

WESTGATE-ON-SEA TOWN COUNCIL

MINUTES

Meeting: Full Council

Venue: The Council Chamber, Town Hall Buildings, 31 St Mildred's Road, Westgate-on-Sea, CT8 8RE

Time: 7pm.

Date: Monday 2 November 2015.

Present: Cllrs Ashbee, Charlton, Cornford, King (Chairman), Nightingale, Pennington, Rickett, Rolfe, Scott.

Town Clerk – Mrs. J. Williams

	ITEM		ACTION
132	CHAIRMAN	<p>Chairman's opening remarks included an update of how the council has progressed in the 6 months since its inception.</p> <p>Cllr. Cornford provided information about the recent new councillor induction course she had attended. It is hoped that this course will be run locally before the end of the year so all councillors can attend. Clerk to arrange.</p>	Clerk
133	APOLOGIES	Cllr Morrish – Holiday	
134	DECLARATIONS OF INTEREST	Cllr Ashbee – item 22 ii	
135	MINUTES	<p>Minutes of the Extra-ordinary meeting held on 21 September 2015 were approved (with corrections) and signed as a true record. (Minutes 100-103)</p> <p>Proposed: Cllr Rickett Seconded: Cllr Cornford</p> <p><u>RESOLVED</u></p> <p>Minutes of the Joint Council/Planning & Environment Committee held on 19 October were approved and signed as a true record. (Minutes 117-131)</p> <p>Proposed: Cllr Scott Seconded: Cllr Rolfe</p> <p><u>RESOLVED</u></p>	

AGENDA ITEMS FOR CONSIDERATION:

136	COMMUNITY WARDEN	Laura Bungard, Community Warden, gave the meeting a report on activity during October.	
137	PUBLIC RIGHT TO SPEAK	There were no public speakers at this meeting	
138	CORRESPONDENCE	<ul style="list-style-type: none"> • Letter - Valuation Council Housing Stock - NOTED • Letter from Roger Gale - NOTED • Invitation to Strategic Housing Event: After discussion Cllrs Charlton, Rickett and Scott agreed to attend. 	

		<ul style="list-style-type: none"> Manston Airport: After discussion agreed the clerk will write to the Chair and Deputy Chair of the Overview and Scrutiny Committee with a copy to Chair of Save Manston Airport stating that any changes at Manston Airport has an effect on the whole of Thanet. <p>Proposed: Cllr King Seconded: Cllr Ashbee <u>RESOLVED</u></p>	Clerk
139	SECTION 137 LOCAL GOV. ACT	<p>Members discussed the proposed Grant Policy which was approved with one amendment.</p> <p>Proposed: Cllr Pennington Seconded: Cllr Ashbee <u>RESOLVED</u></p> <p>There was further discussion about how grants would be awarded from this year's budget of £2,000 and it was agreed due to the shortness of time, we would use the website and personal contact to advise local community groups.</p> <p>Proposed: Cllr King Seconded: Cllr Role <u>RESOLVED</u> 8 For, 1 abstention</p>	
141	WESTGATE-ON-SEA CHRISTMAS FUN DAY and OTHER GRANTS	<p>As these two organisations have already been in touch with the council, Clerk to notify the Fun Day committee and Friends of Linksfield Green to apply for a grant using the new paperwork.</p> <p>Proposed: Cllr Rickett Seconded: Cllr Rolfe <u>RESOLVED</u> 8 For, 1 abstention</p>	Clerk
142	FINANCE & GENERAL PURPOSES	<p>After discussion it was unanimously agreed:</p> <ol style="list-style-type: none"> The FGP committee will consist of 9 members (to be reviewed at the AGM). The first meeting of the committee is at 7pm, Monday 30 November 2015. Terms of Reference agreed. <p>Proposed: Cllr Charlton Seconded: Cllr Rickett <u>RESOLVED</u></p>	Clerk
143	COUNCIL DOCUMENTS	<p><u>Revised Standing Orders</u> (as amended) were agreed.</p> <p>Proposed: Cllr Rickett Seconded: Cllr Pennington <u>RESOLVED</u></p> <p><u>Expense Claim Form and Overtime Claim Form</u> were agreed as presented.</p> <p>Proposed: Cllr Rickett Seconded: Cllr Charlton <u>RESOLVED</u></p>	Clerk

