

SHOREHAM

Parish Clerk:

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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Via WhatsApp on 28th March 2020 from 9.00am

Present: Jonathan Histed (in the Chair)
B Jeffery, N Powell, S Hubble and M Sheward

Clerk: Sarah Moon

Question Time:

In light of the current government measures imposed to help reduce the spread of COVID-19 and the fact that the Parish Council will be unable to convene to make decisions until these restrictions have been lifted or relaxed, an Extraordinary General Meeting was called by the Chairman with the purpose of invoking S101 of the Local Government Act 1972 in order to allow the council to continue to function for the duration of the pandemic.

1. Apologies for absence were received from Councillor Cockburn and Councillor Blamey.

Due to technical restrictions in the WhatsApp application, only 3 individuals were able to take part at once. The call began with participation from the Chair, the Clerk and Cllrs Jeffery and Powell. Once business had been conducted Cllrs Jeffery and Powell left the meeting and were replaced by Cllrs Hubble and Jeffery. Cllr Cockburn was unable to join the call due these difficulties and was unavailable at the later time.

2. All members agreed to invoke S101 of the Local Government Act 1972 to delegate authority from the Council to the Clerk for the duration of the Coronavirus Emergency until such time that members are once again able to reconvene and hold meetings of the full Parish Council. Specifically this means that:

- It was RESOLVED that all decision making is to be delegated to the Clerk;
- It was RESOLVED that payments up to £1000 for an individual item may be made without the need to obtain approval from members
- It was RESOLVED that planning decisions should be made based on comments received from individual members of the planning committee. Note that members should not vote for or against a planning application but should instead give their thoughts, allowing the Clerk to use these as a basis for her decision making. Note that in terms of Planning, S101 should be used only as a LAST RESORT. If it is possible to hold planning meetings via a video call then this would be preferable however, if, due to time scales, technical difficulties or any other reason this is not possible, then S101 will apply as outlined above.

The meeting closed at 10.00am

Sarah Moon, Clerk to Shoreham Parish Council

