



Rolvenden Parish Council

Minutes of a meeting of Rolvenden Parish Council held on Tuesday 11th December 2018 at 7.30pm in Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND.

Present: Cllr D Murray (Chairman) Cllr Mrs D Curtain (Deputy Chairman), Cllr M Hook, Cllr Mrs I Newman, Cllr G Tiltman, Cllr R Wilcox and Cllr J Wilkins

In attendance: Peter Setterfield PSLCC, Locum Parish Clerk and Responsible Financial Officer.

183. APOLOGIES FOR ABSENCE:

Cllr Mrs J Stace (personal matter), Cllr B Hindley (personal matter)

184. DECLARATIONS OF INTEREST:

a. Declarations of Members' Disclosable Pecuniary Interests:

Cllr Mrs D Curtain, trustee of the War Memorial Trust

Cllr M Hook, trustee of the War Memorial Trust

Cllr Mrs I Newman, trustee of the War Memorial Trust.

b. Declarations of Members' Other Significant Interests:

Cllr Mrs D Curtain planning application 18/01237/AS – family connection

Cllr G Tiltman, member of the Village Hall Management committee

c. Declarations of Members' Other Interests:

Cllr M Hook, membership of the Weald of Kent Preservation Society and Rolvenden History Group.

Cllr J Wilkins, church fabric committee.

185. Parish Clerk:

RESOLVED: to appoint Peter Setterfield as Parish Clerk under Section 112 of the Local Government Act 1972 and Responsible Financial Officer under Section 151 of the Local Government Act 1972 with effect from 1st January 2019.

186. Grounds Maintenance Contract:

RESOLVED: to award the Grounds Maintenance Contract to Tompsett Landscaping Ltd

187. MINUTES:

The minutes of the Parish Council held on 20th November 2018 were submitted, agreed as a true record and signed by the Chairman.

188. Public Participation:

No public representations made.

189. Planning:

No planning applications received.

190. Finance

Payments authorised at the meeting

Cheque number	Payee	Amount
300097	P Setterfield	£589.36
300098	P Setterfield	£28.78
300099	H M Customs & Excise	£185.28
300100	J P Oakeley	£240.00
300101	S Brooks	£90.00
300102	Cornex Garage Ltd	£173.50
300103	PKF Littlejohn LLP	£360.00
300104	Tony Fullwood Associates	£13,378.08
300105	Rolvenden Village Hall	£799.73
300106	G Tiltman	£400.36
300107	O & M It	£36.00

Cllr Curtain confirmed that the entries through the bank account were verified.

191. Budget 2019/20:

The Parish Council considered various options for the financial year 2019/20, the final decision to be made at the January meeting to enable the precept demand to be submitted to the Borough Council.

192. Rolvenden Rocket:

The Parish Council considered the following revised charging structure:

Own group's approved driver - £2 per mile for first 50 then £1 per additional mile

Volunteer bank driver - £3 per mile for first 50 then £1.50 per additional mile

Driver waiting time (volunteer bank only)

Between 8am and 8pm £7.50 per hour

Between 8pm and 8am £10.00 per hour

These charges will enable waiting volunteer drivers a refreshment allowance.

Damage deposit

A returnable damage deposit in the form of a cheque for £50 will be required for party bookings.

Any additional charges are at the sole discretion of the Parish Council (councillors Curtain and Tiltman to administer)

RESOLVED: to apply the revised charging structure from 1st January 2019.

An application has been made for a Community Transport Grant from Kent County Council, however the deadline has been extended till February before a decision will be made.

A vote of thanks was proposed for Councillors Curtain and Tiltman for all their hard work in setting up the Rocket and its continued administration.

193. Halden Field:

Following recent concerns about the Oak tree it seems that the surplus topsoil has been drawn back from the base of the tree. The site fencing that was also too close to the tree has now been placed in the correct position.

194. Barrett Field:

Nothing to report.

195. Pavilion Project:

A meeting is still to be arranged with the War Memorial Trust and the Cricket Club to discuss arrangements for leasing/ownership of the pavilion in order that running costs for a five year period can be established.

196. Playground equipment:

Councillor Curtain has met with the Play Officer at Ashford Borough Council and reviewed the schemes presented, some points were raised regarding some of the equipment. As the Section 106 funds will not be available for some time no further action can be taken at this stage.

197. Neighbourhood Plan:

The Regulation 15 document was submitted to the Borough Council two weeks ago, but no acknowledgement received this has been followed up and the response was that a report would be submitted before the Christmas break. A complaint about the delay has been made.

198. Highways matters:

It was reported that there was an overgrown hedge in the High Street which obscures vision making it hazardous for pedestrians. A vegetation notice has been delivered.

Whilst KCC have declined to install a kerb opposite the Village Hall they have agreed to provide a quotation for a knee rail, this is awaited.

199. Any Other Business:

A letter has been received from the School regarding potential expenditure from Section 106 funds, this will be placed on the January agenda for discussion.

There being no further business the meeting closed at 8.50pm.