



THURNHAM PARISH COUNCIL

Parish Clerk: Mrs Sherrie Babington
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To all Members of the Parish Council.

*Notice is hereby given to Members of Thurnham Parish Council, that the Annual Statutory Meeting of the Parish Council is to be held on **Monday 18th May 2026** at the Tudor Park Hotel, Ashford Road, Thurnham, commencing at 7.30pm.*

Members are summoned to attend.

Agenda

1. To elect a chairman.

To receive and consider nominations for Chairman.

2. To receive the Chairman's Declaration of Acceptance of Office.

3. To elect a vice-chairman.

To receive and consider nominations for Vice-Chairman.

4. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

5. Parish Council Annual Report.

6. To appoint Committees & Representatives to outside bodies.

Planning

Cllr. Wise

Cllr. Skinner (Chairman)

Cllr. Dunlop

Finance

Cllr. Shelley

Representatives for Outside Bodies

Footpaths

Cllr. Smith

Memorial Hall

Cllr Waters.

St Mary's Church

Cllr. Smith.

Police Liaison

All Councillors.

Tree Warden

Cllr. Smith & Cllr Dunlop.

Highways

Cllr. Smith

KALC

All Councillors

Kent Downs

Cllr. Wise.

Memberships

Kent Association of local Councils (KALC)
Society of Local Council Clerks (SLCC) (20% membership fee)
Campaign for the Protection of Rural England (CPRE)
ICO (information Commissioners Office)

Other Appointments

Internal Auditor - Martin Thomas and Co
External Auditor - Mazars
Bank - Cooperative

7. Parish Council Policy Review.

To review and adopt the PC Policies, Internal Controls and Risk Register for 2026

8. Parish Councillor Vacancies.

To consider any applications for Co-option.

9. Declaration of Interests.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

10. Minutes from last Parish Council Meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

11. Matters arising from the Minutes.

To consider any matters arising.

12. Public Participation.

To discuss any questions received by members of the public.

13. Clerks Report.

To receive the Clerks Report.

14. External Reports:

- a) *To receive the MBC Ward Councillor's Report.*
- b) *To receive the KCC Councillor's Report.*
- c) *To receive the Police Report.*
- d) *To receive Parish Councillors Reports.*

15. St Marys Church.

To receive a report on St Marys Church.

16. Financial Matters:

- a) *Financial Statement.*
To receive and approve the financial statement and payments.
- b) *2025/2026 Accounts, Internal Audit and AGAR.*
To receive and consider the 2025/2026 Accounts, Internal Audit Report and AGAR.

17. Planning Matters:

- a) *Planning Application Received*
No Applications to consider.
- b) *MBC Planning Decisions*
No decisions to report.

c) Other Planning Matters.

18. Highway & PROW Matters.

a) To consider general highway and PROW matters.

To receive an update on the Highways and PROW matters.

b) HIP (Highways Improvement Plan).

To receive an update on the Highways Improvement Plan.

19. Heritage Award.

Refurbishment of the Heritage Award in progress.

20. Future Agenda Items.

To consider any future items.

21. Date next Meeting

S Babington

Mrs S Babington
Parish Clerk