

MILBORNE ST ANDREW PARISH COUNCIL
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
07419 136 735
milbornestandrew@dorset-aptc.gov.uk
www.milbornestandrew.org.uk

Dear Councillor,

You are summoned to attend a meeting of the **Parish Council** to be held on **Wednesday 06th March 2024 at 7.00pm** in **Milborne St Andrew Village Hall**.
Absence should be given to the Clerk/Chair prior to the meeting.

Wayne Lewin

Parish Clerk and Responsible Finance Officer

The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.

Full Council

1. Apologies for absence
2. Declarations of pecuniary or other interest
3. Minutes of the previous meeting held on 07th February 2024
4. Clerk's report
5. Chair's update
6. Public participation (items on the agenda)
7. Parish Council Task Tracker
8. Dorset Councillors report
9. Planning
10. Financial matters
 - a. Payments for authorisation
11. Procurement of Village Gateway
12. New bench for Snags Lane (Weatherby Castle walk)
13. New waste bin for Coles Lane
14. Plaques for new planters on Milton Road
15. Conservation Area Appraisal – amendments costings
16. Provisional end of year accounts
17. Parish Notices
18. Items for the next meeting
19. Date of next meeting

15th May 2024

Milborne St Andrew Village Hall at 7pm

W LEWIN

Parish Clerk

28th February 2024



MILBORNE ST ANDREW PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE

07419 136 735

milbornestandrew@dorset-aptc.gov.uk

www.milbornestandrew.org.uk

**Minutes of the Full Council held at the Village Hall, Milborne St Andrew
on Wednesday 07th February 2024 commencing at 1900 hours**

Present:

Cllr's Richard Macnair, Amy Stephens, Rob Greening, and Jane Macleod

7 members of the public
Cllr Emma Parker (DC)

Full Council

1. Apologies for absence

Cllr's Batchelor and Williams sent apologies.

2. Declarations of pecuniary or other interest

No declarations were made.

3. Minutes of the previous meeting held on 03rd January 2024

These were agreed as a true and accurate record of the meeting.

4. Clerk's report

The Clerk updated members on matters from the previous meeting, correspondence, and other matters arising.

5. Chair's update

The Chair had no matters that were not on the agenda

6. Public participation (items on the agenda)

The Clerk confirmed that the payment to the Village Hall was for three months hire charges to the end of the 2023 – 24 financial year.

7. Parish Council Task Tracker

The Clerk was happy to announce that the projects on the sandbag store and railings at Little England had been completed.

There were no questions relating to the updates on other projects.

8. Dorset Councillors report

A report had been received and distributed.

Cllr Parker confirmed no TPO's were in force relating to the trees felled at Stileham Bank a number of years ago (as queried at the last meeting) and the property in question did not fall within the Conservation Area – so no permission would have been required.

It was also confirmed that Corner House had been made safe by Dorset Council, which included a buttress wall, scaffolding, a pedestrian walkway, and the removal of the temporary traffic lights.

Building control would not comment any further on time scales.

9. Planning

a. P/FUL/2024/00231

Milborne St Andrews Sports Club Blandford Hill To Little England - Lane Milborne St Andrew

Install portable sports rebound netting and associated posts

This application was supported by the Parish Council.

10. Financial matters

a. Payments for authorisation

There were **3** payments (**PV's 68-70**), totalling **£ 600.19** that were approved and authorised for payment.

11. Procurement of Village Gateway

On reflection, members agreed that a smaller village gateway would be more in keeping with the area of the Parish Pit.

The Clerk would obtain 3 more quotes with a view to procurement in the March meeting.

12. Spring Litter Pick

Members agreed to hold the annual village litter pick on 24th March 2024 starting at 11am.

The Clerk was requested to book an additional waste collection for the following day.

Members agreed to a selection of refreshments to be brought.

It was also mentioned that litter pickers and waste bags would be placed in the sand bag store so that anybody could conduct a litter pick at any time.

13. Purchase of new printer

Members agreed to contribute £45.00 towards the cost of a new printer in line with other parishes serviced by the Clerk.

