

# HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Mr I Kitson  
Clerk: Mrs Miriam Edwards  
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## MINUTES OF ORDINARY PARISH COUNCIL MEETING

Monday 16<sup>th</sup> July 2018, at 7.30pm, held at the Hurstbourne Tarrant Community Centre

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### **Councillors present:**

Ian Kitson (IK)(Chairman),  
Mark Thomas (MT)(Vice Chairman),  
David Sullivan (DS)

Louisa Russell (JW)  
Jamie Williams (JW)  
Ed Mills (EM)  
Clerk (ME)

### **34. Apologies for Absence**

34.1 Apologies were received from County Cllr Kirsty Locke and Borough Cllr Peter Giddings.

### **35. Public Participation**

35.1 Nine members of the public attended. Mr John Martin of Bourne Park attended and addressed councillors and members of the public with an update on his planning application.

### **36. Declarations of Interest**

36.1 Councillors Russell and Sullivan declared a personal interest in planning application 18/01727/FULLN.

### **37. Minutes of the Previous Meeting**

37.1 The minutes of the Parish Council meeting of 18<sup>th</sup> June 2018 were approved and signed by the Chairman as a true record.

### **38. Actions arising**

- 38.1 **Replacement benches** – the clerk updated that the S106 application was ready for the Chairman to sign and submit to TVBC. Complete.
- 38.2 **GDPR** – agreed privacy notice was amended as discussed at the June meeting, and signed by Chairman. Complete.

### **39. Planning**

Councillors discussed the following planning applications:

- 39.1 **18/01538/FULLN** – Willow Cottage, Ibthorpe Rd – single storey rear extension with internal alterations and reinstatement of fireplace (expiry date Fri 13<sup>th</sup> July, prior to PC meeting). No Comment.
- 39.2 **18/01591/TREEN** – reduce crown of 1 Yew tree, the Old Forge, Upton. No Comment.

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39.3 **18/01727/FULLN** – Upper Ibthorpe Farm - conversion of existing farm buildings to provide two dwellings and ancillary garaging. As two councillors had declared an interest in this matter, only 4 councillors were able to make comment on this application. Three councillors agreed that the Parish Council should support the application but with the three following conditions:

1. Condition to limit occupation of the garage - the garage was being converted for ancillary use. The two properties would be allowed to use this building, including as an annexe for residential use by a family member or staff. A restrictive covenant would mean it would not be allowed to become a separate house of its own. Power would be facilitated by the main house, making it an ancillary dwelling. Any restrictive covenant placed on this building would require policing by the community.
2. Lighting scheme – the Parish Council would request a lighting scheme to be submitted with the application, which would stipulate that tenants and future owners cannot change the down-angled residential lights in the plans.
3. Curtailment of further building – the Parish Council would request that the Planning Officer consider permitted development rights on the heritage (listed) building (H1) which would mean the right to extend in the future is eroded by the listing.

The fourth councillor noted that the proposed application was for two five bedroomed properties and would support an application that included a large and smaller properties which may offer affordable or downsizing options for people in the local community.

### **40. Councillors' Reports**

- 40.1 Cllr Russell – a resident had expressed interest in organising the cricket nets on KGV and funding through a sponsored cricket match. Cllr Sullivan expressed concerned that the long term maintenance of the nets would not be the responsibility of the PC.
- 40.2 Cllr Thomas – contact from a resident who was arranging summer tennis lessons for children aged 5-10 years and asked to use the KGV tennis courts. The coach was from Andover Tennis Club and would have necessary insurance. The clerk had made an enquiry with the Council's insurance company as to whether there would be any implications but in principle, it was agreed it should be encouraged. Councillor Thomas also reported back on the stand at the Village Show, and that the projects most voted on by people on the day were for footpath reinstatement, a picnic table on KGV, a further speed camera and a 30mph speed limit between HBT & Stoke, replacement railings on Church Street and installation of a footpath map. This gave clarity on the projects already being considered by the Parish Council.
- 40.3 Cllr Sullivan – updated that the gulleys opposite the pumping station on the Ibthorpe Road had been dug and were now culverts. Wessex River Authority had levelled the track.

