

**MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL**  
**held at 8.00 pm Wednesday 7th June 2017**  
**EAST WORLDHAM VILLAGE HALL**

**Present:** Andrew Aldridge (Chairman), Bill Fife, William Brock, Tessa Gaffney, Mary Trigwell-Jones, Robin Twining (Clerk), 2 Members of the public.

Before the start of the meeting the Parish Council paid tribute to Ruth Sinclair, a former Worldham Parish Clerk who died on 20th May 2017.

**10/17 To receive and accept apologies for absence**

Apologies were received from Cllr Blake.

**11/17 Minutes from previous meeting**

- a) Minutes of the Worldham Parish Council held on 5<sup>th</sup> April were approved and duly signed by the chairman.  
Proposed by Cllr Brock and seconded by Cllr Fife All in favour and duly RESOLVED.
- b) Minutes of the Worldham Parish Council Annual Parish Assembly held on 13<sup>th</sup> April were approved and duly signed by the chairman.  
Proposed by Cllr Brock and seconded by Cllr Fife All in favour and duly RESOLVED.
- c) Minutes of the Worldham Parish Council Annual General Meeting held on 3rd May were approved and duly signed by the chairman.  
Proposed by Cllr Brock and seconded by Cllr Fife All in favour and duly RESOLVED.

**12/17 Declaration of Interest**

None were declared.

**13/17 The floor will be opened to the public to raise any matters of concern or interest**

It was agreed to allow the public to make comments under Agenda Item 17/17 Planning and to take this agenda item next.

**17/17 Planning**

- a) Applications received, decisions and actions made since last meeting

WPC ref number: wpc 2016/19                      SNDP Ref number: SDNP/16/06378/FUL  
Site address: Unit 1 Shelleys Lane, East Worldham Alton GU34 3AQ  
Proposal: Portakabin for use as office

**Councillors noted:** Temporary Permission granted expiring on 5<sup>th</sup> April 2020

WPC ref number: wpc 2016/20                      SNDP Ref number: SDNP/17/00544/FUL  
Site address: Squirrels Leap, Church Lane East Worldham Alton GU34 3AS  
Proposal: Detached garage

**Councillors noted:** Decision pending – amended tree report submitted 25th May and that Councillors could make further comments.

**Councillors resolved:** That Worldham Parish Council strongly objects to the amended planning application. The solution of using a ramp will restrict the area of parking available outside the garage and will compromise the amenity of the communal parking and turning area. The method of elevating the building is not in keeping with the character of the existing dwelling. The Parish Council still has concerns over the protection of the tree roots and the effect on those trees which have TPO's.

WPC ref number: wpc 2016/21                      SNDP Ref number: SDNP/17/00643/FUL  
Site address: Land adjacent to 6 Drove Cottages, Blanket Street East Worldham GU34 3BA  
Proposal: Conversion of existing Hop Pickers' cookhouse to two bedroom residential dwelling



- March 03-17, Clerk to contact Headley Parish Council for details about the use of a SID. The Clerk had contacted Headley Parish Clerk and she confirmed that Greatham will want to use the SID.

**15/17 To receive a report from the District Councillor**

No report was given

**16/17 Finance**

- a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Fife and seconded by Cllr Aldridge. All in favour and duly resolved.

The current accounts balance as at 5th June 2017

TSB current account balance: £4,096.02

TSB Business Instant account balance: £12,343.61

**Total balance of both accounts as at 05/06/17: £16,493.63**

**Total balance of Community Benefit Fund £8,083.70**

**Total Payments**

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
05/04/17	1165	Worldham Community Benefit Fund	Transfer to Worldham Community Benefit Fund	4,077.90	
05/04/17	1166	Southern Electric	Village hall electricity bill	327.05	15.57
05/04/17	1167	HALC	Subscriptions to HALC/ NALC	182.00	
05/04/17	1168	R Twining	R Twining - Salary April Month 1	506.70	
05/04/17	1169	R Twining	R Twining expenses (paper)	13.89	
05/04/17	1170	Nick Tupper	Expenses re photo frames in village hall	26.36	
05/04/17	1171	GC Fire Protection Ltd	Inspection and replacement of fire extinguishers in village hall	341.89	56.98
07/06/17	1172	R Twining	R Twining - Salary May Month 2	506.70	
			Total Payments for Authorisation	5,982.49	72.59

**Total Receipts Received**

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
28/03/17	Bacs	Lightsource	Worldham Community Benefit Fund	4,077.90
18/04/17	Bacs	EHDC	Precept	5,293.00
16/05/17	500108	T Gaffney; Worldham Golf Course	Table, chair hire £10; Table hire £10	20.00
			Total Receipts Received	9,390.90

- b) To approve and sign the Accounts for year ending 31st March 2017

The Clerk presented to the Councillors the annual internal audit report 2016/17 which had been signed off by Adam Byford with no queries.

