

Minutes

Meeting of Ampfield Parish Council: Monday 09 May 2022

Held at Ampfield Village Hall, 7:00pm to 8:05pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Graham Roads
Cllr Martin Hatley
Cllr Julian Jones
Cllr Julie Trotter

Others

Kate Orange, Clerk/RFO

Election of Chairman

3675. *It was proposed to appoint Cllr Bryan Nanson as Chairman.*

RESOLVED (Proposed by Cllr Roads, seconded by Cllr Trotter)

Apologies

3676. Apologies were received from Cllr Chris Ling, Cllr Kate McCallum, Cllr Mujeeb Rahman and Cllr David Stevens.

Previous Meeting

3677. *The Council amended Minute 3665 (Meeting of 11 April 2022) to record that Cllr Ling gave the report on the Recreation Ground.*

RESOLVED

3678. The Minutes of the Meeting of Monday 11 April 2022 were agreed and a copy was signed by the chairman of the Meeting.

Matters arising from the Minutes

3679. Any matters arising from previous Minutes were handled under the relevant agenda item.

Declarations of Interest

3680. *The Members present at the Meeting declared that their existing Registration of Pecuniary Interest Forms were up to date and no changes were needed.*

RESOLVED

3681. No Member declared any pecuniary or other interest in any business on the agenda for the Meeting.

Minutes of Planning Committee

3682. The Council received the Minutes of the Meeting of the Planning Committee of 04/04/2022.

Financial Matters

3683. *The Council received the bank reconciliation to the end April 2022.*

RESOLVED

3684. *The Council received the calculation of working capital to the end of April 2022.*

RESOLVED

3685. *It was noted that Test Valley Borough Council had agreed that the earmarked fund held for Ampfield Neighbours (now disbanded) could be held for a similar group yet to be formed.*

RESOLVED

3686. *It was agreed that the following payments should be made:*

	<u>Details</u>	<u>Amount, £</u>
	<i>Saw blade for Friends of Chapel Wood (refund for Cllr Roads)</i>	<i>19.60</i>
	<i>Refund for cancelled pavilion hire on 24 April (due to Covid-19)</i>	<i>125.00</i>
	<i>HALC & NALC annual fees</i>	<i>546.25</i>
	<i>Window cleaning at pavilion (Crystal Clean Exterior Services)</i>	<i>30.00</i>
	<i>Newsletter printing (The Print Room)</i>	<i>179.00</i>
	<i>VAS sign management and download of sign data (Simon Nightingale)</i>	<i>267.13</i>
	<i>Internal audit - end of year (Fair Account)</i>	<i>150.00</i>
	<i>Email annual charge (refund to Cllr Ling) (subject to receipt of invoice from Microsoft)</i>	<i>475.20</i>
	<i>Staff Costs</i>	<i>810.79</i>
	<i>Clerk: expenses incurred on behalf of council</i>	<i>20.41</i>
	<i>Total (including VAT)</i>	<i>£2,623.38</i>

RESOLVED

3687. *It was noted that the following payments had been made between Meetings:*

	<u>Details</u>	<u>Amount, £</u>
	<i>E.On electricity at pavilion</i>	<i>82.04</i>
	<i>Staff Costs</i>	<i>57.78</i>
	<i>Total (including VAT)</i>	<i>£ 139.82</i>

RESOLVED

3688. *It was noted that the Council had received the following income:*

	<u>Details</u>	<u>Amount, £</u>
	<i>Interest - bank</i>	<i>12.61</i>
	<i>TVBC - precept 1 of 2</i>	<i>20521.50</i>
	<i>Pavilion hire</i>	<i>115.00</i>
	<i>Total</i>	<i>£20,649.11</i>

RESOLVED

3689. *The Council received the report of expenditure against budget to the end of April 2021.*

RESOLVED

3690. *The Council received the Annual Governance and Accountability Return 2021/22, Annual Internal Audit Report 2021/22 dated 1 May 2022.*

RESOLVED

3691. *The Council approved Annual Governance and Accountability Return 2021/22, Section 1 – Annual Governance Statement 2021/22.*

