

Dalton Parish Council

Minutes of the Finance & Employment Meeting of 5th December 2019 held at Dalton Parish Council

Members: Cllrs C Barron, D Pickering, S Pickering, R Gleadhall and C Malia

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

222 To receive and accept apologies and reason for absence

Cllr J Carrington

Resolved: To accept the apology and reason for absence from the above mentioned Councillor.

223 To receive any declarations of interest on items to be discussed on the agenda

None

224 To approve the minutes of the Finance & Employment Committee meeting held on 3rd October 2019

Resolved: The minutes were accepted as a true record

225 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

226 To note any issues from members of the public in attendance

None

227 To note any matters arising from the minutes of the Finance & Employment Committee Meeting of 3rd October 2019

Members were given a verbal update at the meeting and this was noted.

228 To consider financial matters and agree further action where necessary including: -

228.1 Bank Reconciliation for 30th September 2019

Resolved: - That the Bank reconciliation for 30th September 2019, distributed as an appendices prior to the meeting, be received.

228.2 Confirmation of payments schedule to 30th September 2019

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Resolved: - That the payments schedule to 30th September, distributed as an appendices prior to the meeting, be received.

228.3 Confirmation of receipts schedule to 30th September 2019

Resolved: - That the receipts schedule to 30th September, distributed as an appendices prior to the meeting, be received

228.4 Confirmation of income and expenditure budget to 30th September 2019

Resolved: - That the income and expenditure budget to 30th September 2019, distributed as an appendices prior to the meeting, be received.

228.5 Outstanding debtors

Resolved: - That the debtor information presented verbally at the meeting be received and the Clerk continues to chase outstanding debtors with a strong letter to be sent to one of the debtors.

228.6 CIL Payment

Resolved: - That the payment be noted and transferred to earmarked reserves

- 229 To consider, discuss and agree further action where necessary regarding staffing matters including: -

229.1 Sickness

Members were informed that information had now been received from one of the employees GP which confirmed the member of staff was fully fit for work and no adaptations to their work was required.

Resolved: - To contact the employment specialist at VARS to confirm what, if anything, is required to conclude the matter.

Members were informed of the SLCC Practitioners Conference which is taking place on 26th and 27th February 2020 and one of the Clerks expressed her interest in attending. Members were supportive of this and requested it be placed as an agenda item at the next meeting.

- 230 To receive an update regarding Brecks Community Centre

Members noted the Community Centre had been successfully handed back to Listerdale Estates.

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231 To consider and discuss CCTV at Sunnyside Community Centre

Various discussions took place around security at the centre. Members asked the Clerks to look into the use of razor wire and anti-vandal paint and report back at the next meeting.

232 To consider, discuss and agree further action where necessary regarding Ruby Cook including CPSE3 for completion

Members were advised that this had been completed and was with Solicitors

233 To consider, discuss and agree further action where necessary regarding Brecks Lane Allotments including: -

233.1 Recent letter to plot holders regarding tidying their plot

Resolved:- That a further site visit be arranged in the New Year to check progress with tidying of the site

233.2 Introduction of an application form for an allotment plot

Resolved:- that an application be presented to Council for consideration at the next meeting

234 To notify the Parish Clerk of matters for inclusion on a future agenda

Leak on the roof of garage at Parish Hall
SLCC Practitioners Conference

235 To note the date of the next meeting: -

9th January 2020 at 6.30pm

The meeting was closed at 19.25pm

Chairperson.....  Date 9th January 2020

