

**Minutes of the Parish Council Meeting
held on Monday 5th November 2018 in the Village Hall**

Present: Charles Mathew (CM) Chairman
 Matthew Judson (MJ) Councillor - Vice Chairman
 Graham Dixon-Brown (GDB) Councillor
 Jose Eaton (JE) Councillor
 Joe Deane (JD) Councillor
 Gill Sellars (GS) Councillors
 Trudi Gasser (TG) Parish Clerk

In Attendance: Hilary Fenton (HF) WODC District Councillor
 19 Members of the public

MIN REF	ITEM
18/118	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor
18/119	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School
18/120	CO-OPTION OF COUNCILLOR
	<p>The four candidates were given the opportunity to give/take questions to/from the PC.</p> <p>Questions to the PC included how long the current councillor had served the PC, what training had been undertaken.</p> <p>Questions from the PC included what priorities were and suggestions for projects.</p> <p>The answers included:</p> <ul style="list-style-type: none"> • Understanding what the village wants • Ensuring continuation/improvement to the village shop • A community shop • Youth provision for teens <p>A vote was cast by the councillors, the results were:</p> <p>Gill Sellars – 4 votes in favour Keith Hickman – 1 vote in favour</p> <p>It was resolved that Gill Sellars was co-opted. An Acceptance of Office was signed, Standing Orders and Code of Conduct documents were provided.</p>
18/121	APPROVAL OF MINUTES OF 1ST OCTOBER 2018
	<p>The Minutes were approved.</p> <p>JD and MJ objected to the accuracy of the minutes. TG reminded all councillors that a timely response that included agreement with other Councillors observations should be made in a timely manner.</p>

MIN REF	ITEM
	<p>Matters arising:</p> <p>18/107 – Following advice from Eva Rogers, CM had trimmed the trees on the small green.</p> <p>18/112 – confirmation had been received that the Trees of Remembrance are ready for collection, in addition to one plaque. Tree variety options were discussed and it was decided to opt for common Oaks. Planting locations were discussed and agreed as Beaumont Green, Top end of Blackditch, Cemetery, bottom of Blackditch – TG to arrange collection of trees and publicise planting on Sunday 11th November to appeal for volunteers.</p> <p>Kerstie Judson, Chair of RBL, kindly offered to donate additional plaques for the trees.</p> <p>18/116 – Steve Tuck present a map of houses in the village following a request at the last meeting. MJ to laminate the maps for displaying on notice boards. The PC expressed their thanks to Steve.</p>
18/122	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT:</p> <p>HF confirmed that Gladmans had withdrawn their planning application for housing at Barnard Gate.</p>
	<p>COUNTY:</p> <p>CM warned all regarding the serious discussions taking place in OCC to introduce a congestion charge in Oxford, discussions were also taking place to introduce a work place parking levy.</p> <p>CM confirmed that 35-40 letters had been sent to the Inspectorate in relation to the Sheehans Appeal – a result was expected in around 5-6 weeks.</p>
18/123	PLANNING
	<p>APPLICATION NO: 18/02930/CND (Ref: APPLICATION NO: 16/01054/OUT) PROPOSAL: Discharge of conditions 8 (construction method statement), 9 (traffic management), and 19 (construction traffic management plan) on planning permission LOCATION: Land At Former Stanton Harcourt Airfield Main Road Stanton Harcourt</p> <p>Comments had been received from most Councillors – TG to compile and circulate a response to all for approval</p> <p>APPLICATION NO: 18/02901/HHD PROPOSAL: 2 storey side extension with balcony and internal alterations LOCATION: 1 Linch Hill Cottages Linch Hill Stanton Harcourt The application had been circulated to Councillors, there are no objections</p> <p>APPLICATION NO: 18/02916/FUL PROPOSAL: Conversion and extension of stable building to two self-catering holiday accommodation units and associated parking. LOCATION: Tawneys Farm Steadys Lane Stanton Harcourt</p>