14. New bench for Snags Lane (Weatherby Castle walk)

Councillors all agreed in principle to this project.

The Clerk was tasked with sourcing various options with a view to further discussion at the next meeting.

It was suggested that the Dorset Council ranger also be informed.

15. New waste bin for Coles Lane

It was agreed by all that this waste bin was not fit for purpose.

The Clerk was tasked with the following, with a view to ratification at the March meeting.

- Landowners' permission
- Cost of new bin and installation by Dorset Council
- Confirmation of continued free emptying by Dorset Waste Partnership

16. Plaques for new planters on Milton Road

Members agreed that brass plaques would enhance the planters.

The Clerk was tasked with costing some plaques, to ensure value for money.

17. Parish Notices

A member of the public asked why the 20mph limit on The Causeway was approved when the data stated that the average speed was 19mph.

The Chair confirmed just that this met the Dorset Council criteria for a 20mph limit and in the future (if implemented) would help bring the speed of other drivers down.

18. Items for the next meeting

Provisional end of year accounts
Procurement of Village Gateways
New bench at Snags Lane
New litter bin on Coles Lane
Purchase of plaques

19. Date of next meeting

06th March 2024

Milborne St Andrew Village Hall at 7pm

There being no further business the meeting closed at 1937 hours.

Richard Macnair

Chair to the Milborne St Andrew Parish Council

Clerks Report – March 2024

Update from the previous meeting

1. Printer purchased
2. Litter pickers, bags, and gloves now in sand bag store

Correspondence

1. Local Transport Plan webinar documents
2. DAPTC Councillors' Networking Event 7 March (daytime)
3. Training at a Glance DAPTC
4. Hugo Fox – Accessibility
5. Dorset & Wiltshire Fire and Rescue Authority - Consultation of draft Community Safety Plan 2024-28
6. Moving Council and Councillors to.gov.uk email addresses
7. Complaint about bin emptying from resident

Other Matters

1. Parish Council elections presentation – 09 March 24 at the Community Cafe

Milborne St Andrew Parish Council Task Tracker

Serial	Owner	Task	Situation	Update
1	All	Traffic Calming Project	Awaiting Decision from Dorset Council	21-Feb
Dorset Council consultation completed. Awaiting report due end of Feb.				
2	Ash	Village Gateways	In procurement process	20-Feb
Dorset Council recommending a smaller gate				
3	Richard	New Right of Gates	Awaiting Cost from Dorset Council	20-Feb
4	All	Conservation Area Appraisal	Awaiting agreement from Dorset Council	08-Feb
Costs from James Webb on amendments proposals from Dorset Council received				
5	Rob	Tree Warden	Awaiting more information from Dorset Council	23-Jan
Course arranged for 06 Mar 24. Rob Greening to attend.				
6	Wayne	Pedestrian in Road Signs	Awaiting installation from Dorset Council	21-Feb
Date for installation set for 06 Feb 24 - deferred to unknown date due to operational commitments				
7	All	New rails for Causeway	Awaiting repair from Dorset Council	20-Feb
Installation date scheduled for 08 April 24				
8	All	Access to HiP	Wyatt Homes awaiting audit - spring	30-Jan
Awaiting final repairs to HiP by Wessex Water - next update end of Feb				
9	Richard	20 mph on Causeway	Awaiting Decision from Dorset Council	01-Feb
Project approved by Dorset Council. Moved to formal public consultant in Q2 2024/25				
10	Wayne	Missing rails at Little England	Project Completed	C

11	Amy	Sand Bag Store	Project Completed	C
12	Rob	Spring into action Bulbs planted at memorial tree, noticeboard and memorial stone	Bulb planting in the village	22-Jan
13	Richard	New bench for Snags Lane Collating costs	In procurement process	11-Feb
14	Wayne	Plaques for planters Collating costs	In procurement process	16-Feb
15	Rob	New bin on Coles Lane Awaiting costs from DC	Requesting landowners permission	13-Feb
16	Wayne	GOV.UK email and website Attended presentation	Gathering information	26-Feb
17	Wayne	Elections presentation	Village Hall Community Café 09 March 24	09-Feb
18	Richard	Litter Pick Litter Pickers, bags and gloves in sand bag store	Sunday 24th March at Village Hall	26-Feb

