

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 27 August 2020 by video conference during Corona Virus National Emergency

Present: Councillors: C Allen, J Davies, M Davies, R Fabian, R Hatton, M Lloyd, D Mackenzie
and T Musson (Chair)
District Councillor Dales
County and District Councillor Dobson

Clerk: C Ballantyne

In Attendance: 2 members of the public in attendance (Part)

Action by:

115 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press
None

116 Public Forum
Householder from South End, spoke about the application submitted and clarified some of the detail, particularly in relation to the objection which has been submitted by the neighbour.

117 To receive apologies for absence
Apologies were received from Councillors Barrie and French and the reasons for absence were accepted

118 To receive any declarations of interest
Cllr Hatton declared an interest in agenda Item 122a (South End)

119 To receive and approve the Minutes: of the Parish Council Meeting of 23 July 2020, previously circulated to members. These were agreed unanimously as a true record and will be signed by the Chair as soon as possible. **Chair**

120 To receive reports from County and District Councillors

County & District Councillor Mrs Dobson

Speeding issues in Brough are being pursued with NCC. This was done previously in 2013. Speedwatch risk assessment is being undertaken this weekend with the intention of undertaking Speedwatch activities by the community.

District Councillor Mrs Dales

Nothing to report

121 Finance
a) To Formally Note Items of Receipt for the Month:
Receipts

| | | |
|---------------|---------------------|------------|
| Burial Ground | Cemetery Fees | £550.00 |
| Notts ALC | Refund due to Covid | £110.00 |
| HMRC | VAT rebate | £1,569.26 |
| NSDC | Grant | £10,000.00 |

Noted

b) To Formally Approve Items paid during the Month by BACS
Payments

| | | VAT | | Total |
|-------------------|----------------------------------|------------|--------|--------------|
| PFK Littlejohn | Audit Fees | £400.00 | £80.00 | £480.00 |
| Peter Byham | Building Maintenance | £34.00 | NIL | £34.00 |
| NSDC | Election Reserve | £151.29 | NIL | £151.29 |
| Pearson's Nursery | Station Adoption Activities | £24.70 | £4.94 | £29.64 |
| County Signs | Community Park - Maintenance | £60.00 | £12.00 | £72.00 |
| County Signs | Grass cutting/ground maintenance | £15.00 | £3.00 | £18.00 |
| Pass Ltd | H&S equipment | £92.91 | £18.58 | £111.49 |

Approved unanimously

c) To Approve Items for Payment for the Month to be paid by BACS
Payments

| | | VAT | | Total |
|------------------------|---|------------|--------|--------------|
| AEB Landscapes | Community Park - Maintenance | £37.50 | NIL | £37.50 |
| AEB Landscapes | Park - Inspections | £300.00 | NIL | £300.00 |
| National ALC | Local Council Award Scheme Application Fee (Quality Gold) | £120.00 | £24.00 | £144.00 |
| Taylor's Tree Services | Grass cutting/Ground Maintenance | £320.00 | NIL | £320.00 |

Payments approved unanimously

d) Bank Reconciliation for the year to date – signed by Cllrs Fabian and French, noted
e) Budget Monitoring and Virements – resolved unanimously to make the changes

Clerk

122 Planning
a) Applications for consideration

| | | |
|--------------|--------------------------------|--|
| 20/00498/FUL | Low Street (88), Daisy Cottage | Erect two storey dwelling with existing gate access from Low Street, car parking, and garden – NOT SUPPORTED unanimously Design and Visual Impact, health and safety, access/traffic as on the bend |
|--------------|--------------------------------|--|

| | | |
|----------------|------------------------------|--|
| 20/01437/HOUSE | South End (12) | <p>Cllr Hatton left the meeting</p> <p>Single storey rear extension with semi covered open patio, render over existing brickwork with areas of feature cladding – SUPPORTED unanimously</p> <p>Councillor Hatton returned to the meeting</p> |
| 20/01268/FUL | Low Street, Grey Horse | <p>Change of use of Public House to be combined with first floor residential accommodation to create a single dwelling (class C3) with ancillary residential use of the two outbuildings, and associated parking and private gardens – The mortuary building needs to be retained given the historical importance to the village – NOT SUPPORTED unanimously. Economic impact, there is only one other pub in the village, Besthorpe and Winthorpe is not an option given the distance and the lack of a suitable footway. Employment opportunities for local residents. There has been interest from local people to re-open this as a public house, but not tied to the brewery, who – planning history – this has been a public house since at least the 19th Century, cumulative impact – loss of another amenity in the village</p> <p>Enquire of planning if ACV can be established for this building</p> |
| 20/01427/HOUSE | Low Street (72), Fleet House | <ol style="list-style-type: none"> 1. Demolition of existing attached single storey garage and construction of a single storey kitchen extension. 2. Construction of a second storey ensuite extension over the existing single storey entrance hall. 3. Demolition of existing garden room and construction of a single storey annex. 4. Creation of a new door opening in an existing window opening (east facing elevation). 5. Creation of two new window openings on first floor level. (north elevation) 6. Change existing window/door arrangement to south elevation into a pair of French doors. – SUPPORTED unanimously |
| ES/4058 | Besthorpe Quarry | <p>Planning application for an eastern extension to Besthorpe Quarry, (with retention of existing plant site, access and ancillary facilities) along with restoration to water based nature conservation – to be discussed at NCC planning committee 8th September, noted</p> |

