

SUTTON-ON-TRENT PARISH COUNCIL

**Minutes of the Parish Council Meeting held at the Methodist Community Centre
on Tuesday, 21st December 2021 at 7.30 pm.**

Present: Councillor P Hibberd (Chair)
Councillor B Blanchard
Councillor S Hadley
Councillor I Hutchinson
Councillor J Keeton
Councillor S Sloan

In Attendance 4 members of the public

21/101 To receive and approve apologies for absence.

Apologies were received and accepted from Councillors R Jones, J Mear, Councillor Mrs Walker and District Councillor Michael.

21/102 To receive and note any declarations of interest

There were no Declarations of Interest

21/103 Public 10 Minute Forum

The Chair suspended the meeting at 7.31pm to allow for the public session.

A resident queried the figures in the Parish Council's accounts to 31st March 2021, in particular the amount in reserves that included £90,000 earmarked for Nurseries Hall, £3,000 for the youth club leaving £80,000 in general reserves and asked if any further funds could be earmarked for Nurseries Hall.

The Chair explained that was a possibility but would have to be determined as part of the budget process.

There were no other questions so the Chair reconvened the meeting at 7.35pm.

21/104 To receive and approve the Minutes from the meeting held on 9th November 2021.

The Minutes were approved as a true record and signed by the Chairman.

21/105 To receive reports from County and District Councillors:

No reports were presented.

21/106 Planning

Applications

21/02522/HOUSE – The Forge, High Street, Sutton-on-Trent - Proposed removal of existing conservatory and erection of new single storey rear extension and Carport

After consideration, it was unanimously AGREED that this application be supported.

21/02511/HOUSE – 24 Grassthorpe Road, Sutton-on-Trent - Demolition of existing unused garage to allow for a proposed ground floor rear and side extension, Proposed relocation of existing primary entrance, proposed extension of existing driveway.

After consideration, it was unanimously AGREED that this application be supported.

21/02595/FUL - Land adjacent to 34 Old Great North Road, Sutton-on-Trent - Residential Development of 4 No. dwellings and associated parking (Re-submission of 21/01259/FUL)

Members noted that an application for this site had been considered and objected to by the Parish Council previously. Members did not consider that the concerns previously raised had been satisfied. The proposed number of dwellings was over intensification of the plot, the entrance on to the highway from the site on to such a narrow road would be unsafe and a hazard to pedestrians

and road users. The plot was located close to a poorly designed three way junction that experienced high traffic, at a pinch point in the road.

Members noted the following decision notice:

21/02017/HOUSE – Cowpat Cottage, 23 Far Holme Lane, Sutton-on-Trent - Erection of conservatory with tiled dormer cheek abutment (Resubmission of 21/00863/HOUSE)

Members noted the decision notice outlining planning permission had been granted for the development as outlined.

Tree Works

Members noted the following applications for tree works in the Conservation Area:

21/02416/TWCA – Bridge House, High Street, Sutton-on-Trent - T1 Silver Birch - Fell dead tree alongside road. T2 Hazel - Overall crown reduction to 3 metres.

21/02527/TWCA – Holly House Farm, 8 Main Street, Sutton-on-Trent - T1 - remove dead wood and overhanging branches to the new public park to the west T2 - Remove dead tree T3 - Remove dead tree

21/107

Financials

a) To record receipts: - there were none.

b) The following accounts were approved for payment:

- Freddie Allen Gardens & Landscapes - £1,296 – Parish grass cuts 1st, 15th & 29th
- Newark & Sherwood District Council - £748.80 – Emptying of Dog Bins (01.04-03.10.21)
- Amazon - £38.96 - Stationery
- 123 Reg - £14.39 – Domain Renewal
- ICO - £40 – Renewal Confirmation
- P Hibberd - £12 - Reimbursement for copying

The Clerk to investigate who undertook the annual play area inspection as no report had been received as yet. Members considered that the inspection was undertaken by Wicksteed Leisure, not Newark & Sherwood District Council.