Milborne St Andrew Parish Council Payments 2324																					
Date	Payee Details	Item	PV	Chq no	Amount	Wages	Pension	Expenses	Administration	Insurance	Hall Hire	Pro fees	Community Fund	Community Asset	Defibrillator Fund	Training	Grants	Green Spaces	VAT	Reserves	Total
05/04/2023	Dorset Council	New Gates	1	721	1,028.40														171.40	857.00	1028.40
05/04/2023	Displaypro	Coronation Advertising	2	725	54.07														9.01	45.06	54.07
05/04/2023	The Ribbon Room	Coronation Decorations	3	723	27.11														4.51	22.60	27.11
05/04/2023	DAPTC	Subscriptions	4	724	466.32				45.00			421.32									466.32
03/05/2023	Wayne Lewin	April Wages	5	726	384.29	369.29		15.00													384.29
03/05/2023	Net World Sports	Sports Equipment	6	VISA	82.78									68.98					13.80		82.78
03/05/2023	Paul David	Grass Cutting Q1	7	727	983.00													983.00			983.00
03/05/2023	Tesco	Litter Pick Refreshments	8	VISA	37.30								31.08						6.22		37.30
03/05/2023	MSA Village Hall	Hall Hire	9	728	40.00						40.00										40.00
03/05/2023	Makkah	Coconuts for Coronation	10	729	4.95														0.82	4.13	4.95
03/05/2023	MSA Sports Club	Sports Equipment	11	730	31.02									25.85					5.17		31.02
07/06/2023	Wayne Lewin	May Wages	12	731	384.29	369.29		15.00													384.29
07/06/2023	Amazon	Boules Equipment	13	VISA	95.92									79.93					15.99		95.92
07/06/2023	Andy Brown	Punch and Judy	14	CASH	100.00															100.00	100.00
07/06/2023	Kevin Mahon	Coronation Ice Cream	15	732	219.90															219.90	219.90
07/06/2023	Smyths	Prizes for Coronation	16	733	46.99														2.83	44.16	46.99
07/06/2023	Range	Coronation Decorations	17	734	32.22														5.37	26.85	32.22
07/06/2023	Gallagher	Insurance Premiums	18	735	432.10					432.10											432.10
07/06/2023	Dorset Council	Speed Wires	19	VISA	330.00								275.00						55.00		330.00
05/07/2023	HMRC	PAYE Q1	20	VISA	276.77	276.60			0.17												276.77
05/07/2023	NEST	Pension Contributions	21	VISA	413.76	206.88	206.88														413.76
05/07/2023	PC World	Ink Cartridge	22	VISA	33.49				27.91											5.58	33.49
05/07/2023	Wayne Lewin	June Wages	23	736	409.49	369.29		15.00				25.20									409.49
05/07/2023	Amazon	Petanque Equipment	24	VISA	28.98									24.15					4.83		28.98
05/07/2023	MSA Village Hall	Hall Hire	25	737	40.00						40.00										40.00
05/07/2023	JP Consultants	Internal Audit	26	738	70.00							70.00									70.00
05/07/2023	Amazon	PRIME	27	VISA	0.49				0.49												0.49
05/07/2023	Dorset Council	Refill Grit Bin	28	VISA	46.20													38.50	7.70		46.20
05/07/2023	Paul David	Grass Cutting Q2	29	739	983.00													983.00			983.00
06/09/2023	Wayne Lewin	July Wages	30	740	384.29	369.29		15.00													384.29
06/09/2023	NEST	July Pension	31	VISA	137.92	68.96	68.96														137.92
06/09/2023	Amazon	Table Tennis Equipment	32	VISA	49.38									41.16					8.22		49.38
06/09/2023	ICO	Annual Fee	33	DD	35.00				35.00												35.00
06/09/2023	Amazon	PRIME	34	VISA	8.99				8.99												8.99
06/09/2023	Grays Store	Stamps	35	VISA	8.80				8.80												8.80
06/09/2023	Wayne Lewin	August Wages	36	741	384.29	369.29		15.00													384.29
06/09/2023	NEST	August Pension	37	VISA	137.92	68.96	68.96														137.92
