

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 26 APRIL 2018 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), Jane Guest, R Hatton,
T Musson, R Scott and V Wright
District and County Councillor Mrs Dobson

Clerk: C Ballantyne

In Attendance: 0 Members of the public

Action by:

48 Public Forum

No members of the public present

49 To receive apologies for absence

Apologies from Councillor Marshall noted.

50 To receive any declarations of interest

Cllr Guest declared an interest in Item 56
Cllrs Allen and Scott declared an interest in Item 57

51 To receive and approve the Minutes: of the Parish Council Meeting of 22 March 2018, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.
To receive the draft minutes of the Annual Parish Meeting of 12 April 2018. These were agreed unanimously.

52 To receive reports from County and District Councillors

Cllr Mrs Dobson

County Council

Meetings about enforcement which will commence shortly. This will not be announced as the County Council do not wish to alert HGV drivers to this. Potholes have been identified and will be dealt with this financial year. The surface dressing on the High Street will also be addressed this year. A meeting has been held with the developer of the new housing site. This has identified a number of actions and should result in lorries accessing the development from the A46 only and no longer using the High Street.

53 Finance

a) To Formally Note Items of Receipt for the Month:

Receipts			VAT	Total
HMRC	VAT refund	£1,510.50	Nil	£1,510.50
NCC	SLC Grant	£1,580.00	Nil	£1,580.00
NSDC	½ Precept	£20,300.00	Nil	£20,300.00
Donations	Skate Park	£50.00	Nil	£50.00
Baby & Toddler Group	New Community Park Equipment	£3,989.00	Nil	£3,989.00
Ground Works	Tesco bags grant	£1,000.00	Nil	£1,000.00
Burial Ground	Cemetery Fees	£140.00	Nil	£140.00

All income noted

b) **To approve Items for Payment for the Month to be paid by BACS**

Payments			VAT	Total
Heras	Community Park - Maintenance	£157.50	£31.50	£189.00
AEB Landscapes	Community Park - Inspections	£140.00	Nil	£140.00
Clerk	Clerks Expenses	£154.92	£13.22	£168.14
Gary Taylor	Tree Works	£1,150.00	Nil	£1,150.00

All expenditure approved unanimously

c) **To formally approve items paid since last meeting**

Payments			VAT	Total
F L Hitchman Ltd	Capital Expenditure - Miscellaneous items - Aquaroll	£50.00	£10.00	£60.00
Pictoral Meadows	Capital Expenditure - Wildflower Meadow Creation	£1,441.66	£288.34	£1,730.00
MCB Bros Ltd	Capital Expenditure – New Park Path	£505.20	£101.04	£606.24

All expenditure approved – all within approved budget agreed

d) **Bank Reconciliation for the year to date** – signed by Cllrs J Davies and Guest and circulated previously, noted

e) Budget monitoring – no changes required

f) Annual Park Inspection, resolved to accept the NSDC Annual Inspection

g) NALC – Planning Training, no one available to attend

h) NALC – Finance Training, no one available to attend.

i) NALC/SLCC – Clerks Training Events. Resolved unanimously that the Clerk should apply to attend the “Next Level” event. Post Meeting Note: This course has been cancelled

54 Planning

a) **Applications for consideration**

18/00584/FUL	South Scarle Road (5)	Householder application for erection of a single storey front extension, porch and internal alterations – SUPPORTED unanimously
18/00607/FUL	Westfield Lane (2)	Householder application for alterations, porch infill and single storey extension to existing bungalow – SUPPORTED unanimously
18/00200/FUL	Windsor Close, William Bailey House	Development of x5 disabled car parking spaces and x4 visitor spaces for William Bailey House - SUPPORTED unanimously

b) **Applications Determined**

18/00067/FUL	Cottage Lane (23), The White House	Refused
18/00238/FUL	Lunn Lane (6)	Permitted
18/00307/LBC	Queen Street (4)	Permitted
18/00403/LDC	Coney Green, Paddock End	Permitted

18/00620/TWCA	South End (6), Church Cottage	No objection
18/00742/TWCA	Church Street (17), Shaws Cottage	No objection

All decisions noted

c) **Naming and numbering**

18/00037/NEWDEV	Braemar Farm, Station Road	Reserved matters in respect of the access, layout, appearance, scale, and landscaping for Phase 3 Areas 'A' and 'B' of the approved outline proposals, including 12 affordable dwellings, 9 standard market dwellings and 14 'Passive Solar' dwellings – NOT SUPPORTED unanimously the proposed names are likely to cause confusion as they are both so similar. Suggest Horseshoe Lane is used for all the road to avoid confusion for the postal and emergency services
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d) Rural Economy Features in New National Planning Policy – It was very difficult to understand what they were trying to achieve. It is proposing that in rural areas sites may need to be found outside currently developments with no transport links, this does not appear to be sustainable and will result in social isolation. Resolved unanimously that the comments made by Cllr Scott should be submitted. Cllr Scott and Clerk