MIN REF	ITEM
	The application had been circulated to Councillors, there are no objections,
18/124	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
18/125	VILLAGE HALL CAR PARK
	<p>GDB provided an update regarding the quotes for the Village Hall Car Park resurfacing:</p> <p>Full Car Park resurfacing:</p> <ul style="list-style-type: none"> • G Hill & Sons LTD - Quote received - £24,984 + VAT (£26,775 + VAT with porous surface) • Fergal Contracting Co Ltd - Quote received - £28,000.62 + VAT • Lambourn Resurfacing – Quote received - £18,120 + VAT <p>Entrance only:</p> <ul style="list-style-type: none"> • G Hill & Sons LTD - Quote received - £2719 + VAT • Lambourn Resurfacing – Quote received - £2650 + VAT <p>GS raised the question whether an environmental impact assessment for the surface had been carried out. It was confirmed that an assessment had not been carried out.</p> <p>CM expressed very strong objections to spending in excess of £30k with the preference for something to be done immediately by addressing the entrance only extending 1 metre into the car park plus a lorry load of hard wearing golden flint at the entrance in the increased traffic areas.</p> <p>In light of the promise for Mr Bury to pay for the car park as part on the Butts Piece development, CM suggested that a 3rd quote is obtained for the work to the entrance only.</p> <p>Objection was raised as it had already been voted and agreed that the PC should obtain quotes for the full resurfacing.</p> <p>GDB also suggested that entrance is address immediately and reviewed after 6 months.</p> <p>CM confirmed that he had discussed this entrance only option with G Hill, who had confirmed that this option would go a long way to solving the current problem.</p> <p>CM noted that there was a depression/road breakup in the entrance/exit of the village hall car park causing difficulty with puddles and beaching. CM committed to follow up with OCC to get this issue rectified.</p> <p>CM proposed that a 3rd quote is obtained, with an extraordinary meeting called on receipt of the quote in order for the PC to progress. GDB seconded, 4 voted in favour, 2 objected. It was resolved that TG would obtain a 3rd quotation.</p> <p>TG was asked to contact Steve Sensecall to clarify the current position of the Butts Piece Development.</p>

MIN REF	ITEM
18/126	MAINTENANCE
	MJ provided a brief report about work items that had been completed.
18/127	REPORTS FROM PARISH COUNCILLORS
	JD LEFT THE MEETING
MJ	Nothing to report
GDB	Nothing to report
JE	<p>Raised further concern regarding the school children travelling to and from school on the foot paths, very close to the road.</p> <p>Whilst the concern was acknowledged, it was confirmed that the behaviour of the children on the foot paths was not the responsibility of the PC, but of the parents of the children. JE made an appeal for sensible suggestions as how the very narrow path past the old shop on the bend could be made safer.</p> <p>CM suggested inviting all parties concerned with parking at the school to attend the December PC meeting. TG to write to all parties.</p>
	JD RETURNED TO THE MEETING
JD	Nothing to report
18/128	FINANCIAL MATTERS
	Cheques were circulated for signature.
18/129	CORRESPONDENCE
	Nothing to report
18/130	OTHER BUSINESS (for information only)
	NEXT MEETING
	The next Ordinary Meeting – Monday 3 rd December 2018.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

PC Vacancy:

It was questioned what would the PC do differently should a vacancy arise on the PC?

CM confirmed the process and that any future vacancies would be published widely and acknowledged that lessons had been learnt.

Eynsham Link

It was questioned how many councillors had signed up to Eynsham Link?

No councillors currently signed up, but two councillors would sign up.

WWI Commemorations

Kerstie Judson, Chair of RBL confirmed the plans for remembrance Sunday.

Thanks were expressed to Dan Barton for his amazing memorial on the village green. Photos of the display had been sent to the Oxford Mail – it's hoped that the picture will appear in a special edition this weekend.

Kerstie Judson confirmed that a grant had been awarded to carry out the inscription of additional names on the War Memorial.

Traffic on the B4449

Concern was raised the amount of houses for sale in Sutton, thought to be due to the heavy traffic on the B4449. It was suggested to get together and do something about the issue.

CM acknowledged that the number of HGVs was totally unacceptable. CM confirmed that a meeting is planned for the very near future to discuss the issue with Yvonne Constance of Highways, OCC. CM welcomed questions which could be put to Yvonne and suggested that as many attend as possible. The meeting would be publicised when arranged. It was confirmed that Noble Foods, Smiths, and Hansons are not allowed on the B4449, Sheehans are allowed between 7.30 – 9am and 4.30 – 6pm.

GDB reported that his home security system picks up HVs on the B4449.

It was questioned whether the routeing agreements were separate and whether they be linked up?

CM confirmed this would not be possible and that a Routeing Agreement could not be raised retrospectively.

It was suggested that a local action group be formed.

GS reported that there are many areas in the country experiencing the same issue.