06/09/2023	Interflora	Flowers	38	VISA	57.00								47.50						9.50		57.00
06/09/2023	Elite Playgrounds	Inspection	39	742	52.80								44.00						8.80		52.80
04/10/2023	NEST	September Pension	40	VISA	137.92	68.96	68.96														137.92
04/10/2023	HMRC	PAYE Q2	41	VISA	276.77	276.60			0.17												276.77
04/10/2023	Mark Storey	Planters	42	745	320.00									320.00							320.00
04/10/2023	RBLI	Unknown Tommys	43	744	350.00									291.67					58.33		350.00
04/10/2023	Wayne Lewin	September Wages	44	746	384.29	369.29		15.00													384.29
04/10/2023	Royal British Legion	Poppy Wreath	45	VISA	20.99								20.99						3.50		24.49
04/10/2023	MSA Village Hall	Hall Hire	46	747	40.00						40.00										40.00
04/10/2023	Paul David	Grass Cutting Q3	47	748	983.00													983.00			983.00
06/12/2023	Hugo Fox Ltd	Web Site Fees	48	749	122.28				101.90										20.38		122.28
06/12/2023	Wayne Lewin	October Wages	49	750	384.29	369.29		15.00													384.29
06/12/2023	NEST	October Pension	50	VISA	137.92	68.96	68.96														137.92
06/12/2023	Tesco	Remembrance Drinks	51	751	11.55								11.55								11.55
06/12/2023	Grays Store	Remembrance Drinks	52	751	6.00								6.00								6.00
06/12/2023	MSA Village Hall	Remembrance Drinks	53	751	5.00								5.00								5.00
06/12/2023	Wayne Lewin	November Wages	54	752	384.29	369.29		15.00													384.29
06/12/2023	NEST	November Pension	55	VISA	137.92	68.96	68.96														137.92
06/12/2023	Community Heartbeat	Annual Support Costs	56	753	486.00										405.00				81.00		486.00
06/12/2023	Friends MSA School	Grant Award	57	755	100.00												100.00				100.00
03/01/2024	Wayne Lewin	December Wages + BP	58	758	601.36	586.36		15.00													601.36
03/01/2024	J Parkers Bulbs	Daffodil Bulbs	59	VISA	48.12													40.10	8.02		48.12
03/01/2024	Amazon	Bulb Planter and Feed	60	VISA	46.48									29.99				8.74	7.75		46.48
03/01/2024	Boston Bulbs	English Bluebells	61	VISA	25.99													21.66	4.33		25.99
03/01/2024	Minuteman Press	Sand Bag Store Sign	62	VISA	20.40								17.00						3.40		20.40
03/01/2024	NEST	December Pension	63	VISA	219.04	109.52	109.52														219.04
03/01/2024	Paul David	Grass Cutting Q4	64	756	983.00													983.00			983.00
03/01/2024	Mole Country Stores	Bonemeal	65	VISA	9.98														1.66	8.32	9.98
03/01/2024	MSA Village Hall	Hall Hire	66	757	62.00						62.00										62.00
03/01/2024	HMRC	PAYE Q3	67	VISA	331.20	331.00			0.20												331.20
07/02/2024	Wayne Lewin	January 24 Wages	68	759	408.25	393.25		15.00													408.25
07/02/2024	NEST	January 24 Pension	69	VISA	146.94	73.47	73.47														146.94
07/02/2024	PC World	Contribution to printer	70	759	45.00				45.00												45.00
06/03/2024	Wayne Lewin	February 24 Wages	71	760	408.25	393.25		15.00													408.25
06/03/2024	NEST	February 24 Pension	72	VISA	146.94	73.47	73.47														146.94
06/03/2024	Wayne Lewin	March 24 Wages	73	761	408.25	393.25		15.00													408.25
06/03/2024	NEST	March 24 Pension	74	VISA	146.94	73.47	73.47														146.94
06/03/2024	HMRC	PAYE Q4	75	VISA	295.20	295.20															295.20
Totals					16,980.79	6,781.44	881.61	180.00	273.63	432.10	182.00	516.52	458.12	881.73	405.00	0.00	100.00	4,041.00	523.12	1,328.02	16,984.29

