

IGHTFIELD PARISH COUNCIL

MINUTES OF THE IHTFIELD ANNUAL PARISH MEETING HELD AT THE CALVERHALL VILLAGE HALL 3rd October 2022

PRESENT: Chair M Astley, Cllr H Hitchman, Cllr E Rich, Cllr D Price, Cllr Cllr W Heywood-Lonsdale.

In attendance: Mrs. C Martin - Clerk

50/22 Chairman's Welcome, Announcements and Public Session

51/22 Present, apologies or absent

Apologies received from Cllr M Proctor. Absent Shropshire Cllr P Wynn and Cllr L Roberts

52/22 Declaration of Disclosable Pecuniary or any other Interests or requests for Dispensations

Cllr W Heywood Lonsdale has commented that he may have pecuniary interests in regard to the planning application so will be excused during this discussion.

53/22 To approve the Minutes of the of the Parish Council Meeting held on 18 July 2022.

Cllr H Hitchman proposed to accept the minutes. Cllr E Rich seconded.

54/22 Reports: Unitary Councillor, Councillors & Clerk

Unitary counsellor is absent.

55/22 Parish Matters:

a. Street lighting and LED upgrade

The Chair has notified the council that Eon has started the work today. Any issues that have been reported should be fixed during LED upgrade, to review afterwards.

b. Ightfield playground refurbishment project

The funding has not been obtained and the Chair will start pursuing this issue with the National Lottery Awards For All fund as the council finances look positive moving forward into the next financial year.

c. Playground report

No issues on the facilities to report from Calverhall playground.

There are a lot of moles in Ightfield park which is to be monitored. The Estate were thanked for their help in removing large tree branches during last month's strong winds.

Unsociable behaviour was reported by Cllr Lis Smith, the house next to the Calverhall playground has reported concerns with antisocial and aggressive behaviour. There has been some suggestions of how to make the area less accessible for this behaviour. The police have suggested that the fence is too low which enables people to jump over. Recommendations included; police speaking to the pub, improved/higher fencing, improved lighting, locking the gate (issue raised that the village hall own the land and council maintain the playground, permission is required from both organisations) and adding additional signs to the Calverhall playground. This has been an issue in the past regarding antisocial behaviour.

The clerk is to find quotes for wire fencing to present at the next meeting.

The council has unanimously agreed to give permission for the park to be locked.

Cllr Astley proposed

Cllr Hitchman seconded.

d. Pathway report

I. Signs for pathway

The Platinum Jubilee permanent signs have been installed and The Chair thanked Cllr H Hitchman for installing.

There have been issues regarding dogs being off the lead on The Pathway, the signs are no longer legible so it has been proposed by **Cllr M Astley** to purchase new permanent signs. **Cllr Price** seconded.

II. Pathway repair

It has been discussed that we have received quotes from K&S and AR Richards. **Cllr Price** is to obtain another quote, unless it is lower than K&S the council will proceed to use K&S. **Cllr M Astley proposed and Cllr W Heywood-Lonsdale seconded.**

Clerk to send purchase order after receiving the 3rd quote.

III. 56/22 Highways/Environmental Health

a. Matters to report/updates on items previously reported to including drainage issues

The Parish Council is to promote the use of the Shropshire Council pothole reporting website. This facility is to be presented on the PC website news pages and promoted.

b. SID Device

No updates have been made awaiting development. Cllr Heywood Lonsdale is to contact The Police and Crime Commission Office regarding the VAS device.

c. Parish Maintenance

The Annual Maintenance plan has been reviewed by the council. Cllr W Heywood Lonsdale has proposed to accept the plan and Cllr H Hitchman seconded. It has been agreed by the council that the contract will be 3 years but will be subject yearly review. The Clerk to make an introduction and send to the Chair for approval before sending the Maintenance plan for contractors to quote on.

Quotes received will be reviewed at the January 23 meeting to decide on contractor appointment and include the cost in the annual Parish Budget. The clerk is to put together an article for the Village Crier to advertise the Annual Maintenance plan in order to secure a wide number of submissions by contractors for quotation.

