

# Minutes of the Meeting of Bowes Parish Council held at Bowes School Wednesday 15th April 2015

*The meeting commenced at 7.30pm*

**Present:** Cllr Carlisle, Cllr White, Cllr Brown, Cllr Hughes, Mrs Wake and Mrs H Overfield

1. **Apologies.**
2. **Minutes** of the Meeting held Wednesday 11<sup>th</sup> March 2015 agreed to be a true record, approved by Cllr Brown, seconded by Cllr Hughes.
3. **Matters arising** (unless dealt with later in the agenda)  
Post office complaint, Clerk has logged this with the complaints department and we expect a reply within 10 working days  
New lights have been put up on Guide Post Corner and are all working.  
The salt bin has still not been moved.
4. **Finance & Accounts – See summary below**  
Receipts since last meeting    £507.00 3P's   £193.00 Neighbourhood grant   £4017.00 Precept  
Expenses since last meeting   £34.12   K Adams

		Summary Bowes Parish Accounts & Balance sheet		As at 31st March 2015	
BUDGET		Year to 31st March 2015			
<b>Income</b>		<b>Income</b>		<b>Cumulative Total</b>	
57		Allotments	34.50		
		Bank Interest	7.19	Bank as at 31st March 2014 £12,920.75	
200		Cemetery	433.50		
416.67		Footpaths	507.00		
		General Income	284.50	Income y/e 31st March 2015 £6,061.77	
		Grants	0.00	Expenses y/e 31st March 2015 -£6,568.36	
3561.16		Precept D.C.C.	3561.16	Total £12,414.16	
		Playground	0.00		
		Publications	0.00	Represented by	
1033.92		Vat Refund	1033.92	Nat West a/c - 21543798 £12,214.16	
200		West Clint Field	200.00	Nat West a/c - 015102553 £200.00	
5468.75		<b>Total Income</b>	<b>6061.77</b>	<b>Uncleared movements</b>	
				<b>Total £12,414.16</b>	
<b>Expenses</b>		<b>Expenses</b>			
265.00		Allotments	280.00	P/Cash	82.91
604.00		Cemetery	542.67		£12,497.07
416.67		Footpaths	890.50		
443.55		General Expense	372.34		
1250.20		Grass Cutting	1250.20		
455.00		Insurance	628.77		
1400.00		Clerks salary	1526.78		
340.00		PAYE	468.60		
		Bus stop/shelter	100.00		
		Playground	0.00		
249.33		VAT	508.50		
5423.75		<b>Total Expenses</b>	<b>6568.36</b>		

The accounts were approved to be a true record pending audit by the accountants by Cllr Hughes, seconded by Cllr White.

<b>Budget versus income</b>	We have received £593.02 more than budgeted
	We have spent £1144.61 more than budgeted
	Nett effect is £551.59 spent more than budgeted

**Actual Costs** We have spent £506.59 more than we received in this financial year

Risk assessments reviewed and approved by Cllr Hughes and Cllr Carlisle.  
BDO accounts were signed off by Cllr Carlisle and the notice approved to go onto the notice board.  
Discussion was had again regarding fidelity insurance, and it was agreed by all that it was an unnecessary cost.

Clerk explained that an overpayment of £87.40 had been made to the HMRC and that it was reclaimed on 8<sup>th</sup> April and should be received shortly.

The VAT for the year was claimed for a total of £508.50

After reviewing the budget it was decided to increase the grass cutting by £750.00, £500.00 of which is to cover the costs for the village hall. Due to extra works planned for the allotments increase that by £250.00. This means we will be using £1000.00 from our reserves. Clerk to amend the budget for approval in May.

5. **Planning**

Clerk commented on the Holiday Cabins application, and a reply has been received.

6. **Correspondence**

Information regarding the 'Welfare Assistance Scheme' has been approved for the notice board.

7. **Cemetery maintenance**

Bambridge Bros have sent in an application for a plaque for Tommy Russell. There were a few mistakes on the application, once the clerk has confirmed the corrections we are happy for it to go ahead, approved by Cllr Hughes, seconded by Cllr Brown.

Tim Morris, chief executive of the Institute of Cemetery and Crematorium Management has e-mailed, he is collating data on cemeteries. Clerk to reply to his e-mail which requests number of spaces available. It also asks if it is open to everyone, we replied- Yes, but only if they have a strong connection to Bowes as determined by the Burial Board.

The sods from part of the rose garden that have been stripped have been moved to the cemetery ready to be re-laid.

The Yews have been trimmed on the same side by Cllr Brown & Cllr Carlisle.

8. **Travellers**

Hopefully all will go as well as last year in and around Bowes.

9 **Allotments**

Clerk has contacted Linda regarding the resizing of the Clint Field. Nick is first on the waiting list and he is to be offered the whole plot. If he only needs half, he can choose which half and the clerk can then offer it to Callum, who is next on the waiting list.

We haven't received a reply from Rosie Bettison regarding the crumbling wall.

Cllr Carlisle to look at the dead tree and either remove it or make it safe.

Invoice received from Youngs for next year's rent and approved for payment by Cllr Brown & Cllr Hughes.

10 **Playdale**

Kath has removed the moss.

11 **Permissive paths**

Nothing new to report

12 **AOB**

Mike Bettison has requested Bowes Parish Council pay for the grass cutting around the village hall at a cost of £500.00. Clerk to contact Mike and say that Bowes will pay for this work, but if they do get their grant they will repay us.

Meeting closed at 8.55

Section 17 Law & Disorder Act. It was felt the above would have a positive effect.