

## **Allhallows Parish Council**

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Agenda reference: C/19/2015/1 - 21

**TO ALL MEMBERS OF THE COUNCIL**

**3<sup>rd</sup> June 2015**

**You are summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Village Hall, Stoke Road, Allhallows, on Wednesday 10<sup>th</sup> June 2015 at 6:30 pm.**

### **AGENDA**

1. To receive apologies for absence.
2. To receive Declarations Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda and following the Medway Council Code of Conduct.
3. To receive and consider any dispensation requests from member's with DPI's in relation to the agenda.
4. To confirm the accuracy of the minutes of the meeting of 6<sup>th</sup> May 2015
5. To approve the minutes of the Annual Parish Meeting held on 20<sup>th</sup> May 2015
6. Matters arising from the above minutes not otherwise on the agenda
7. To note the updates on the action points from previous meetings.
8. To review committee structures
9. **Planning**
  - a) Applications None at time of agenda
  - b) Decisions None at time of agenda
  - c) Appeals and other matters None at time of agenda
10. **Highways & Transport**
  - a) To note status of Queensway
  - b) Footpaths Officer's report
  - c) Verbal contributions from Councillors
11. **Finance**
  - a) To approve cheques signed since last meeting and standing orders paid
  - b) To approve accounts for payment
  - c) To note April 2015 Budget monitoring update, income and expenditure reports
  - d) To approve bank account balances and end of month reconciliation on financial statement

- e) To discuss points raised by Internal Auditor  
Slow payments from hall hirers  
Revision of Hire Agreement
- f) To discuss level of information provided by Clerk/RFO at Parish Council meetings
- g) To review procedure for authorising payments

**12. To review of arrangements, including any charters and agency agreement, with other local authorities and review of contributions made to expenditure incurred by other local authorities.**

- a) Street Cleaning: Clerk awaiting copy of contract from Medway Council

**13. Review of inventory of assets**

**14. Review of the Councils procedures for handling requests made under the:**

Freedom of Information Act 2000

Data Protection Act 1998. Clerk dealing with -to be reviewed at the next Parish Council meeting.

**15. Review of the Council's policy for dealing with the press/media**

To be rolled over to the next meeting

**16. Management of Council's Land and Property**

Cross Park

To discuss the cutting back of brambles near the football pitch

**17. Correspondence**

**Sink Hole at The Brimp** –this has now been filled in

**18. Date and time of next meeting**

**Wednesday 8<sup>th</sup> July 2015 at 6:30pm at Allhallows Village Hall**

**SUSPENSION OF MEETING FOR PUBLIC SESSION**

15 minute session: To receive questions and comments from the public. Matters raised may be placed on the agenda for the next or subsequent meeting(s).

**CONFIDENTIAL SECTION**

Motion to be made under section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the public and representatives of the press and broadcast media during the discussion, due to the confidential and sensitive nature of the business to be transacted.

**19. Grass cutting**

**To consider estimates for cemetery grass cutting contract**

**20. Touring Park**

**21. To consider estimates for the gate area at Cross Park**

**Close of meeting**

Signed

*L Davis*

Lynn Davis, Parish Clerk

***Members of the public and press are welcome to attend this meeting.***