J.A.C.S. UK Limited
Unit 16 Hercules Way
Bower Hill Industrial Estate
MELKSHAM
Wilts SN12 6TS



Tel: 01225 700202
Fax: 01225 700152
Website:
www.jacsuk.com
Email: info@jacsuk.com

Quotation

To:	Wayne Lewin	Company	Milbourne St Andrew Parish Council
From:	Jeff Payne	Date:	15 February 2024
Re:	Quotation	Our Ref:	10027-J- Milbourne St Andrew Parish Council rev 1

Dear Wayne,

Further to your recent enquiry, we have pleasure in quoting you the following prices:

<i>Item</i>	<i>Qty</i>	<i>Description</i>	<i>Unit price</i>	<i>Total price</i>
1	1	Name Board Village Gateway 1500mm wide x 1600mm above ground	£1046.39	£1046.39
2	1	Delivery	£120.00	£120.00

Delivery is ex-works unless stated otherwise.

Our quotation is valid for **30 days** from the date of this quotation and prices are fixed for the delivery period quoted.

Prices are NETT (exclude VAT) and this offer is subject to the Conditions of Sale as detailed in this quotation and the quantity stated.

I hope this quotation meets with your approval and if you have any further queries please do not hesitate to contact us on 01225 700202.

Regards

Jeff Payne.
Engineering Director.

FORMING THE FUTURE

Mr Wayne Lewin
 Milborne St Andrew Parish Council
 13 Stileham Bank
 Milborne St Andrew
 Blandford Forum
 Dorset
 DT11 0LE

Account Code: 590114439

13/02/2024
EQ70099649


Email: shelley.connor@glasdon-uk.co.uk



WhatsApp: 01253 600410





Request a callback

	Qty	Unit Price	Total Price
 Glasdon Gateway manufactured from rigid Everwood, wood effect material in White, 1.5m height (1m above ground) and 1.5 width, complete with two horizontal slats, one diagonal crossbar and ornate style sign to read 'Welcome to MILBORNE ST ANDREW Please drive slowly' with parish council logo/wording incorporated above.	1	£1,134.66	£1,134.66

* Please refer to the attached visual.

* PLEASE NOTE that you cannot have three horizontal slats on a 1m above ground model, therefore we have reduced this to two horizontal slats.

 **Product Information**

 **Product News**

 **Product Videos**

 **Product Warranty**

(Images shown are examples only, your final product will vary depending on specification)

All details will remain firm until 14/03/2024

Delivery to be confirmed upon receipt of order.

Please refer to the **Conditions of Sale**.

Carriage to DORSET	£0.00
Total (excluding VAT)	£1,134.66

Click here to proceed with this quote using a credit card or by paying on account

Brochures



We'll plant a tree for every Quote request we receive.

You can also keep track of our tree-planting initiatives via our virtual forest at <https://ecologi.com/glasdonuk>



Company Reviews

As part of Glasdon's commitment to exceptional customer service, as well as our responsibilities as an ISO9001 certified company, we invite customers to complete a Customer Satisfaction review.

