

Winterborne St Martin Parish Council V1

Dear Councillor

You are hereby summonsed to attend the **May** meeting of the Winterborne St Martin Parish Council to be held on **Wednesday 27 May 2026 at 7pm, Magna Community Room.**

Yours faithfully

Samantha Paulley, Clerk

All are welcome to attend the meeting, please note the meeting will be recorded.

Members of the public are invited to speak before the meeting commences, limited to 5 minutes per person.

1. Apologies received
2. Declarations of Interest
3. Dorset Cllr report
4. Police report
5. Minutes of Winterborne St Martin Parish Council meeting on Monday 27 April 2026
6. Action points from last minutes
 - a) Democratic Period – Clerk to provide written explanation to parishioner relating to the budget/precept
 - b) 253c)/25 – Clerk to respond to previous allotment holder regarding deposit - COMPLETE
 - c) 254d)/25 – Clerk to submit records to internal auditor – COMPLETE
 - d) 254e)/25 – Clerk to seek insurance quotes – COMPLETE
 - e) 256a)/25 – Clerk to respond to Hardy Trees confirming date of works – COMPLETE
 - f) 257/25 – Clerk to circulate minutes as and when received from the Wessex Water/Green Martinstown liaison group - Ongoing
 - g) 259/25 – Cllr Pemberton to discuss request for bike racks at the Village Hall to the committee – COMPLETE
 - h) 262/25 – Staffing Committee to revise procedure and bring recommendations to full Council
 - i) 265/25 – Cllr Nuttall to contact parishioner responsible for the defibrillator
7. Finance
 - a) To receive and note the Internal Auditor's Report for 2025/26
 - b) To consider and approve Section 1 – Annual Governance Statement (AGAR)
 - c) To consider and approve Section 2 – Accounting Statements (AGAR)
 - d) To confirm the dates for the Exercise of Public Rights
 - e) Approval of schedule of payments & bank reconciliation
 - f) Insurance renewal

g) Motion:

The Parish Council approves the routine monthly payment of the Clerk's contracted hours, together with the standard home working allowance and travel expenses for attendance at one council meeting per month, without requiring further authorisation from the Chair or Staffing Committee.

Proposed by Cllr Pemberton

h) Scribe budget update

8. Planning

Dorset Council Town and Parish Council Forum – Planning and Building Control:
Tuesday 16 June 2026

9. Updates on: Highways, ROW and SID/Allotments/Flood, Stream and Riverbanks/Washpool/Grounds

- a) Update on willow tree works
- b) Update on Washpool
- c) Update on deposits

10. Motion:

That the Parish Council explores the feasibility of installing a Speed Indicator Device (SID) at the west end of the village, including identifying suitable locations, obtaining any necessary permissions, and securing indicative costings. Further, that the Council agrees in principle to allocate funds from the appropriate budget or CIL reserves, subject to a full proposal being brought back to Council for approval.

The intention is to address speeding concerns raised by residents and ensure we have the necessary information and financial provision in place should the project proceed.

Proposed by Cllr Hutchings and seconded by Cllr Walker

11. Motion:

That the Parish Council explores potential suitable sites within the village for the placement of a hired defibrillator on a fully serviced contract, including obtaining indicative costs, service-level details, and any necessary permissions. Further, that the Council agrees in principle to allocate funds for the hire and servicing, subject to a full proposal being brought back to Council for approval.

Proposed by Cllr Hutchings and seconded by Cllr Andrews

12. Motion:

Provision of a Waste Bin on the Cycleway to Maiden Castle

Having cycled along the cycleway to Maiden Castle on several recent occasions, I am concerned by the amount of dog fouling on the first stretch between the road and the farm. This creates an unpleasant environment for walkers and cyclists and may discourage use of the route.

All Agendas & Minutes can be viewed at www.winterbornestmartin-pc.gov.uk

I propose that the Parish Council investigates the provision of a waste bin for dog waste and/or general litter near the road entrance to this section of the cycleway, and that, subject to feasibility, the bin be emptied as part of the existing schedule for public litter bins within the village.

I further propose that the Parish Council approves the allocation of appropriate funding for the purchase, installation, and ongoing emptying of the bin, subject to confirmation of costs and any necessary permissions.

Proposed by Cllr Hutchings and seconded by Cllr Walker

13. Update on Wessex Water/Green Martinstown liaison group from Cllr's Walker/Hutchings

14. V & V

15. Village Hall Trustee

16. Memorial Hall

17. DAPTC

18. Staffing Committee

19. External correspondence received

20. Parish Matters

21. Notice of next meeting

June Parish Council meeting to be held on Monday 29 June 2026, 7pm at the Village Hall

Clerk to Winterborne St Martin Parish Council – 17 May 2026