RESOLVED

3692. *The Council approved Annual Governance and Accountability Return 2021/22, Section 2 – Accounting Statements 2021/22 for Ampfield Parish Council.*

RESOLVED

3693. *It was proposed to move to the E.On “Your Business Flexible” plan from 14 June 2022 for the pavilion electricity.* RESOLVED

Appointment of Vice Chairman

3694. *It was proposed to appoint Cllr Graham Roads as Vice Chairman.*

RESOLVED (Proposed by Cllr Nanson, seconded by Cllr Trotter)

Planning Committee

3695. *It was noted that Cllr Hatley, in his capacity as Borough Councillor, was a member of the Test Valley Borough Council Southern Area Planning Committee.*

3696. *It was proposed that the Planning Committee would comprise all Members except Cllr Hatley.*

RESOLVED

Confirmation of time and place of ordinary Meetings up to the next Annual Meeting

3697. *Ordinary Meetings of the Council were scheduled for 7pm in Ampfield Village Hall on the following dates:*

<i>13 June 2022</i>	<i>10 October 2022</i>	<i>13 February 2023</i>	<i>8 May 2023</i>
<i>11 July 2022</i>	<i>14 November 2022</i>	<i>13 March 2023</i>	
<i>12 September 2022</i>	<i>9 January 2023</i>	<i>10 April 2023</i>	

RESOLVED

Review of Council policies, subscriptions and agreements:

3698. *The Council confirmed that the list dated 09 May 2022 was a record of the policies, subscriptions, agreements, and documents in place.*

RESOLVED

Appointment of portfolio holders

3699. *The following appointments were made:*

- *Chairman Bryan Nanson Planning, Finance, Woodland, Recreation Ground, Test Valley Association of Parish Councils*
- *Vice-Chairman Graham Roads Planning, Ampfield Countryside Heritage Area, Woodland*
- *Cllr Martin Hatley Borough Councillor, Ampfield Countryside Heritage Area*
- *Cllr Julian Jones Planning, Website*
- *Cllr Chris Ling Planning, Transport & Highways, Lengthsman, Resilience, Website*
- *Cllr Kate McCallum Communications, Planning*
- *Cllr Julie Trotter Planning, Village Hall, Defibrillators*
- *ARG Inspections: Bryan Nanson, Graham Roads, Chris Ling, Doreen Matthews*

RESOLVED

Annual Parish Assembly

3700. *It was noted that the Annual Parish Assembly would take place on Monday 23rd May 2022, 7:30pm in Ampfield Village Hall.*

Recreation Ground

3701. *It was agreed that the Clerk should obtain quotations for a carpet cleaning machine for the pavilion.*
RESOLVED
3702. *It was proposed to upgrade the capacity of the CCTV recorder at the cost of £130.00 excluding VAT.*
RESOLVED
3703. Chairman Bryan Nanson reported on the recreation ground:
- The Council viewed still images from CCTV footage showing events around the time that graffiti damage occurred on the containers, as well as bus shelters and signs. The Council would make-good the damage once the police had completed their investigation and it had been determined whether legal action would take place.

Chapel Wood

3704. Vice Chairman Graham Roads reported on Chapel Wood:
- The bench (for which permission had been declined) had been removed and the ground made-good.
 - Work would be required to several trees to remove suspended dead or dying branches.

Freehold Purchase

3705. Chairman Bryan Nanson gave a brief update on the ownership of the freehold at Morleys Green. The latest buyer had not responded to the letter sent. The Council would write to the latest buyer to note that the matter was closed as far as the Council was concerned.

Test Valley Borough Councillor's Report

3706. Cllr Martin Hatley reported, as Borough Councillor:
- Cllr Hatley had used his Councillor Grant to fund the new CCTV at the carpark of St Mark's church.

Date of Next Meeting

3707. The next meeting of the Parish Council would be the annual meeting, held on Monday 13 June 2022 at 7pm in Ampfield Village Hall.

Chairman

Date