[Please read some of our reviews here...](#)

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www.glasdon.com

Glasdon UK Limited, Preston New Road, Blackpool, Lancashire, FY4 4UL

Scale 1:14



Gateway overall dimensions:

Height: 1500mm

Width: 1500mm

Sign overall dimensions:

Height: 905mm

Width: 1150mm

NOTE: THIS SIGN MEETS THE MINIMUM
REQUIREMENTS OUTLINED BY THE DfT & TSRGD



FORUM Heritage Services

Updating and amending existing Milborne St Andrew Conservation Area Appraisal

Client: Milborne St Andrew Parish Council

Outline: Fee proposal for Updating and amending existing Milborne St Andrew Conservation Area Appraisal in accordance with advice provided by the LPA officers (as per email 05.02.2024)

Work to be undertaken	Hours	
Stage 1		
Review comments and suggest amends	2.0	
2.0 hours @ £110 per hour		£220.00
Stage 2		
Meeting with LPA representatives (on-line) (if required)	2.0	
Amendments to CAA draft	5.0	
7.0 hours @ £110.00 per hour		£770.00

Other expenses

- Travel: 55 pence per mile
- VAT will be charged at 20%

Thank you for asking us to quote for this work and hope this is of interest

James Webb
Director

Forum Heritage Services
21.02.24

Milborne St Andrew Parish Council Payments 2324																					
Date	Payee Details	Item	PV	Chq no	Amount	Wages	Pension	Expenses	Administration	Insurance	Hall Hire	Pro fees	Community Fund	Community Asset	Defibrillator Fund	Training	Grants	Green Spaces	VAT	Reserves	Total
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03/05/2023	Tesco	Litter Pick Refreshments	8	VISA	37.30								31.08						6.22		37.30
03/05/2023	MSA Village Hall	Hall Hire	9	728	40.00						40.00										40.00
03/05/2023	Makkah	Coconuts for Coronation	10	729	4.95														0.82	4.13	4.95
03/05/2023	MSA Sports Club	Sports Equipment	11	730	31.02									25.85					5.17		31.02
07/06/2023	Wayne Lewin	May Wages	12	731	384.29	369.29		15.00													384.29
07/06/2023	Amazon	Boules Equipment	13	VISA	95.92									79.93					15.99		95.92
07/06/2023	Andy Brown	Punch and Judy	14	CASH	100.00															100.00	100.00
07/06/2023	Kevin Mahon	Coronation Ice Cream	15	732	219.90															219.90	219.90
07/06/2023	Smyths	Prizes for Coronation	16	733	46.99														2.83	44.16	46.99
07/06/2023	Range	Coronation Decorations	17	734	32.22														5.37	26.85	32.22
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05/07/2023	HMRC	PAYE Q1	20	VISA	276.77	276.60			0.17												276.77
05/07/2023	NEST	Pension Contributions	21	VISA	413.76	206.88	206.88														413.76
05/07/2023	PC World	Ink Cartridge	22	VISA	33.49				27.91											5.58	33.49
05/07/2023	Wayne Lewin	June Wages	23	736	409.49	369.29		15.00				25.20									409.49
05/07/2023	Amazon	Petanque Equipment	24	VISA	28.98									24.15					4.83		28.98
05/07/2023	MSA Village Hall	Hall Hire	25	737	40.00						40.00										40.00
05/07/2023	JP Consultants	Internal Audit	26	738	70.00							70.00									70.00
05/07/2023	Amazon	PRIME	27	VISA	0.49				0.49												0.49
05/07/2023	Dorset Council	Refill Grit Bin	28	VISA	46.20													38.50	7.70		46.20
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06/09/2023	Wayne Lewin	July Wages	30	740	384.29	369.29		15.00													384.29
06/09/2023	NEST	July Pension	31	VISA	137.92	68.96	68.96														137.92
06/09/2023	Amazon	Table Tennis Equipment	32	VISA	49.38									41.16					8.22		49.38
06/09/2023	ICO	Annual Fee	33	DD	35.00				35.00												35.00
06/09/2023	Amazon	PRIME	34	VISA	8.99				8.99												8.99
