

# EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

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## Minutes of a Remote Meeting held via Zoom on Tuesday 23<sup>rd</sup> February 2021 at 8:00pm

**Councillors Present:** Steve Blakeman (Chair), Adam Hedley, Ian St John and Borough Councillor Lois Samuel

**Absent:** Councillors Lawson, Cobb and Guy

**In Attendance:** Zena Tett and Alice Turner (Clerks) and members of the public

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### 114. Welcome Address

Cllr Blakeman (Chairman) of the Parish Council, welcomed everyone to this remote meeting and in particular Alice Turner the new Parish Clerk.

### 115. Apologies for this Meeting

Cllrs Guy and Stuart forwarded their apologies prior to this meeting.

### 116. Minutes of the Last Meeting

The minutes of the remote meeting held on 26<sup>th</sup> January 2021 were agreed as a true and accurate copy. Proposed by Cllr Hedley, seconded by Cllr St John, all in favour. These minutes will be signed at the next meeting to be held in the Village Hall.

### 117. Declarations of Interest

90.1 Cllr Blakeman wished to note that he had been invited to quote on a matter for the owners of the application under 122.2, however, it had nothing to do with this particular application.

### 118. Public Speaking Time

118.1 A parishioner spoke regarding application 122.3 stating their intention to make several objections. Concerns were raising regarding the boundary being much bigger than the outline planning originally submitted, the neighbouring property is an undesignated heritage asset and there are concerns with the levels.

### 119. Borough Councillor Report

Borough Councillor Lois Samuel gave an update on budget proposals and explained that WDBC had been able to secure a further £70k from the government which has brought the budget gap back to nil.

The council tax setting panel got together earlier today and they are looking at around £99 increase on B and D households which is roughly 4% rise.

B.Cllr Samuel saw on facebook that Exbourne School is looking for funding for a defibrillator and she will be sending them some funding to secure the maintenance for the equipment – she is awaiting the application.

### 120. Matters Arising

#### 120.1 Maintenance of Parish Assets

The VAS (Vehicle Activated Sign) located at the end of the village is in the process of being fixed. The Clerk to chase. **Action Clerk**

#### 120.2 Air Ambulance Planning Application

There has been some communication between the Devon Air Ambulance and the Parish Council. A smaller spec is being outlined and monies will need to be raised. Borough Councillor Lois Samuel offered to investigate funding. **Action Cllr Blakeman**

120.3 Clerks Vacancy

Cllr Blakeman confirmed the appointment of Alice Turner to the position of Clerk and Responsible Financial Officer to the Parish Council. She will take on the position of Clerk from the end of this month. This item is now closed.

120.4 Neighbourhood Plan

Cllr Hedley reported the Neighbourhood Plan Group are working on consulting with the community on sites and they are heading for a target date of 12<sup>th</sup> April to begin the consultation. There will be a 3 week consultation where there will be a questionnaire/survey available online and also hard copy. The Clerk was asked to put a link on the Parish Council website to advertise the site consultation as well as setting up a Facebook page on behalf of the Parish Council. **Action Clerk**

120.5 Planning Contraventions

Cllr Blakeman advised the caravan on Holebrook Lane had been reported.

**121. New Items**

121.1 External Hard Drive

The Clerk has asked for permission to purchase a new hard drive, in order to back up the Parish Laptop. Councillor Hedley proposed the purchase, seconded by Cllr Blakeman, all in favour. **Action Clerk**

**122. Planning**

122.1 0007/21/LBC Glebe House, Exbourne. Readvertisement (amended site address) retrospective listed building consent for replacement of one dining room and two-bedroom windows with utile hardwood windows.

Comments: Councillors made no comment.

122.2 0370/21/TCA: Moorview, High Street, Exbourne. T1: Ash – fell. Ts: Ash – fell. T3: Elm – fell.

Comments: The Parish Council would rely on the Tree Officer's view.

Decision: Neutral

Proposed by Cllr , seconded by Cllr , all in favour. **Action Clerk**

122.3 0322/21/FUL: Land at SX599 102 North of B3217, Exbourne. Erection of 2no dwellings (resubmission of 2977/20/FUL)

Comments: The Parish Council recognise and appreciate the amended design of the houses which is more in keeping with the local vernacular, however the Parish Council is concerned that the site size has more than doubled compared to the original outline application and it would be preferable that all the work be carried out in one field rather than two. Also concerns regarding the removal of what appears to be a substantially large section of hedge and the consequent excavations of the access to the field on what appears to be a significant change in levels of field to the road.

Decision: Object

Proposed by Cllr St John, seconded by Cllr Blakeman, all in favour. **Action Clerk**

122.4 To discuss any applications which may arise between the date of this Agenda and the date of the meeting.

122.4.1 The Clerk has been approached by a parishioner about Hole Farm, Exbourne and a breach of planning control. The parishioner states the building is of block and tin and that the owner has now installed white windows and a brown front door. The building can be seen from the road at Holebrook Cross and the parishioner cannot find any planning applications over the last two years. Cllr Blakeman declared an interest at this time. The Clerk (Alice Turner) suggested the Parish Council contact the Enforcement Officer asking if there is a breach of planning control.

**123. Clerks Report**

123.1 Correspondence

Apart from the usual bulletins which have not been listed, the items below had been circulated prior to this meeting and were noted/reviewed:

123.1.1 North Tawton Town Council: Climate Change Emergency

123.1.2 123 Reg: Renewal of Domain Names

**124. Councillor's Reports and Items for Future Agenda**

124.1 There were none.

**125. Finance**

125.1 The following payments were proposed by Cllr Blakeman, seconded by Cllr St John, all in favour. **Action Clerk**

125.1.1	Clerks Expenses February	£41.28
125.1.2	Clerks Salary	£465.08
125.1.3	Adam Hedley NPG Zoom Subscription INV60545369	£14.39
125.1.4	Devon Communities Together – NP Consultation Delivery	£1,252.00

125.2 Bank Balance

The balance in the account as of 15<sup>th</sup> February 2021 was £14,937.16. There are outstanding payments which amount to £2,439.28 which gives a total of £12,497.88 once these payments have gone through.

**126. Date of Next Meeting**

The next meeting of the Parish Council will be held on Tuesday 30<sup>th</sup> March 2021 at 8pm which will take place remotely.

**With no further business, the meeting closed at 9:pm**

**SIGNED AS A TRUE RECORD: ..... (Chair)**

**NAME: ..... DATE: .....**

**Approved by Resolution: RR2020/002**