Mickleham Parish Council

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Minutes of the MPC Meeting held at 7.30pm on 09 September 2026.

Venue	Ranmore Room	
Chair	Will Dennis	
Councillors Present	Graham Clark	John Lowes
	David Ireland	Andrew McNaughton
Clerk	Feena Graham	
Attending	Cllr Chris Budleigh – Mole Valley District Council	
Members of the Community	None	

Item No	
1	**(1/9/26) Opening Formalities** **1.1 Apologies for absence:** Received apologies from Cllr Flynn and Cllr Wilson. **1.2 Declarations of Interest/Requests for Dispensations** None received. **1.3 Agree the Minutes of the Meeting held on 08 July 2026.** Minutes were approved by all Parish Councillors present and duly signed by the Chair.
2	**(2/9/26) Open Forum** **2.1 Liaison between Surrey Police and Mickleham Parish Council** Nothing to report. **2.2 Public Questions** No public questions received. ***Outstanding from July's meeting*** Cllr Ireland has put Cllr Clark in touch with the owner of Old Cottage, to look at possible solutions, where there has been a report of flooding in the pathway, which borders on private land. **ACTION / Cllr Clark (c/fwd. to Council Maintenance item)**
3	**(3/9/26) Finance & Formalities** **3.1 Approve Accounts for Payments** Retrospective payments approved were: £175.00 - A Clark: Grass cutting & streaming / JULY £162.00 - NJL for Rec mowing in JULY £175.00 - A Clark: Grass cutting & streaming / AUGUST £ 42.00 - Surrey ALC for Training (Clerk 19/08/2026) £ 66.51 - Refund to Cllr Lowes for the cost of Defib replacement pas. **3.2 Agree Bank Reconciliation** The bank reconciliation for the 03 July 2026 and 05 August 2026 had been circulated. Approved by Parish Councillors and signed by the Chair. The Clerk confirmed notification of the second instalment of 2026/27 precept payment of £10,571.50 has been received. The current bank balance after payments to the end of August and the second precept payment is £19,320.76.

3.3 Budget 2026-2027
The budget was reviewed and on track for 2026/2027.

Councillors asked about budgeting for the May 2027 Elections.
The Clerk confirmed no details have been sent regarding estimated costs as yet.
Anticipated communications are due in October.
ACTION / Clerk: to forward Election costs details once available.

Cllr Dennis reminded the Council that Elections costs will have an impact on setting the budget and precept for 2027/2028.

3.4 To approve the AGAR Internal Audit Report.
c/fwd. from July's Meeting
The audit for 2025/26 took place on Tuesday 09 June 2026.
In conclusion the auditor was satisfied the control objective has been met.
The Audit Report and findings were circulated prior to this meeting.
Four recommendations were made:

- Discrepancy on payroll software be investigated.

The clerk confirmed that this has now been rectified.

- The MPC to prepare a risk management policy; to publish a model publication scheme; to publish an accessibility statement; to publish an IT policy.

NOTE: An IT Policy has been written and approved at May's Meeting (2026/2027 year.)

- Data audit of the website.
- Non-gov.uk council emails be removed.

Two Councillors still to confirm migration to gov.uk email.
ACTION / Cllr McNaughton & Cllr Flynn

The Clerk confirmed Mulberry LAS have requested dates for an interim audit. Given the size of the precept the Clerk felt an interim audit is not applicable and would incur more costs for two audits.
Clerk to seek clarification.
ACTION / Clerk
Post meeting note: Clarification sorted and interim audit not required.

3.5 Annual Governance Review
Councillors had reviewed the documents and otherwise unchanged, the readoption of the following documents were agreed by all Parish Councillors present.

3.5.1 Financial Regulations
3.5.2 Standing Orders
3.5.3 Code of Conduct
3.5.4 Risk Register

ACTION / Clerk

3.6 SALC Membership Fees 2027-28
Details of the upcoming adjustment to membership fees, which will take effect from 1st April 2027 were distributed with a letter outlining the rationale and details of the adjustment.
The Council noted the 5% membership increase for 2026/2027.

3.7 Use of the Ranmore Room
Parish Councillors agree to a donation of £60 to the Mickleham PCC for use of the Ranmore Room for all Council Meetings.
ACTION / Clerk

	3.8 Name of Council Cllr Dennis asked the MPC to consider changing its name from Mickleham Parish Council to Mickleham Village Council, so as to alleviate the commonplace confusion with the ecclesiastical parish. ***C/fwd. to November's Meeting.*** **ACTION / CLERK**
4	**(4/9/26) Planning** **4.1 Planning Applications Submitted** (since the May's MPC meeting) **Ref: Planning Appendix July 2026** Applications were discussed. No issues raised.
5	**(5/9/26) Community** **5.1 Norbury Park** Cllr Lowes confirmed the forum meeting has ceased. Nothing to report. **5.2 Tenancy Updates** Cllr Chris Budleigh reported: • There is no clear housing policy as yet with the change to the Unitary Council. • Most district councils have housing authorities that own properties, like MVDC. • Clarion runs MVDC housing authority. • Tandridge have their own housing function. • East Surrey will plan to have a housing authority. • Any housing in Norbury Park that does not get sold before March 31st will fall under East Surrey Council. • Follow up conversation with Cllr Dineke van den Bogerd, who in turn has spoken to Steve Wotton, the new future Leader of East Surrey Council (April 2027) confirmed there is no clear housing policy as yet in place. • East Surrey are aware that current SCC have been selling off houses and they anticipate putting a stop to it once in charge. **5.3 Book Hub** ***C/fwd. from July's MPC.*** Item to be carried forward to November's meeting as Cllr Wilson was not available. **ACTION / Cllr Wilson** **5.4 Village Fete** Cllr Dennis confirmed that a group of people have come together, including representatives from: the MPC (Cllr Flynn); the Westhumble RA; the Church; headed up by Erin Olivier, to plan the Village Fete. Date has been set for Saturday 3rd July 2027 and will take place in the Recreation Ground, with access to the Village Hall for extended use for car parking/toilets, and general admin.
6	**(6/9/26) Parish Council Purchase/Maintenance** **6.1 Recreation Ground / Grass Cutting quote** The Clerk confirmed the August planned grass cutting for the Rec Ground had been cancelled due to the hot weather. **6.2 Tree Update (Public Footpath/ Burmester Field)** RGS Surrey are responsible for the tree in the corner of this the public footpath and have followed up on the required maintenance.