c) To consider priorities for the 2022-23 Budget

The Clerk advised that Members would need to set the budget and Precept at the January meeting and sought priorities from Members to include within the 2022-23 budget. After consideration Members asked the Clerk to include:

New dog and litter bins
New fence at Cemetery and landscaping
Replacement Noticeboards
Queen's Platinum Jubilee Celebrations
War Memorial
Royal British Legion Lamp Post Poppies

21/108

Parish Council Matters

a) To note feedback from the Internal Drainage Board and to agree their attendance at a future meeting

A productive meeting had been held with the Internal Drainage Board, where opportunity had been taken to express concerns about the lack of feedback on promises made that impacted residents.

The temporary holding area near the A1 at the Bulham drain will proceed next year, between February and June. A conversation had also been held regarding the Carlton Mill drain. An onsite upgrade will be undertaken on the pumps.

An invitation will be extended to the Internal Drainage Board to attend the March 2022 meeting to feedback to residents.

- b) To note the arrangements for the advertising of a Casual Vacancy
Members noted the arrangements for the advertising of a Casual Vacancy. Notices would be placed in the noticeboards and on the Parish Council website, with a closing date of Monday, 10th January 2022 for applications.
- c) Update report from Clerk
Members noted the document circulated by the Clerk updating on matters raised and actioned from previous meetings. This would continue to be updated and circulated to Members for information.

21/109

To receive updates and agree actions:

- a) Playing Field
Information relating to the LIS had been forwarded to the Chair.
- b) Cemetery
Councillor Blanchard referred to a small tree next to the new gateway that was unsafe and needed to be removed. Councillor Sloan to review.
- c) Highways
Members were pleased to note that the hedge had been cut back on Old Great North Road.
- d) Community Speed Watch
There were no issues to report.
- e) Public Footpaths
As outlined in the Clerk's report, some matters were awaiting a response by the Rights of Way team, but it was good to note that Via would be reviewing the position of the lamp post that was impeding the footpath on Main Street.
- f) Churchyard
There were no issues to report.
- g) Nurseries Hall
To consider a proposal to seek specialist advice on VAT relating to the project
The Clerk advised Members that it was recommended specialist advice on VAT be sought on the project. This was available through a company that provided training for the Nottinghamshire Association of Local Councils. It was expected that advice would cost between £750-£900.

After discussion it was AGREED that this be considered at the January meeting once the cost estimate was in front of Members.

- h) Sports Club
A submission had been prepared for funding through the Local Communities Fund. The Clerk was asked to remind County Councillor Loughton that his signature was required.

The Queen's Green Canopy, to mark the Platinum Jubilee, was progressing. Trees would be available for people to buy.

Cllr Blanchard asked the Chair if the Parish Council could consider purchasing trees when available.

i) Library Support Group

To consider correspondence from Inspire regarding the need for an SLA

After discussion it was AGREED that delegated authority be given to the Clerk to review the need for an SLA with Councillor Mrs Walker and respond accordingly.

j) Social Media & Website

The Chair asked the Clerk to liaise with Sarah Pike to arrange access to the village Facebook page.

k) War Memorial

There were no issues to report.

l) Any Other Reports

Councillor Blanchard referred to inconsiderate parking on the Great North Road, which was a potential danger especially in the dark. The Clerk was asked to write to the occupants and ask if vehicles could park within the curtilage of the building.

The Chair thanked Members for their reports.

21/110 Nottinghamshire Association of Local Councils
There were no items to note.

21/111 Correspondence
The Clerk referred to correspondence received from Newark & Sherwood District Council regarding their Greens Champions Scheme to help support volunteer litter picking. The Clerk was asked to confirm the Parish Council's interest.

21/112 To receive items for notification
No items were raised.

There were no items for discussion.

Close: There being no further business the Chairman closed the meeting at 8.17pm

Next Meeting will be on Tuesday, 11th January 2022 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.