

Embleton Joint Burial Committee

**Monday 15th November 2021 at 6:00pm
in the Ladies Room, Creighton Hall, Embleton**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

Agenda

- 984. Apologies for absence**
985. Declarations of Interest
986. Confirmation of the minutes of the last meeting held 23rd August 2021.
987. Matters arising
988. Long Term Business Plan for Gatehouse Cottage
- Management – Progress report Update
- 989. Administration of Cemetery**
- Risk Assessments & Memorial Safety Inspections in Burial Grounds – Viability of engaging NCC Memorial Compliance Officer.
 - Complaint of Cattle straying into Cemetery and Remedial Works required.
 - Consultation on reviewing the Constitution of the Westbourne and Southbourne Joint Burial Committee.
 - Cemeteries - Consultation on possible adverse changes; an important paper from the national NALC seeking information on a Govt. consultation which has the potential to seriously affect the operation of cemeteries.
- 990. Financial**
- Precept and Budget
 - NALC opinion on Tax and VAT liability
 - Bank Balance £6,006.88 @ 02/11/2021

Spent and Received since 23/08/2021

Clerk (July, August & September pay & expenses)	-£227.46	FPO
HMRC (July, August & September PAYE)	-£63.40	BP
Bernicia Rental Inc Bal (September, October & November)	+£1,405.08	BGC
Burial Fee (Plot 109)	+£670.00	FPI
Plot Purchase (109)	+£260.00	FPI
Sewage Treatment Plant (empty)	-£222.00	BACS
Contractor (September)	-£378.00	BP
PWLB Loan Instalment #3	-£1,114.37	DD
VAT Refund 2020-21	+£907.87	BGC

Payments Required

Clerk (October pay & expenses)	-£TBC	FPO
HMRC (October PAYE)	-£TBC	BACS
Contractor (October/November)	-£TBC	BP
Room Hire (15/11/2021)	-£15.00	BP
Mole Treatment	-£30.00	BP

- 991. Items for Next Agenda**
992. Date and Time of Next Meeting