	6.3 Dog fouling / Recreation Ground Cllr Ireland reported on the behaviour of some dog owners not clearing up after their dogs, including professional dog walkers who have a number of leads and avoid clearing up. It was agreed to put a note in the next edition of the Magazine and a reminder on the Community WhatsApp. **ACTION / Cllr Ireland & Clerk**
7	**(7/07/26) Traffic & Parking & Noise – Updates** **7.1 Speedwatch Group Update** Angela Ireland had forwarded details of the Group's activity since the July's MPC meeting. • Speedwatch sessions been conducted for most Wednesdays and at least one every weekend throughout July and August despite team holidays during August. • Two members of the Team were particularly commended for their regular support on Speedwatch dates. • More motorbikes have been observed exceeding the speed limit, than cars. • There are times where registration plates have not been captured. • A new site on the ZigZag Road has just been risk-assessed, to conduct future speed watch sessions. • Currently there are eleven members in the Speedwatch team, but more are needed. • A request for volunteers to be put out on the Community WhatsApp. Cllr Ireland reported that the volunteers conducting Speedwatch sessions are still subject to a level of abuse by passing motorcyclists, and even pedestrians walking past. **7.2 Swanworth Lane** There is still an issue of some people parking at the corner of Swanworth Lane and Old London Road, even though a sign clearly stating 'No Parking' is sited there. Cllr Dennis has obtained a quote for a heavy-duty planter to be placed in this area, at a cost of £300. Cllr Lowes requested that a wooden planter would be more in keeping with the area and to relook at quotes. **ACTION / Cllr Dennis** No reply has been received from the Running Horses Pub with regards to the hedging. **7.3 PSPO – Updates** Cllr Dennis reported on: • Three agencies are supporting the campaign, four if you include the National Trust. • The police are doing a good job, given their limited resources. • The police will always follow up with residents who lodge a complaint about any issue. • MVDC have been incredibly slow in their implementation of the PSPO, their excuse being that they did not have permission from SCC to install the signage. It was still not in place and it has to be renewed after three years, six months of which has already passed. Cllr Budleigh commented on his frustration at the progress made in implementing the PSPO, as it was passed back in March 2026, with the hope it would be implemented for the summer. Councillors noted that a legal opinion is being compiled by a Westhumble resident, who is a barrister specialising in local government law. This might propose litigation against either MVDC or SCC. Cllr McNaughton had visited Rykas recently on a Wednesday night and ran through his observations: • How busy the site was, in a period of one hour the restaurant alone did approximately 120 food orders. • There is a pizza and a hot potato place.

	• Two marshals are on site, employed by the leaseholder, and were observed giving the bikers coming in a 'fist pump' friendly greeting. However, when the police came in their behaviour changed and they said things such as 'don't do that' etc. to the bikers. Cllr McNaughton noted: • The issue is the noise, and acoustic cameras would cover this. • Two cameras would cost around £55K for two years. • Investigation into a trial for 3-6 months is not feasible, as there is no budget for this, however, the supplying company (Intelligent Instruments) may be open to discussions if a meeting can be arranged with Steve Wotton, leader of East Surrey Council. • Other areas being looked into include grant funding for the camera. • There is also a resident in the village who has is a CCTV expert and is happy to support us. Cllr Ireland reported that biker nights at Rykas will finish at the end of September, at which time the opening hours from Sunday to Thursday are dropping back to 8am to 5pm with last food orders at 4.30pm, and Fridays and Saturdays to close at 7pm, with last orders at 6.30pm. Cllr Dennis commented on the charity biker event that took place at the Stepping Stones Pub a month ago: • It was advertised in the WhatsApp group and raised a number of complaints at the time, leading to a robust exchange of views between local residents and the management of the Stepping Stones • The event, however, was well organised, and no anti-social behaviour was reported to be associated with it. • It raised a great deal of money for two charities and demonstrated how these events could co-exist happily with the community. Cllr Ireland asked if the MPC has been invited to join the Joint Action Group Clerk to follow up. **ACTION / Clerk**
8	**(8/9/26) Urgent Items Received by The Chair** None
9	**(9/09/26) Next Meetings** • **Full Council Meetings:** Wednesday 11 November 2026, which follows Children's Recreation Ground Trust Meeting. Wednesday 27 January 2027 (Revised date agreed) Wednesday 10 March 2027 (Revised date agreed)

WD thanked everyone for attending.
The meeting closed at 8.37pm

Signed as a true record of the meeting, and approved at the Full Parish Council Meeting held on the 11 November 2026:

Signed: .....Will Dennis .....

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