It has been discussed that there are a few items of grounds maintenance around the Parish that need to be attended which cannot wait until next year. Cllr Price to organise

57/22 Planning (to include all received since the last meeting)

a. Applications – One received

b. Decisions – None received

c. To review the planning application

The council has decided not to comment on the plan.

d. Update on the revised Planning application process

This was discussed by the council, and they were informed of the update in policy relating to notifying neighbours.

58/22 Finance

An invoice has been given to a councillor for cutting hedges last year.

On the completion of the Pathway final spray the contractor - The March Landscapes Ltd invoice will be paid.

a. Balance reconciliation & cash book for information

b. Cash flow statement (as attached in appendix)

There is a discrepancy in the amount in the balance between cashflow and the bank statements, the Chair has asked the clerk to look into this issue and rectify.

c. To approve payment of invoices – to include payment of invoices received post agenda

The payments have been approved by the parish council.

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d. **To discuss the approved payments being added in a table on the minutes.**

The payments were approved by the council.

Recipient	Reason for Payment	Amount	Notes	Power of expenditure
Paid				
Clerk – Chloe Martin	Salary - July	£177.02		LGA 1972 s112
HMRC	Tax on clerks' salary July.	£44.20		LGA 1972 s112
Clerk – Chloe Martin	Expenses for Clerk - Petrol	£37.80		LGA 1972 s112
Scottish Power	Cost of electricity for street lighting (Previous invoices had not been received by the clerk so had to be paid urgently).	£578.00		LGA 1972 s112
Clerk – Chloe Martin	Salary - August	£176.82		LGA 1972 s112
HMRC	Tax on clerks' salary August.	£44.40		LGA 1972 s112
Clerk – Chloe Martin	Salary - September	£176.82		LGA 1972 s112
HMRC	Tax on clerks' salary September	£44.40		LGA 1972 s112
Total Paid		£1,278.46		
Unpaid				
Eon	Payment made in June, but clerk misread the amount, VAT needs to be paid on the amount.	£24.95		LGA 1972 s112
ROSPA Play Safety	Play safety inspection cost.	£180.60		LGA 1972 s112
SALC	Training - Clerks the Knowledge.	£75.00		LGA 1972 s112
Mark Astley	Repayment for purchase of signs for the defibrillator.	£9.77		LGA 1972 s112
Pinseeker	Purchase of permanent signs for the jubilee pathway. 2 signs made reading jubilee pathway.	£288.00		LGA 1972 s112

Calverhall Village Hall	Payment for the hire of the village hall, for the meeting of the parish council.	£25.00		LGA 1972 s112
Clerk – Chloe Martin	Salary - October	£176.82		LGA 1972 s112
HMRC	Taxes for the clerks' salary.	£44.40		LGA 1972 s112
Clerk – Chloe Martin	Expenses for fuel for the meeting in October.	£37.80		LGA 1972 s112
Public Works Loan	Final Repayment – PAID BY DIRECT DEBIT	£2560.00		LGA 1972 s112
Marches Landscape Management	Footpath maintenance	£924.00		LGA 1972 s112
Total Unpaid		£4204.12		

59/22 CIL Funds

There has been no update from Shropshire Cllr Paul Wynn regarding the CIL funding.

60/22 Donation of the beacon

The beacon was donated by the council and the matter is resolved.

60/22 Housekeeping

- a. Place plan

No update to report.

- b. Banking authorisation

The authorisation is being organised between Cllr Lis Smith and the clerk.

61/22 Items for Next Agenda – to enable Councillors to bring forward items for the 21 November 2022 meeting:

To look for solutions for the playground fencing regarding anti-social behaviour and access to the park at night. Also, to monitor the anti-social behaviour at Calverhall Playground and address the suggested solutions by the police. To order signs asking for walkers to keep dogs on lead when using The Pathway and surrounding rights of way. Place an Article for the maintenance contract job in the Village Crier and contact relevant businesses to ask for quotes. Promote Pothole reporting by Parishoners.

War memorial retaining wall – The Chair will submit a War Memorial Trust funding application ask for the war memorial in Ightfield.

Bus shelter library – to discuss a resolution to the untidiness of the Shelter. Cllr W Heywood Lonsdale is to contact the person who started this.

Meeting closed at 20.54