

**IVINGHOE PARISH NEIGHBOURHOOD DEVELOPMENT PLAN
STEERING GROUP MEETING**

19th December 2017 CRABTREE FARMHOUSE

MINUTES

Present: Malcolm Stubbs (Chairman), Sheena Bexson, Stephen Booth, Rikki Harrington

1) Minutes of the previous meeting and matters arising

The minutes of the meeting of 17th October were approved.

2) Consideration of responses to comments on Pre-submission Version (October 2017)

a) Comments received

24 comments were received, 7 from statutory consultees and 17 from residents. These were discussed, major issues highlighted and decisions made on how to proceed with preparation of responses.

b) Major issues raised

The designation and position of settlement boundaries was a concern to many respondents. Residents and businesses at Grove Farm were worried about the omission of Grove Farm from the Ivinghoe Aston settlement, fearing particularly that this might cause service providers to offer a poorer service than within the defined boundary. It was apparent that some thought that, because Grove Farm was not included within the settlement boundary, the Plan did not apply to them at all. The Steering Group considered that the purpose and implications of defining the settlement boundaries had been widely misunderstood and that clarification was required in the Plan document. The purpose is to define criteria for housing development only.

It was agreed that Grove Farm should have a similar status to Great Gap as regards settlement boundaries.

The Chilterns Conservation Board wanted the settlement boundaries to hug more tightly the existing buildings.

It was agreed that the position of the settlement boundaries, including whether or not Grove Farm should be within the Ivinghoe Aston settlement boundaries or whether Grove Farm and Great Gap should be defined separately or not at all, should be reconsidered. The Steering Group will make recommendations, but the final decision will lie with the Parish Council.

Several comments related to items which were not within the remit of the Plan, mostly to

do with traffic, including the wish for weight restrictions. It was agreed that a document would be produced for the Parish Council concerning comments that are within its remit, but not within the remit of the Plan.

c) *Next steps*

It was agreed that comments on each of the policy areas of the Plan would be considered by the following people, who would draft proposed amendments to the Plan prior to the next meeting:

Housing	Stephen (including changing HSG2 from negative to positive sense)
Environment	Rikki
Transport	Malcolm (including addition to TRA 2 of “any local authority- and/ or County Council-adopted car parking standards)
Recreation	Rikki (comments related mainly to footpaths)
Telecommunications	Malcolm (including ensuring that the wording applies to the whole Parish and not just to areas within the settlement boundaries)

It was agreed that responses to each comment would be discussed at the next meeting and that, following the meeting, a table would be prepared, showing each comment and the response to it.

It was agreed that the Steering Group would only consider applying to NPIERS for an independent review of the Plan prior to submission (see letter from AVDC) if there were problems responding to any major comments on the Pre-submission Version.

It was agreed that in the next version, discussion papers (Appendix 1) should be numbered and referred to.

Actions before next meeting:

Malcolm to distribute comments.

Malcolm to try turning some of the maps so that they become landscape and enlarged.

Stephen to provide an explanation of the purpose of defining settlement boundaries.

Stephen to consult the Historic Environment Record (HER) and consider the consequences, including referral to it in the Plan.

Sheena to prepare response on settlement boundaries after consulting David Broadley.

Stephen, Rikki and Malcolm to draft amendments to the Plan as above.

3) Next meeting

The next meeting will be held on Friday 12th January at 2pm at Crabtree Farmhouse. (Rikki will need to leave at 4pm.)

Thanks to Sheena for her hospitality.
Minutes prepared by Rikki.