06/09/2023	Grays Store	Stamps	35	VISA	8.80				8.80												8.80
06/09/2023	Wayne Lewin	August Wages	36	741	384.29	369.29		15.00													384.29
06/09/2023	NEST	August Pension	37	VISA	137.92	68.96	68.96														137.92
06/09/2023	Interflora	Flowers	38	VISA	57.00								47.50						9.50		57.00
06/09/2023	Elite Playgrounds	Inspection	39	742	52.80								44.00						8.80		52.80
04/10/2023	NEST	September Pension	40	VISA	137.92	68.96	68.96														137.92
04/10/2023	HMRC	PAYE Q2	41	VISA	276.77	276.60			0.17												276.77
04/10/2023	Mark Storey	Planters	42	745	320.00									320.00							320.00
04/10/2023	RBLI	Unknown Tommys	43	744	350.00									291.67					58.33		350.00
04/10/2023	Wayne Lewin	September Wages	44	746	384.29	369.29		15.00													384.29
04/10/2023	Royal British Legion	Poppy Wreath	45	VISA	20.99								20.99						3.50		24.49
04/10/2023	MSA Village Hall	Hall Hire	46	747	40.00						40.00										40.00
04/10/2023	Paul David	Grass Cutting Q3	47	748	983.00													983.00			983.00
06/12/2023	Hugo Fox Ltd	Web Site Fees	48	749	122.28				101.90										20.38		122.28
06/12/2023	Wayne Lewin	October Wages	49	750	384.29	369.29		15.00													384.29
06/12/2023	NEST	October Pension	50	VISA	137.92	68.96	68.96														137.92
06/12/2023	Tesco	Remembrance Drinks	51	751	11.55								11.55								11.55
06/12/2023	Grays Store	Remembrance Drinks	52	751	6.00								6.00								6.00
06/12/2023	MSA Village Hall	Remembrance Drinks	53	751	5.00								5.00								5.00
06/12/2023	Wayne Lewin	November Wages	54	752	384.29	369.29		15.00													384.29
06/12/2023	NEST	November Pension	55	VISA	137.92	68.96	68.96														137.92
06/12/2023	Community Heartbeat	Annual Support Costs	56	753	486.00										405.00				81.00		486.00
06/12/2023	Friends MSA School	Grant Award	57	755	100.00												100.00				100.00
03/01/2024	Wayne Lewin	December Wages + BP	58	758	601.36	586.36		15.00													601.36
03/01/2024	J Parkers Bulbs	Daffodil Bulbs	59	VISA	48.12													40.10	8.02		48.12
03/01/2024	Amazon	Bulb Planter and Feed	60	VISA	46.48									29.99				8.74	7.75		46.48
03/01/2024	Boston Bulbs	English Bluebells	61	VISA	25.99													21.66	4.33		25.99
03/01/2024	Minuteman Press	Sand Bag Store Sign	62	VISA	20.40								17.00						3.40		20.40
03/01/2024	NEST	December Pension	63	VISA	219.04	109.52	109.52														219.04
03/01/2024	Paul David	Grass Cutting Q4	64	756	983.00													983.00			983.00
03/01/2024	Mole Country Stores	Bonemeal	65	VISA	9.98														1.66	8.32	9.98
03/01/2024	MSA Village Hall	Hall Hire	66	757	62.00						62.00										62.00
03/01/2024	HMRC	PAYE Q3	67	VISA	331.20	331.00			0.20												331.20
07/02/2024	Wayne Lewin	January 24 Wages	68	759	408.25	393.25		15.00													408.25
07/02/2024	NEST	January 24 Pension	69	VISA	146.94	73.47	73.47														146.94
07/02/2024	PC World	Contribution to printer	70	759	45.00				45.00												45.00
06/03/2024	Wayne Lewin	February 24 Wages	71	760	408.25	393.25		15.00													408.25
06/03/2024	NEST	February 24 Pension	72	VISA	146.94	73.47	73.47														146.94
06/03/2024	Wayne Lewin	March 24 Wages	73	761	408.25	393.25		15.00													408.25
06/03/2024	NEST	March 24 Pension	74	VISA	146.94	73.47	73.47														146.94
06/03/2024	HMRC	PAYE Q4	75	VISA	295.20	295.20															295.20
Totals					16,980.79	6,781.44	881.61	180.00	273.63	432.10	182.00	516.52	458.12	881.73	405.00	0.00	100.00	4,041.00	523.12	1,328.02	16,984.29

