

Amport Parish Council

Neighbourhood Plan Steering Group Meeting 13 Apr 23

Record of Decisions

Attendance:

Diana Stephenson (DS), Chair

Tim Grimshaw (TG), Secretary

In attendance: Sharon Brentnall, Consultant (Bluestone Planning) – by Zoom

1. **Introduction.** The Chair noted that options to support Neighbourhood planning in Weyhill were developing. Guidance on social media had been provided by Bluestone. The record of the meetings on 12 Feb 23 and 31 Mar 23 were approved. TG had circulated a summary of actions arising from the last meeting and briefly summarised the actions taken.
2. **Leaflet.** Some copies of the Leaflet had been received but many more had not be registered at households that the supplier had 'evidenced' had been delivered. Copies of the Leaflet would be placed in public places and provided to people in the community that had agreed to circulate them. TG is considering what commercial action might be required and be appropriate.
3. **Survey.** The survey was live and SB had circulated a summary of the anonymous feedback. SB agreed to circulate a 'post code' summary of where surveys had been completed, to help identify any areas within the Parish where action might help increase the survey input. Action: SB to circulate 'post code' summary. **Complete.** SB agreed that the formal report of the survey would be provided by 20 Jun 23.
4. **Communications.** SB had agreed to support the development of social media use to help develop understanding of and commitment to neighbourhood planning. DS would be speaking to an Amport resident who was considering helping with communications support to the NPSG. Bluestone Planning would join Facebook sites as recommended, to provide expert advice and feedback on what works and might not work so well. **Afternote:** Charlotte had joined the EC Facebook site, although there had not yet been NP comms initiated by TG.
5. **Next Steps.** Communications and engagement would intensify during the survey period. Policies and options would be developed from the working groups during the summer; first WG likely required in Sep 23.
6. **Any Other Business.**
 - a. **Invoices.** SB had invoiced by 31 March, identifying support that would roll over beyond end Mar 23 against agreed priorities. Additional APC funding might be available. SB agreed to consider planning for the next grant period, in anticipation of an application for a new grant to TVBC perhaps at end-May, when government policy of support to neighbourhood planning was clearer. We should plan on discussing future support from the consultant in mid-May 23.
 - b. **Next Meeting.** The next meeting should be at 11am on 28 Apr 23. **Action:** TG to convene the next SG, with additional members as identified at that stage.