

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chair: Mr J Marsh
Vice Chair: Mr P Bullen

Clerk: Mr Jonathan Moore
Email: clerk@puncknowle-swyre-pc.gov.uk

29th September 2026

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the Monthly Meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 6th October 2026, commencing at 7.30 p.m. in the Village Hall at Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Jon Moore
Parish Clerk

1. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2. APOLOGIES FOR ABSENCE

To receive and note any apologies for absence.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest including the nature of the interest.

4. MINUTES OF THE PREVIOUS MEETING

To RESOLVE that the minutes of the Monthly Meeting held on Tuesday 1 September 2026 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE MINUTES

- Projector: To receive updates regarding storage and insurance via the Village Hall Committee, and the disposal/sale of the existing projector.
- Depth Signage: Update regarding replacement depth signage at Chicks Bridge.
- 20mph Scheme: Update from the Clerk regarding progression with Joe Allen.
- Vurlands Farm (Egg Cup) Bus Stop Project: Update from the Clerk on the breakdown of project costs from Dorset Council and confirmation of the 50/50 funding contribution.
- Playing Field Benches: To receive an update on the installation of the remaining replacement bench.
- Archiving of Historic Parish Minutes: To receive a progress report on the archiving project.

6. UPDATE FROM DORSET COUNCIL

To receive a report from Dorset Councillor Sally Holland.

7. CHAIRPERSON'S REPORT

To receive any updates from the Chair.

8. FLOODING AND DRAINAGE

To discuss local flooding issues, community impact reporting, and related drainage matters.

9. NEIGHBOURHOOD PLAN

To receive an update on the revised draft Neighbourhood Plan, consultation arrangements, and statutory responses.

10. TRAFFIC AND ROAD SAFETY

Update on the Chesil Bank Ward joint roads and maintenance initiative with Litton Cheney Parish Council.

11. PLANNING *applications on which the parish council is being consulted: please note that in planning matters the council acts as consultee of the principal authority, the principal authority being the deciding body.*

Application P/CLP/2026/04759:

Swyre Cross, B3157 Back Lane to Clay Lane, Swyre, DT2 9DA — Erect an art studio at the rear of the property.

Decisions: Information only. To note planning decisions made by Dorset Council.

12. YOUTH HUB GRANT APPLICATION

To consider any resubmitted or revised grant request with detailed cost breakdowns and quotes from the Youth Hub group.

13. REPRESENTATIVES' REPORTS

- Neighbourhood Watch
- Allotments Committee (Notice of AGM on 13 October 2026)
- Footpaths (Report on the Volunteer Tidy-Up Session on 3 October 2026)
- Playing Field Committee (Notice of Meeting on 10 October 2026)
- Transport (Western Area TAG)
- Village Hall Management Committee
- Bridport Local Area Partnership
- DAPTC

14. CLERK'S REPORT / FINANCE

To receive the Clerk's financial update, cashbook balance, and bank reconciliation to 30 September 2026.

To consider payments presented for approval.

15. CORRESPONDENCE RECEIVED

To consider items of correspondence received since the last meeting.

16. PUBLIC TIME

Opportunity for members of the public to raise additional matters or suggest items for future agendas.

17. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Tuesday 3 November 2026 at 7.30 p.m. in the Village Hall, Puncknowle.