

# **BISHOPSTOKE PARISH COUNCIL**

## **Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 1 December 2015 in the Parish Office, Riverside, Bishopstoke**

**Present:** Councillor A Winstanley  
Councillor J Harper  
Councillor C McKeone  
Councillor M Lyon  
Councillor T Mignot  
Councillor Parkinson-MacLachlan  
Councillor A Roling  
Councillor S Toher

**In Attendance:** Mr P J Storey (Clerk to Bishopstoke Parish Council)  
Mrs C Taylor (Assistant Clerk to Bishopstoke Parish Council)

### **Public Session**

Five members of the public were present together with two persons to explain the proposals for developing the Breach Lane/Church Road Cemex site.

Mr Richard Sutcliffe-Smith, partner in Instinctif, and Ms Mia Scaggiante, senior planner Carter Jonas, updated those present on the changes made to their plans for developing the old Cemex site following the various points raised at the public consultation. They had received 54 visitors to the consultation and 17 feedback forms and had noted the major concerns raised which included increases in traffic volume, the ability of local schools to take more pupils, the impact on already stretched medical services and the environmental impact of the development. The plan entailed the development of 85 dwellings which included 30 affordable dwellings in three clusters, all dwellings comprising between 1 and 4 bedrooms. More landscaping had now been included and an increase in parking spaces and a larger turn round space provided. Some concern had been expressed on the provision of satisfactory management of the proposed orchard and on the soil quality's ability to support the existing and proposed new trees given the site was in part adjacent or on the site of the infilled quarry.

Cllr Toher queried the arrangements for transfer of ownership from the developer to the Borough Council, and it was thought this would be after the initial 12 months following completion. She also queried if the Parish Council would have any say in the type and ownership of trees and, if so which, and the design of the play areas and orchard before transfer, given at some future date ownership of these could be transferred to the Parish Council as had happened with other Borough assets. Cllr Parkinson-MacLachlan expressed concern at the mix of adopted and unadopted roads and the impact this would have on the provision of street lighting given that lights would only be provided on adopted roads; our preference would be for whole site lighting with recognition that any lighting would impact on the scenic attraction given the site position on rising ground above the valley below. Cllr Lyon queried the mix of affordable dwellings and in response was told this would be 65% for rent and 35% for shared ownership.

### **129. Apologies for absence**

129.1 Cllrs Cossey, Harris, Roling, Snook, Thomas and Thornton.

### **130. Councillors' Questions and Announcements**

130.1 Cllr McKeone confirmed the Newsletter had gone to the printers with delivery to households in mid-December.

130.2 Cllr Lyon was seeing Mims Davis MP in the near future and asked if there were any points worthy of raising at the meeting; none were put forward at that time.

**131. Adoption of the Minutes of the Parish Council Meeting held on 27 October 2015**

- 131.1 Proposed Cllr McKeone, Seconded Cllr Lyon, **RESOLVED** with Cllrs Brown, Parkinson-MacLachlan, Toher and Winstanley abstaining (absent) that the minutes of the meeting held on 27 October 2015 be accepted as a true record.

**132. Matters Arising**

- 132.1 Para 113.1 The Clerk would investigate the provision of a community defibrillator and associated costs.

**Action: Clerk**

**133. Declarations of Interest and Requests for Dispensation**

- 133.1 Cllrs Mignot, Parkinson-MacLachlan and Winstanley, as Borough Councillors, declared an interest in the planning application to develop the Church Road/Breach Lane Cemex site

*By agreement, Item 12 the Cemex site development planning application, was brought forward to enable the visitors to answer any further questions*

**134. Planning application R/15/77507 Church Road/Breach Lane Cemex site**

- 134.1 Members expressed their general satisfaction with the mix of affordable dwellings and the general outline of the proposed development with some concerns expressed only at the impact on local roads of increased traffic volume, the management of the proposed orchard and the location and type of street lighting which in their opinion should be provided across the whole site and which should be appropriate for the hillside position of the site and low flying aircraft and the local environment.
- 134.2 Proposed Cllr Toher, Seconded Cllr McKeone, **RESOLVED** with Cllrs Mignot, Parkinson-MacLachlan, Lyon and Winstanley abstaining that the reserved matters application for development at Church Road/Breach Lane Cemex site be supported with the identified concerns expressed for the record.

**135. Correspondence**

- 135.1 The Clerk tabled the Citizen's Advice Bureau's Annual Report for information.

**136. Report on Planning Committee Meetings of 27 October and 10 November 2015 - to note Resolutions and to determine any Recommendations**

- 136.1 Minutes of the Planning Committee meetings held on 27 October and 10 November 2015 had been circulated with the agenda papers.
- 136.2 Proposed Cllr McKeone, Seconded Cllr Parkinson-MacLachlan, **RESOLVED** unanimously that the minutes of the meetings held on 27 October and 10 November 2015 be received and accepted.

**137. Report on Finance and General Purposes Committee Meeting of 10 November 2015 – to note Resolutions and to determine Recommendations**

- 137.1 Minutes of the F&GP Committee meeting held on 10 November 2015 had been circulated with the agenda papers.
- 137.2 Proposed Cllr Mignot, Seconded Cllr Harper, **RESOLVED** unanimously that the resolutions of the meeting held on 10 November 2015 be received and accepted.
- 137.3 Proposed Cllr Winstanley, Seconded Cllr Mignot, **RESOLVED** unanimously that the recommendation to increase the value of eligible persons' travel tokens, be approved.

