

AGENDA

Donhead St Andrew Parish Council Full Meeting

Friday 18th September 2020 to be held online via Zoom at
7:30pm

(Please contact the clerk if you would like to access the meeting)

Councillors are summoned to an online meeting called by:

Mrs Jessica Luck, Clerk to the Parish Council
c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES
donheadstandrewpc@gmail.com

Jessica Luck

14/09/2020

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Public Participation and Presentations - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak before the meeting commences, for a maximum of 3 minutes, on any agenda item or other matter of interest.

18.09.01 **Apologies** received/accepted and those present/not present.

18.09.02 **Declarations and Dispensations**

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

18.09.03 **Parish Councillor Vacancy** - PCnlrs to listen to the candidate briefly explain why they would like to be considered to fill this vacancy. PCnlrs then to resolve whether to appoint this candidate as a Parish Councillor.

18.09.04 **Approval of minutes:**

Full meeting - 10th July 2020, PCnlrs to approve.

PLANNING MATTERS

18.09.05 **Planning applications** - No new applications since last meeting.

18.09.06 **Applications determined since last meeting** - PCnlrs to note determined applications circulated by the Clerk in advance of the meeting.

18.09.07 **Public Consultation 10-20 - Changes to the current planning system** - PCnlrs to refer to previous correspondence circulated by the clerk and declare whether they want to provide any feedback via the public consultation. The clerk has contacted Richard Burden at Cranborne Chase Area of Outstanding Natural Beauty for his thoughts and will relay this to PCnlrs when she receives a response.

FINANCE

18.09.08 **Approval of payments information**

PCnlrs to note and approve retrospective payments made between 01/07/2020 and 31/08/2020 - all from approved budgets circulated previously via email. PCnlrs to note that the clerk completed the VAT return for 31/03/2020 and £515.79 has been credited to the bank account.

18.09.09	Approval of Bank Reconciliation PCnllrs to note and approve the bank reconciliation for July and August 2020, Circulated previously via email.	
CEMETERY		
18.09.10	Cemetery Maintenance - PCnllrs to note that the self-employed individual (Simon) who carried out maintenance has now left. The PC has a separate person who will continue to cut the grass. PCnllrs to refer to previous correspondence issued by the clerk which detailed the work that was carried out by Simon and decide whether they would like to try and find a replacement or manage the maintenance with volunteers.	
18.09.11	<ul style="list-style-type: none"> i. Cemetery Partial Rewilding - PCnllrs to resolve whether they would like to continue with leaving designated areas of grass long to assist wildlife. ii. Cemetery Trees along the bank - Upon closer inspection, the clerk is concerned about the health of the remaining two trees and is wondering whether the growing conditions of the bank is not suitable for trees. With this in mind, PCnllrs to advise whether they still wish to replace the third tree. 	
HIGHWAYS/RIGHTS OF WAY		
18.09.12	Speed Restriction Proposal - PCnllrs to refer to the draft public consultation prepared by the clerk, which aims to ascertain whether there is support from residents. PCnllrs to recommend changes if necessary and approve. PCnllrs also to agree how it is to be distributed around the village and how it should be returned/collected.	
18.09.13	Footpath Update from PCnllr PMA.	
18.09.14	Pedestrian Gate Funds - PCnllr MC to confirm whether land owner written permission has been received to potentially replace stiles with pedestrian gates at TISB50 (Westfield Farm) and DSTA14 (the three stiles along this path towards Pile Oak Lodge). Approval for a gate at DSTA6 (near Leat House) obtained so far.	
18.09.15	Parish Steward Reports - suggestions for work to P.Cnllr CB.	
OTHER MATTERS		
18.09.16	Agreed Pay Scales for Clerk - PCnllrs to refer to documents previously circulated by the Clerk. The National Joint Council for Local Government Services (NJC) has agreed new pay scales for 2020-21 to be implemented from 1 April 2020 for council clerks. PCnllrs to approve the recommended increase from £10.16 per hour to £10.44. Also approval required for the increase of minimum annual leave from 21 to 22 days for employees with less than five years' service which would be prorated for part time staff.	
18.09.17	Identifying Verges that could be left uncut to assist wildlife - PCnllrs to note that the Clerk hasn't had a reply from Wiltshire Council to enable her to identify whether verges are managed by WC or private landowners. The Clerk will chase this up.	
18.09.18	Area Board Boundary Review - PCnllrs to refer to WC briefing note 20-30. Following the Electoral Review of Wiltshire Council, Electoral Divisions for the May 2021 elections no longer align to the boundaries for the Wiltshire Council's 18 Area Boards, which are based on Electoral Divisions. PCnllrs to note and advise the clerk if they want to comment during the consultation period from 10/09/2020 to 31/10/2020.	
Reports		
18.09.19	W. Cnllr Tony Deane	
18.09.20	Other reports; Chairman -	

	<ul style="list-style-type: none"> PCnllr JB is concerned about the safety of pedestrians using footpath 4 due to his diseased Horsechestnut tree which over hangs the path and potentially could drop a branch. He has subsequently sought advice from the WC Tree Officer who has recommended that he either fell it completely or remove its' dead branches and reduce it by a third which would hopefully extend its' life. PCnllr JB has opted for the latter which is likely to mean closure of the footpath whilst the work is being carried out. He will keep the PC informed. Complaints have been received regarding the noise generated by regular use of motorbikes in a field along New Road. The PC has advised unhappy residents to register their complaints with Environmental Health Wiltshire Council. Complaints have been received regarding the bandstand Structure build on Agricultural land by the owners of The Haven property. The Clerk has registered a query with Wiltshire Council Planning department asking whether this is an acceptable structure on agricultural land. The Clerk is also in contact with the owners at the Haven. The clerk has contacted the Wiltshire Council Highways Engineer, David Button, regarding the issue of debris being washed down Painshill/Green Lane onto Lower Street, during heavy rainfall, creating a hazard. He had carried out patching in the past however he will ask a technician to re-inspect and if required put it on the Hot material Gang list again. David Button understands that residents would like the road completely resurfaced, but advised that realistically a road of such status and low traffic volumes is not going to make the scheme list when there are so many needy more major routes county wide, at a time when budgets are limited. <p>Clerk -</p> <ul style="list-style-type: none"> Website Accessibility legislation deadline 23.09.2020 - This is still outstanding and the clerk needs to carry out more research on this matter. 	
18.09.21	<p>Closure of meeting and Date and time of next meetings:</p> <p>Full Council Meeting - Friday 13/11/2020 7.30pm - likely to be held via virtually zoom.</p> <p>Interim planning meetings as required.</p>	
	<p>Public participation - for comments relating to the evening's agenda items and discussion.</p>	