

## LITTLE WENLOCK PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 8<sup>th</sup> APRIL, 2013 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.

- 4/13/01      Members Present:**  
Councillors Mrs. S. Hutchison (Chairman), Miss J. Esp (Vice Chairman), Mr. S. Holding and Mr. A. Lees.  
Mr. J.F. Marcham – Clerk & RFO to Little Wenlock Parish Council.  
  
T&W Borough Councillor Jacqui Seymour
- Members of the Public:**  
3 member of the public were present including Ray Drakeley, a member of the New Works Lighting Working Party.
- 4/13/02      Apologies:**  
Apologies were received from Councillor Mrs. J. Davidson which were accepted.  
T&W Councillor Terry Kiernan.
- 4/13/03      Declarations of Interest:**  
None were declared.
- 4/13/04      Members of the public address the Parish Council:**  
Mrs. Linda Buckle thanked LWPC for keeping the roads open during the recent snow and helping to rescue the vehicles stuck on Wellington Road. She also remarked on how much better the surface was on Malthouse Bank.
- 4/13/05      Minutes:**  
The minutes of the meeting held on 11<sup>th</sup> March 2013 were **approved** and **signed** by the Chairman.
- 4/13/06      New Works bus shelter:**
- a. It was **resolved** to install the planters and information board at 10 am on Friday 12<sup>th</sup> April.
  - b. It was **resolved** to invite Adrian Foster (Veolia), Craig Ball (UK Coal), Peter Whittle (Chair HLSMCF) and Will Onions (SevernOak) for a photograph with the Chairman at the new bus shelter at 6.30 pm on 29<sup>th</sup> April.
- 4/13/07      New Works Lighting Community Fund Update:**  
The Clerk reported that the community working party had submitted an application for a grant to the UK Coal Fund. The grant application stated that if it were successful then LWPC would manage the project. The Clerk reported that he had been approached by the working party in relation to permission to erect a new light and how to get the electricity supply to it.
- 4/13/08      BT Openreach superfast broadband:**  
The Clerk reported that work had started in relation to the installation of the cabinet in the Village Hall car park.  
After they have completed, other teams will have to connect copper cables (to the existing cabinet) connect fibre optic (to the exchange) connect mains power and then eventually commissioning and then finally complete a health and safety check before the cabinet can be 'signed off' and passed to retail service providers to take orders.  
It was **resolved** that when the work was complete a "switch on" would be arranged with appropriate publicity and photo shoot. Ian Binks had agreed to do a presentation and answer questions at the Parish Open Meeting.
- 4/13/09      Swan Farm Footpath Community Funding Application:**

Part of the route covers the Bench Walk route installed by LWPC in 2006. The Clerk reported that the community working party had submitted an application for a grant to the UK Coal Fund. The grant application stated that if it were successful then LWPC would manage the project.

**4/13/10**

**Highway Issues:**

- a. No further information had been received about the yellow no-parking lines at the Wrekin, the rumble strips nor rural speed limits.
- b. The Clerk informed the meeting that Lee Barnard had agreed to attend the Parish Open Meeting. It was requested that he update everyone on the outstanding highway issues.
- c. It was **resolved** to install an additional grit bin on Huntington Lane adjacent to Malthouse Farm if a suitable verge could be found.
- d. Some residents of Crofters View had expressed concern about snow not being cleared and the road gritted. The Clerk reported that the contractor had been asked to do this but he had no grit. It was **resolved** that LWPC would be willing to pay for a grit bin in Crofters View if a suitable site for it could be identified.
- e. Concern was expressed by Cllr. Julia Esp as to whether Wellington Road had been gritted as it was still icy in the mornings.

**4/13/11**

**War Memorial:**

The Clerk reported that Robert Justham (Church Warden) was sorting out the faculty that is required by the church for the work to be done. Not all the quotations had been received but the estimate was that the cost would be in the region of £2000 + VAT. It was **resolved** that once the cost was known the Clerk should submit a pre-application form to the War Memorial Trust regarding their part funding of the project and also to the Coal Fund in the autumn if additional funding was required.

**4/13/12**

**Newsletter:**

It was **resolved** that if anyone who was on the original postal list requested a paper copy then LWPC would consider it.