b) **Applications Determined**

| | | |
|---------------|---|-----------------------------|
| 20/00550/FUL | Cottage Lane, Orchard Stables | Refused |
| 20/00556/FUL | Low Street, Field Reference 0683 | Granted |
| 20/00689/FUL | Station Road (65), The Old Station Tavern | Granted |
| 20/00981/TPO | Rio Drive (21) | Grant Works |
| 20/00982/TPO | Rio Drive (27), Globe House | Grant Works |
| 20/01060/FUL | Swinderby Road (25) | Granted |
| 20/01103/TWCA | The Green, The Thatched Cottage | Withdrawn |
| 20/01143/TPO | Rio Drive (25) | Grant works |
| 20/01160/TWCA | High Street (170) | No objections |
| 20/01237/TWCA | High Street (1) | No objections |
| 20/01264/TWCA | High Street (20) | No objections |
| 20/01336/TPO | Rio Drive (17) | Does not require permission |
| 20/01366/TWCA | High Street (137), Kent cottage | No objections |

Noted

One member of the public left the meeting

c) **Appeals**

| | | |
|-----------------|----------------------------------|----------------|
| 20/00007/ENFNOT | Low Street (134), The Old Smithy | Appeal Allowed |
|-----------------|----------------------------------|----------------|

Noted

- d) Planning for the future Consultation – All Councillors who wish to may respond individually

All

- 123 Fleet Article for October** – Cllrs Fabian & Lloyd to write, several topics were suggested for consideration

124 Parish Clerks Report

Agenda Item

- Public Space Protection Orders for Pitomy Farm Play area – NSDC have the order for Pitomy Farm to be progressed when the relevant committee next meets to discuss such items. **17/167f**
- Request for improvements/alterations to the High Street. Holding letter sent advising the Parish Council is awaiting an official response from NCC Highways **19/130f**
- Litter picking equipment purchased – to be publicised on the website social media that this is available for residents to use **46e**
- Nottinghamshire and Nottingham Joint Waste Local plan – additional information requested **47c**
- Best Kept Village – Quotation received for fixing new edgings and accepted, awaiting installation **49**
- “Collingham-PC.gov.uk” domain has been obtained **87c**
- Neighbourhood Plan – Progressing project plan with District Councillor Dales **101**
- Assistant Clerk post advertised, closing date 7th August **104**

Other items

- All planning consultations responded to
- Lighting problem on Pedestrian/Cycle bridge from the A46 over the A1 to Know How – To be maintained by Highways England
- Working with NSDC and the Angling Association to the rubbish issue on

Low Street/Carlton Ferry Lane. Angling Association will no longer be leaving any litter for collection by NSDC, and any litter left will now be considered to be fly tipping and the appropriate action will be taken by NSDC.

Reports to NCC

| | | |
|--------------------|--------------|---|
| FS226275078 | Trees/Hedges | Stocks Hill - Dead branch hanging from highway tree |
| FS228360803 | Gullies | High street - Footway gulley broken |
| FS228367386 | Pavement | Station Road - Hole at side of cover |

Reports to NSDC

| | | |
|--------------------|-------------|-----------------------------------|
| ESB 1254668 | Dead Animal | Alley, Crown Close to High Street |
| ESB 1255439 | Fly tipping | Swinderby Road, garden waste |

Councillor T Musson

Hard copy minutes of previous meeting have been signed
First unit of ILCA has been completed and passed

18h – Dog poo bag holders

Cllrs Fabian and Mackenzie have identified locations. Cllr Musson to weave some from Willow to be erected on existing street furniture.

Councillor Fabian

35a – Refurbishment of metal ended benches – The bench most in need of work was at the Pinfold, this has now been removed for refurbishment, these have now been returned and will be installed following the installation of the new edgings

Station Adoption

36a – Alterations and additions to station planters is being progressed. New planters have been installed and filled with soil and planting has commenced.

All Councillors

99b – Responses to new Model Code of Conduct submitted individually

- 125** To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act, Resolved unanimously
- 126** To Approve the Recommendation for Appointment of an Assistant Clerk
Resolved unanimously to appoint Sarah Markall to the post on SCP 5, with a Clerk start date as soon as is practicable

The meeting closed at 20:15pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor
NSDC – Newark & Sherwood District Council/Councillor
EMR – East Midlands Railway
PRoW – Public Right of Way