Milborne St Andrew Parish Council Receipts 2324

Date	Received from	RV	Precept	Rent	Donation	VAT Refund
30/04/2023	Dorset Council	1	6600.00			
30/04/2023	HMRC	2				1059.55
30/04/2023	Environment Agency	3		110.00		
30/04/2023	Dorset Council	4			511.87	
15/06/2023	Allotments Rent	5		1.00		
06/07/2023	Sports Club Rent	6		282.00		
30/09/2023	Dorset Council	7	6600.00			
04/10/2023	Environment Agency	8		61.00		
	Totals		13200.00	454.00	511.87	1059.55

Milborne St Andrew Parish Council					
	Receipts	Current	Budget	Percentage	Difference
		£	£		
	Precept	13,200.00	13,200	100.00	0.00
	Rent	454.00	307	147.88	-147.00
	Grants	511.87	512	100.00	0.00
	VAT	1,059.55	373	283.70	-686.07
	Total Receipts	15,225.42	14,392	105.79	-833.07
	Payments	£	£		
LGA 1972 s112	Salaries	6,781.44	6800.00	99.73	18.56
	Pension	881.61	884.00	99.73	2.39
	Expenses	180.00	200.00	90.00	20.00
LGA 1972 s111	Administration	273.63	200.00	136.82	-73.63
	Insurance	432.10	500.00	86.42	67.90
	Hall Hire	182.00	200.00	91.00	18.00
LGA 1972 s111	Professional Fees	516.52	650.00	79.46	133.48
	Community Fund	458.12	200.00	229.06	-258.12
	Community Asset Fund	881.73	200.00	440.87	-681.73
LGA 1972 s137	Defibrillator Fund	405.00	450.00	90.00	45.00
PCA 1957 Section 3	Training	0.00	200.00	0.00	200.00
LGA 1972 s137	Grants	100.00	400.00	25.00	300.00
	Green Spaces	4,041.00	4000.00	101.03	-41.00
		15,133.15			
	VAT	523.12	0.00		
	Reserves	1,328.02	0.00		
	Total Payments	16,984.29	14,884.00	101.67	- 249.15

24 - 25

7400.00
1000.00
200.00
400.00
500.00
200.00
600.00
200.00
200.00
450.00
200.00
200.00
4000.00

15550.00

RESERVES as at 06th March 2024

Current account

12949.72

Defibrillator Fund

1037.00

Community Assets Fund

3173.11

Community Fund

869.39

Green Spaces Fund

1830.68

Annual Operating Costs

0.00

General Reserve

6039.54

VAT rebate due

523.12

6562.66

General Reserve Guidance

50% of Precept

6600.00

Total Reserve Guidance

200% of Precept

26400.00

MILBORNE ST ANDREW PARISH COUNCIL

RECONCILIATION FOR THE YEAR 2023-24

A		E		CURRENT BALANCE	
OPENING BALANCE		UNPRESENTED CHEQUES		OPENING BALANCE	14705.09
Carried forward	14705.09	PV	AMOUNT	PLUS INCOME	15225.42
01-Apr-23		71	408.25		
TOTAL		73	408.25	LESS EXPENDITURE	16980.79
	14705.09	74	146.94		
				TOTAL	12949.72
B					
BANK DETAILS					
BANK ACCOUNT	BALANCE				
Lloyds Current	14208.36			CUMULATIVE BALANCE	
				TOTAL BANK BALANCES	14208.36
		HMRC	295.20		
				LESS U/P CHEQUES	1258.64
TOTAL				TOTAL	12949.72
	14208.36				
C					0.00
INCOME					
INCOME	AMOUNT			INCOME	15225.42
See Receipts Ledger				EXPENDITURE	16980.79
TOTAL				TOTAL	-1755.37
	15225.42				
EXPENDITURE					
EXPENDITURE	AMOUNT				
See Payments Ledger					
TOTAL					
	16980.79				

TOTAL **1258.64**
RECONCILIATION

SHEET 1