### **41. Clerk's report and correspondence**

- 41.1 HCC consultation re turning off street lights and changes to bus services. Answers were required by 5<sup>th</sup> August and the public could complete survey online. Councillors agreed for the consultation to be publicised online and on bus stops along A343 and to assist any members of the public with the consultation.

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- 41.2 SLR sign – the SLR jointly owned with Tangley and Vernham Dean required mending – approx. £50 for HBT. The Chairman had agreed this in advance of the meeting as Tangley required an answer to make a decision at their own meeting.
- 41.3 Lengthsman Scheme – in light of the recent hot and dry weather and little or no growth owing to 3 months without any tangible rain, Councillors were asked to reconsider any work which may need doing in the near future, as the Lengthsman was beginning to catch up with the backlog. Councillor Mills had seed available for when the weather changed. The Chairman thanked Councillor Williams for recently topping the Dene Green.
- 41.4 Village Design Statement – meeting had been rearranged for 20<sup>th</sup> August, subject to availability of volunteers during the summer holidays. If this wasn't possible, a date in September would be considered.
- 41.5 Details of the Borough's Local Plan had been circulated to Councillors and any comments needed to be submitted by 14<sup>th</sup> September, although there was nothing in the plan which would affect HBT or the immediate surround.
- 41.6 Rural Affordable Housing – an email had been circulated to councillors from Action Hampshire, and their representative had offered to meet with the Parish Council to discuss in more detail. Councillors felt there was unlikely to be any further such housing in HBT in the near future, so a visit was not required.

### **42. Performance Monitoring – 1Q 2018/19 Financial Report**

- 42.1 The clerk presented the 1Q 2018/19 financial reports and confirmed that the bank reconciliation report and bank statements had been reviewed by the council's internal controller, Councillor Mark Thomas, and had been signed off as a true record as required by the revised financial regulations. Overall spending was in line with budget plans.

**RESOLVED:** No remedial action was required.

### **43. Mobile SID and Community Speedwatch**

- 43.1 Rupert Conder spoke regarding the current situation of CSW (as per his email in the supporting papers). He felt that CSW should be reinstated but no further purchase of SID devices would seem appropriate in light of the lack of authorised points in the parish where CSW could be carried out. CSW could make use of the fixed SIDs on the A343 where data could be collected and submitted to the police. Councillors felt it would be beneficial for PCSO Donna Whelan to attend the September meeting to discuss starting up CSW and in the meantime, volunteers to complete application forms.

**RESOLVED:** Councillors agreed no further purchase of SID equipment and to reinstate CSW scheme in HBT using fixed SIDs.

### **44. RoSPA inspection of play areas**

- 44.1 Councillors discussed the results of the play areas inspection in June 2018. There were no actual failures, with medium risk being the highest concern because some items of play equipment no longer complied with current regulations, and not that they were a safety risk.

Councillors Kitson and Thomas agreed to inspect the equipment and arrange the necessary repairs. Councillor Mills was able to provide any timber for the zipwire and teen shelter, and Councillor Russell volunteered to send out an email to parents of

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local children asking for volunteers to join a single-day working party.

## 45. Scheme of delegation

45.1 The clerk presented a proposed scheme of delegation to be operated during the summer recess which was discussed and agreed as follows:

- Planning applications where decisions were required before the next PC meeting on 17<sup>th</sup> September 2018 to be delegated to Councillors Jamie Williams and Ed Mills.
- Payments falling due before 17<sup>th</sup> September 2018 which were put forward by the Responsible Financial Officer for payment would be authorised by the Chairman and cheques could be signed by any two authorised parish councillors.

**RESOLVED:** Councillors adopted the scheme of delegation.

## 46. Disbursements

46.1 The following cheques were presented for approval:

<b>Cheque No.</b>	<b>Expenditure</b>	<b>Amount</b>
1357	Clerk's Salary – July	£ 515.54
1358	HMRC	£ 128.80
1359	RoSPA Play Inspection fee	£ 159.60
1360	Grant to St Peter's Churchyard Working Party	£ 500.00
	<b>TOTAL</b>	<b>£1,303.94</b>

## 47. Next Meeting

47.1 The next meeting of the Parish Council to be held on Monday 17<sup>th</sup> September 2018 at the Hurstbourne Tarrant Community Centre.

The meeting closed at 20.50 p.m.

Signed..... **Chairman**

Date:.....