



## MINUTES OF THE EMERGENCY ADVISORY GROUP 19 OCTOBER 2015

Item	Notes	Actions?
1	<b>Apologies:</b> None received	
2	<b>Present:</b> Chris Allen, Wayne Brooks, Michael Davies, Rick Hatton, Stella Herbert, Andrew Hindmarsh, Rosie Scott (Chair), Tim Sheldon, Caron Ballantyne (Clerk)	
3	<b>Minutes from the Meeting of 28 April</b> Agreed as a true record	
4	<b>Review Terms of Reference &amp; Emergency Plan Activation Points</b> All accepted and agreed both documents NCC emergency plan to be checked on in relation to the follow up after any emergency – Unable to find anything on their website Write to hall committees as they are evacuation centers and check that they are still OK to do this. Emergency plan on-line not user friendly. Has this been updated now as it was not easy to share? How do we share this with everyone police etc.? – Unable to find anything on their website Police are setting up a search and rescue team, who will only turn out if very vulnerable missing persons, but not yet fully trained/certified	Clerk  Clerk  Clerk
5	<b>Weather Wardens</b> Alan Lyons to be approached for Cottage Lane area Mike Ditchburn to be contacted by Andrew for South Scarle Road/Woodhill Road area Cllr Scott to contact residents of Trent Lane area Andrew Broadberry has offered to be the contact for Brough Who is the new manager of the RSPB Langford Lowfields and would they do this for that area? New contact list to be prepared and circulated	RS
6	<b>Flood Events – update</b> Nothing about sand bags this year. There are still some in the store. The signs and cones etc are in the Fire Station Environment Agency update has been received today by Cllr Allen Still waiting to hear from the District Council about sand bags for residents Contact the Environment Agency at Gainsborough depot to meet staff or have a site visit Additional sluice below Cromwell Lock has been delayed until the Spring The Fleet has been dredged again this year and will be done annually The Wildlife Trust sluice is in full working order	RS

7	<p><b>First Aid Courses – update</b>  Training during the summer had a limited take up, but the defibrillator awareness has been very well supported. The TRA had a number attend and this offer has been made to the Bowls Club, Tennis Club etc and any others as requested</p>	
8	<p><b>Defibrillators</b>  Three are installed. Awaiting the fourth to be fitted by the electrician. The Football Club has had theirs installed, but this is not accessible 24/7.  The co-op have been talking about installing one at the new store. Query raised about monitoring if they are located in the correct locations. In the event of a unit being used, the ambulance service would let the Clerk know for restocking purposes, we can then monitor. Fire Service Emergency First Responders currently being trialed in Newark, this is being pushed for further stations to be involved, Collingham is anticipated to be one of those.  Newark Community First Responders asked if they could use the Fire Station. This would mean that if there is a cardiac arrest in the area they would respond.</p>	
9	<p><b>LIVES</b>  This is supplementary to the Fire Crew Emergency First Responders. Due to the location of the Trent, Collingham would be part of Lincolnshire for this purpose. The Parish Council would be requested to make a donation annually. There would be better coverage if the two villages of Collingham and Swinderby joined together for this purpose. They do all the organizing and the training required. The representative from LIVES was not available, but a meeting to be arranged as soon as practicable.</p>	
10	<p><b>Tree Policy – update</b>  This is still being worked on and trees being identified  The tree at the Pinfold is dead  Trees to be planted at the Community Park  Tenancy agreements to be looked at for the Wildlife Trust field and Community Orchard in relation to trees  Northcroft Lane there is a hedge which is overgrown and the landowner needs to be contacted. If this persists NCC to be involved</p>	
11	<p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>• Contact list to be updated and circulated along with minutes</li> </ul>	
12	<p><b>Date of next meeting</b>  Rick to arrange, Fire Station 7.30pm</p>	