55 To consider if criteria to declare the General Power of Competence are met and to declare the General Power of Competence if met

Criteria to be considered:

- No less than two thirds of councillors must have been elected, i.e. not co-opted or casual vacancy
- The Clerk to be CiLCA qualified after 2012 or hold relevant level 4 qualification from the University of Gloucester

Resolved unanimously that the criteria are met, therefore the Parish Council declare the General Power of Competence

56 Skate Park

To consider recommendation from the advisory group, with recommendation for a preferred contractor. Resolved unanimously to nominate the preferred contractor as Freestyle.

Clerk

57 Asset Maintenance

To consider report from Y&CC Management Committee on work required to the kitchen area beams. Resolved that work was necessary and should be carried out. Proposed that quotes be sought from Chris Cobb/Jamie Warrington, Warren Shaw, Barnard Construction, Greg Noble, Gary Shelbourn

Clerk

58 To consider Nottinghamshire Police Request for a Key Individual Networks KINs contact – This is for the police to contact someone in an emergency, Cllr Allen is this contact.

59 To consider change of key contact for organising of Best Kept Village activities. As the Fleet article is to be published with Cllr Marshall's details, this is to be left as it is. All other councillors to mention to any organisations that they belong to will help. Cllr Marshall to pass on any information that may be received.

Cllr Marshall

60 Correspondence

- a) Request for extension of 30mph limit on Swinderby Road, request to be sent to Councillor Dobson Clerk
- b) Keep Britain Tidy - Join the Great Plastic Pick Up, noted
- c) Letter from Robert Jenrick – Government to review powers to deal with unauthorised caravan sites, noted
- d) Consultation on Civil Society Strategy: have your say, noted, Councillor Scott will respond on behalf of the Council Cllr Scott
- e) Praise from new resident – new page for testimonials to be set up and this to be posted, with consent from the resident Clerk

61 Fleet article for June – Cllr Barrie to write this, several topics were suggested**62 Clerks Report – to be included in minutes****Agenda Item**

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – still to be progressed 17/167f
- Permissive Rights of Way – Potterhill has now been withdrawn by the landowner and returned to agricultural use. Brough is still in place until the end of the agreement, still to contact the landowner. 17/207a &b
- East Midlands Train “Adopt a Station” application – safety briefing arranged for 27 April, all councillors to attend 18/8
- Business Social Media for Beginners Workshop attended. One or two minor changes have been made to the Facebook page as a result. Different platforms were discussed, but this seemed to be most appropriate for the intended use. 24e
- NCC asked to split legal fees with Parish Council – awaiting a response, before instructing the solicitors 26
- Community Orchard – licenses for private accesses have been issued. No response from the residents to date. Further correspondence to be considered 29f
- Best Kept Village Competition entry submitted and entry fee paid 41f
- Trade Waste agreement signed and returned to NSDC 41g
- Dog Poo bin agreement, completed and returned to NSDC 41h
- Protocol for any work to Parish Council Land/Property – amendment made and redacted version to be published to the website 43
- Newark Municipal Charity – notified of new trustee. Letter of thanks sent to previous trustee 44
- Nottingham City WWI Centenary Roll of Honour Project – Information now received and will be posted to the website 45a
- Veterans Together Network information sent to Collingham Men in Sheds 45d
- Notts Pollinators Grants, application submitted and have been notified that the application has been successful 45e
- Rural Economy features in New National Planning Policy – 45f

brought forward to April Meeting

Other items

- All planning consultations responded to
- Internal Audit has begun with a meeting on 20 April – report will be brought to May meeting for discussion
- Cllr Allen and I met with the IDB and handed over some Himalayan balsam seedlings, with the potential for a rust to be released along the Fleet

Reports to NCC

FS71351248	Pothole	Lunn Lane/Low Street
FS72259399	Street Lighting	Footway lighting (NC40) side of park
FS72259675	Sign	Woodhill Road
FS72260815	Pothole	Thornton/Breamar
FS72261003	Pothole	Low Street/Church Lane
FS72261291	Pothole	Low Street (manhole)
FS72427775	Pothole	Newark Road - near cricket club entrance
FS72428589	Pothole	Woodhill Road

Reports to NSDC

None		
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R Scott

30a - November 2018 commemoration – application to Heritage Lottery has been submitted. Application to NSDC has also been submitted

R Hatton

30a - November 2018 commemoration – QR codes for war memorials

The meeting closed at 20:55pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group