**4/13/13**

**Agenda for Parish Open Meeting:**

It was **resolved** to accept the outline agenda prepared by the Clerk. It was **resolved** to put up notices of the meeting on telephone/electricity poles and in the Huntsman Inn.

**4/13/14**

**Clerk's Report:**

- a. The Clerk reported that David Jones, T&W Planning enforcement Officer, had been contacted by outback2basics and been advised that they shall no longer be using Gibbons Wood Coppice woodland in the future. This would resolve the parking problem complained about by local residents.
- b. The dates for future Parish Forum were given to councillors.

**4/13/15**

**Planning Applications:**

**a. TWC/2013/0236.**

**Erection of a single storey side extension to provide garage.**

**Lothlorien, The Alley, Little Wenlock, TF6 5BG.**

The Parish Council had no objection to the application.

**b. TWC/2013/0202.**

**Prior notification for forestry development – proposed building Wenlock Wood, Spout Lane, SY5 6RY.Agricultural Determination.**

No decision was made on this application as it had been submitted to T&W to determine if planning permission was required or not and as such was not an application for planning permission.

- c. **TWC/2013/0155:** Installation of maintenance/inspection platform on television transmission tower. Full planning permission had been granted.

#### 4/13/16 **Borough Liaison:**

- a. T&W Borough Councillor Jacqui Seymour reported that no final decision had yet been taken on the new Ward boundaries but it seemed that Wrockwardine Ward would remain the same except for a bit of Lawley. There may be one additional ward created in T&W.
- b. T&W BC Jacqui Seymour advised that if there is further consultation on Shaping Places that LWPC sends a representative.
- c. Following a discussion on planning application TWC/2013/0155 (The Old Barn, Malthouse Bank) it was **resolved** by a majority vote (Cllr. Steve Holding voting against) to Green Card it. It was **resolved** that Cllr. Juliet Esp would speak at the Planning Board.

#### 4/13/17 **Councillor's reports and updates:**

- a. Parish Forum: 3 councillors were going to attend but the dangerous road conditions prevented this. Apologies had been sent.
- b. Village Hall: Councillor Steve Holding reported that no date had yet been set for the Fun Day.

#### 4/13/18 **Statement of Accounts for the year ending 31<sup>st</sup> 2013:**

The Clerk presented the accounts for the year ending 31<sup>st</sup> March 2013. It was **resolved** that the Statement of Accounts for the year 1<sup>st</sup> April 2012 to 31<sup>st</sup> March 2013 be **approved** and **signed** by the Chairman and the Clerk. It was **resolved** that the bank reconciliation for the year ending 31<sup>st</sup> March 2013 be **approved** and **signed** by the Chairman and Clerk.

#### 4/13/19 **Section 1 of the Annual Audit Return (Audit Commission):**

It was **resolved** that Section 1 be **approved** and **signed** by the Chairman and the Clerk.

#### 4/13/20 **Finance:**

- a. The asset register was presented to the council and approved.
- b. It was **resolved** to renew the insurance on a 3 year agreement.
- c. Balances in the bank accounts are as shown on the end of year accounts. However there will be a bill to BT for at least £15,265.97 from the overall balance. This means that working balance carried forward is £2,093.49. An application to refund VAT for the year ending 31<sup>st</sup> March 2013 has been made. The total requested is £3,757.65 but £2,036.00 is from the bus shelter and that must be refunded in due course to the UK Coal Fund as per our agreement. That leaves a net VAT income of £1,721.65. That leaves a working capital of £3,815.14 not including the Precept.
- d. The first Precept instalment of £6325.00 has been paid into the bank account.
- e. Accounts to be paid:

It was **resolved** to pay the following accounts:

J.F. Marcham	Salary	£249.46
HMRC	PAYE	£62.36
Madeley Print Shop	Newsletter	£25.00
Broker Network Ltd.	Insurance	£491.77

#### 4/13/21 **Dates of the next meetings:**

- a. Parish Open Meeting Monday 29<sup>th</sup> April at 7.30 pm in the Village Hall.

- b. Parish Council's Annual General Meeting 13<sup>th</sup> May at 7.30 pm in the Village Hall.