some posts beside the track to prevent the Green being damaged. The likely cost was £250 to £300 and this was approved. **Action: RP**

46.3 Vehicle Damage to Cuddesdon Green

The residents of 2 The Green had been written to, asking them not to park so many vehicles near the junction, so access was easier for larger vehicles. They said that the previous damage to Cuddesdon Green had been caused by a coach, not a lorry.

46.4 Double Decker School Bus

Concern had been expressed about damage caused by the school bus to the local lanes. Oxford Taxis were running the bus service and they said that a single decker would be as wide and longer than a double decker.

47 ANNUAL MEETING BUSINESS

- 47.1 It was agreed that the standing orders required no changes.
- 47.2 It was agreed that the financial regulations required no changes.
- 47.3 It was agreed that the risk assessment required no changes.
- 47.4 It was agreed that the insurance cover was satisfactory.
- 47.5 It was agreed that the freedom of information procedures required no changes.
- 47.6 It was agreed that the website access required no changes.
- 47.7 It was agreed that the internal controls required no changes.
- 47.8 It was agreed that the GDPR policy required no changes.
- 47.9 There were no current councillor declarations of interest.
- 47.10 Membership of other bodies:
 - CL was a member of the fete committee
 - ASF was a trustee of the village charity
- 47.11 It was agreed that the meetings for the coming year would normally be at 7.30pm in the village hall on the first Tuesday of each month except August.

48 PLANNING

There was a new planning application for the development at Dovehouse Farm (P20/S0857/FUL) making minor changes to the design of the row of terraced houses. The Parish Council had no objections to this application.

49 FINANCE

49.1 Payments

Oxford Green Belt Network	Annual Subscription	£15.00
All Saints' Church	Churchyard upkeep	£500.00
SODC	Dog bin emptying	£27.62
OALC	Annual subscription	£140.42
M Mount	Clerk's salary Jan-Mar	£437.58
P McGuinness	Smartphone	£109.95

CGL

The Landscape Group had sent a grass cutting invoice for £424.80 for April. It was considered that they had charged for too many cuts and this would be investigated. **Action: MM**

49.2 Receipts

SODC	First half of precept	£4000.00
FCC	Play equipment grant	£773.84

49.3 Cashbook

The year end cashbook was presented.

49.4 Approval of Financial Documents

- The annual accounts were approved, including the asset register.
- The certificate of exemption from an external audit was approved.
- The annual governance statement of the annual return was approved.
- The accounting statements of the annual return were approved.
- The bank reconciliation was approved.
- The annual return variances were approved.
- The annual budget was approved.

50 COUNCILLORS' REPORTS

RP suggested that the roundabout metalwork should be painted yellow and this was agreed.
ASF said there had been a large amount of water on the road near Wellbourne. CH agreed to check if it was still there. **Action: CH**
CL asked for the Denton Hill potholes to be reported again **Action: MM**

51 CLERK'S BUSINESS

- The debtors had been asked to accept delayed payment so that cheques did not have to be signed at present. All had agreed, except SODC who had not responded.
- £174.01 was left of the FCC grant fund. This was for painting the roundabout metalwork. FCC had agreed that claiming the payment could be delayed until after the deadline of 6th June because of the coronavirus pandemic.
- It was agreed that a safety notice could be fixed to the multiplay equipment. **Action: MM**
- SODC had increased the cost of dog bin emptying and intended to double the cost again next year.
- The play area had been roped off to dissuade access during the coronavirus pandemic.
- SODC had provided £500 of cash to help with community assistance during the coronavirus pandemic.
- It was agreed that the start date for grass cutting next year should be in March rather than mid April.
- The Health and Safety Executive had been contacted about the possibility of asbestos contamination at Upperfield Farm. They did not consider this to be enough of a risk to merit further action.
- It was agreed that registration of the Bat and Ball as an asset of community value should be investigated. PM agreed to discuss this with the pub's owners. **Action: PM**

Chairman:



Clerk:



Date:

10.7.20

Date:

14.7.20