- 137.4 The recommendations to approve the Budget and Precept for 2016-17, Burial Board fees and Allotment charges, were separate agenda items and the extension to the Green Smile contract was deferred to the F&GP Committee for decision pending further legal advice.

**Action: Clerk**

**138. To receive the RFO's Report and approve the Statement of Account and Payments Schedules for October 2015**

- 138.1 The Statement of Account and Payments Schedules for October 2015 had been circulated with the agenda papers.
- 138.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the payments for October 2015 be authorised as per the tabled Schedule.

**139. Precept and Expenditure Budget 2016 -17**

- 139.1 Proposals for the Precept and Expenditure Budget for 2016 – 17 had been circulated with the agenda papers and adoption had been recommended by the F&GP Committee.
- 139.2 Proposed Cllr Parkinson-MacLachlan, Seconded Cllr Harper, **RESOLVED** unanimously that the proposed Precept and EBC top up grant totalling £153,407 and the Expenditure Budget of £189,010 for 2016 - 17, be approved.

**140. Burial Board fees and Allotment Tenants' charges 2016 – 17**

- 140.1 Proposed Cllr Lyon, Seconded Cllr Toher, **RESOLVED** unanimously that the Burial Board fees and charges remain at their current level and that the allotment rent per rod be increased from £7 to £8 except for the concessionary rate which should remain at £5 per rod.

**141. Neighbourhood Plan update**

- 141.1 Cllr Toher outlined the idea of holding a community meeting in late January to enthuse residents with the concept of a Neighbourhood Development Plan and to seek out those with a particular expertise which would help the Steering Group draft the Plan. First Wessex had provided an analysis of responses to their part in the community questionnaire which would provide substance to our draft. The likely venue for the meeting would be the Memorial Hall.

**Action: Cllr Toher**

**142. To determine comments on the Hampshire County and Eastleigh Borough Electoral Reviews**

- 142.1 There was general support expressed for the recommendations contained in both the County and Borough electoral review consultation documents but it was thought preferable to refer these consultations back to the F&GP Committee for further detailed analysis and subsequent reply.

**Action: Clerk**

**143. To receive reports from County, Borough and Parish Councillors**

- 143.1 Cllr Toher, as Secretary to the Memorial Hall committee, updated members on plans to rebuild the front retaining wall, refix the emergency fire door exit and undertake general maintenance improvements elsewhere in the building. She was also planning to meet with EBC officers in the new year to discuss the longer term plans to rebuild the Hall.
- 143.2 Cllr Lyon was involved with discussions on the future of the Moor Green hospital site redevelopment and reported a mixed reception to the introduction of the 30mph speed limit along the length of Alan Drayton Way. He had also received an apology from County Council officers for the delay in repairing the bus stop layby outside the Hub carpark and for the inconvenience this had caused to drivers and also commented upon the adverse impact the Fair Oak Road traffic lights had on traffic flow. He reassured those present that the County was looking to implement more control over its contractors in future.

- 143.3 Cllr Harper complimented all concerned on getting the 30mph speed limit introduced where previously it had been 40mph which not only made the road safer but also enhanced the chances of a driver from a side road gaining access to the main road. The temporary speed indicator device on Alan Drayton Way was also proving effective.
- 143.4 Cllr Parkinson-MacLachlan reported on a community resilience meeting hosted by the Fire Service which she had attended with Cllr Winstanley and the Clerk at which the importance of having an up to date emergency and resilience plan had been emphasised. There was an on-going need to generate awareness of our Plan's existence and to this end she thought next year's Carnival would lend itself to generating awareness. In the meantime, our Plan would be updated by the Clerk.

**Action: Clerk**

- 143.5 Cllr Brown talked about the increased maintenance programme being implemented in the Twynam's properties and the probability of rent increases to contribute towards the increased maintenance costs.
- 143.6 Cllr Winstanley reported on her attendance at the NALC AGM, the County Council's economy, transport and environment seminar, the First Wessex housing forum and various meetings at the Borough to consider the County and Borough electoral review consultations and their possible impact on the Parish.

#### **144. Clerk's Monthly Report**

- 144.1 The Clerk reported on changes in our PCSO and how all four officers currently covering both Bishopstoke and Fair Oak and Horton Heath worked together as a team covering both parishes when needed. He drew attention to the need to monitor the PCSO's presence against the terms of the legal agreement which entitled Bishopstoke to a presence of 80% of the PCSO's time when there were no over-riding operational reasons for this not to be.
- 144.1 At the last Local Action Group (LAG) meeting, the spate of shop break-ins for cigarettes had been noted and the Police had provided crime prevention advice as appropriate. Mention was also made of the break-in to the Stokewood Surgery and the prospect of reducing or removing the boundary hedge between the Surgery and the open space towards the YZone. However, a check on the original Brookfield planning application and draft transfer documentation showed a requirement for the hedge to be maintained and the Clerk would report this at the LAG's next meeting accordingly.

#### **145. November 2015 press release**

- 145.1 It was agreed that mention would be made of the Budget and charges for 2016 – 17 and changes in eligibility for travel tokens.

**Action: Clerk**

#### **146. Date, Time and Place of Next Meeting**

- 146.1 The next meeting of the Parish Council would be on Tuesday 26 January 2016 at 7.30pm in the Parish Office, Riverside, Bishopstoke.

*There being no further business, the Chairman closed the Meeting at 9.40pm.*