144	WEBSITE	Cllr Rickett reported on current situation explaining that as a minimum requirement the basic website including minutes and agendas will be properly up and running within two weeks.	
145	KCC BUDGET CONSULTATION	Members decided that as this was a consultation with individual the council will make no comment. Proposed: Cllr Scott Seconded: Cllr Charlton <u>RESOLVED</u>	Clerk
146	KCC STREET LIGHTING	After discussion it was noted that dimming is counter-productive. Members decided their preference is for all night lighting. Proposed: Cllr Cornford Seconded: Cllr Ashbee <u>RESOLVED</u>	Clerk
147	ALLOTMENTS	Members discussed the paper before them and decided that the Allotments will be managed by Westgate-on-Sea Town Council. Clerk to notify TDC and RTC. It was further agreed that Cllrs Charlton & Rolfe will be the contacts for Allotments. Proposed: Cllr Charlton Seconded: Cllr Rolfe <u>RESOLVED</u>	Clerk
148	STRATEGIC PLAN	For information only - NOTED	
149	COMMUNITY SURVEY	After discussion members agreed: i. Form to be amended as discussed ii. Cinema Tickets to be offered as an incentive to complete and return the form. iii. To have paper versions as well as an electronic version on the website. iv. To have drop off points and delivery and collections points as discussed. Posting Boxes to be provided. v. Cllrs Cornford and Nightingale offered to make deliveries. vi. Return date for responses to be 5 January 2016. Proposed: Cllr Pennington Seconded: Cllr Ashbee <u>RESOLVED</u>	
150	COMMUNICATION WITH THE COMMUNITY	Deferred to next meeting	
151	KEEPING WESTGATE-ON-SEA CLEAN & TIDY	Deferred to next meeting	
152	STATIONERY	Following discussion members agreed letterhead, compliment slips and business cards are to be printed as soon as possible with the council preparing the artwork to keep costs down. The lowest cost quoted for	Cllr Cornford and Clerk

		<p>250 letterheads, 250 compliment slips and 1100 cards is £62.50 plus VAT.</p> <p>Proposed: Cllr Rolfe Seconded: Cllr Nightingale <u>RESOLVED</u></p>	
153	TOWN CLERK REPORT	<p>Clerk had provided details of an invitation to KCC Parish & Town Seminar – 5 November 2015. Councillors to notify clerk if they can attend.</p> <p>Activity/Outstanding Items for information only – NOTED</p>	ALL
154	CONFIDENTIAL ITEMS	<p>The public were excluded for the following items of business under the Public Bodies (Admission to Meetings) Act 1960 (s extended by s.100 of the Local Government Act 1972), on the grounds that the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p> <p>For the purpose of transparency, the decisions following discussions are reported below.</p> <p><u>Margate Charter Trustees:</u> Members discussed the information and correspondence provided to them and agreed the following:</p> <ul style="list-style-type: none"> • The payment on account by Margate Charter Trustees shall remain in Westgate-on-Sea's Bank Account. • Richard Styles is to continue acting on behalf of Westgate-on-Sea Town Council until these negotiations are complete. • No further action to be taken until the 20 days for the Freedom of Information request has expired and if at that time the requested documents have still not been received. <p>Proposed: Cllr Rolfe Seconded: Cllr Charlton <u>RESOLVED</u></p> <p><u>Town Clerk's Terms & Conditions:</u> After discussion members agreed:</p> <p>Option 3 as printed on confidential paper.</p> <p>Proposed: Cllr Ashbee Seconded: Cllr Cornford <u>RESOLVED</u></p> <p>To approve payment of overtime worked as per paper presented.</p> <p>Proposed: Cllr Cornford Seconded: Cllr Pennington <u>RESOLVED</u></p>	

Chairman closed the meeting at 9.55pm