The Clerk had previously circulated copies of the Summary of Income and Expenditure Account and the Balance Sheet for the year ending 31st March 2017 to the Councillors. The balance of the accounts stood at £13,030.96 and the Worldham Community Benefit Fund at £8,083.70

The Clerk requested that the Councillors formally adopt the Accounts and Balance Sheet and accounting statements for the year ending 31st March 2017

Proposed by Cllr Trigwell-Jones and seconded by Cllr Fife

AIF and duly RESOLVED

**18/17 To receive and approve a report from the Clerk regarding:**

a) Correspondence received

The Clerk reported that he had received the following correspondence:

- i) Broadband Update. John Denyer has provided an update regarding the BT Superfast Broadband (SFB) for the parish.

He attended a meeting on 5 May with representatives from BT and from Wyck.

East and West Worldham and Wyck are now very likely to be included in Wave 3 funding programme for BT SFB. It is a joint programme between Hampshire County Council and BT, and the details of Wave 3 will be finalised and confirmed by the end of June 2017. The solution design will be complete by mid-2018, and SFB should be in the parish by the end of 2019. There is no upfront cost.

When Wave 3 is confirmed, it was agreed with BT and with the Wyck representatives that it would be a good idea to hold a public meeting in Worldham village hall to give BT an opportunity to talk through the plans.

- ii) EHDC have published the draft methodologies for reviewing Settlement Policy Boundaries and Gaps between Settlements on their website

b) **Meetings to attend and attended**

- i) The Clerk reported that he had attended a Fieldfare Workshop. The main points coming out the workshop was that the Parish Council could apply for funding for improving the village hall and for traffic mitigation schemes. The fund is administered by the Rural Payments Agency. The amount of funding could be between 80 and 100% of the costs. The Parish Council has to meet upfront all the costs involved in any project and then receives the grant after completion of the project. The application is very complex and could be time consuming. Councillors agreed that this avenue of funding should only be considered only when all other avenues have been explored.

- ii) There is a meeting of EHAP&TC at Four Marks Village Hall on Wednesday, 7th June at 7.30pm.

- iii) The District Council is in the process of carrying out an Options Appraisal to decide how the current contracted Environmental Services will be delivered when the initial contract period ends in October 2019. As part of the evaluation process EHDC are keen to hear the views of all Parish/Town Councils on their experiences of these services to date in order to identify what has worked well and which areas they feel need to be improved. EHDC are inviting up to 2 individuals from each Parish Council to an evening workshop on 13th June 2017. It was agreed that no Councillors were available to attend.

- iv) EHDC are inviting Parish Councillors to Lunchtime Networking Session EHDC/T&PC on 14th June 12.00 to 14.00. They would like to use this as an opportunity to share good news from the District Council, and give you the opportunity to do the same. It was agreed that no Councillors were available to attend.

- v) HALC are holding a Code of Conduct Conference on 14th June at St Mary's Stadium, Southampton, at a cost of £60 per delegate. It was agreed that no Councillors were available to attend.
- vi) Hampshire County Council will be holding the next East Hampshire Passenger Transport Forum on Wednesday 28 June 2017. It was agreed that no Councillors were available to attend.
- vii) To celebrate Rural Housing Week, Hampshire Alliance for Rural Affordable Housing (HARAH) are organising two events in the local area, 5th July at Wickham and 6th July at Binstead. It was agreed that Cllr Aldridge would attend.
- viii) HCC are holding a free Electric Vehicle Charging Point briefing on Monday 3 July 2017 at Hampshire County Council's office in Winchester. It was agreed that no Councillors were available to attend.

**19/17 To receive a report on the updating of the Parish Plan**

Cllr Trigwell-Jones reported that there had been a meeting of the Parish Plan Review Committee which had drawn up a survey sheet which had been circulated to all households. A display board asking for comments on the survey had been at the polling station during the County Council election. A further meeting will be held on 27<sup>th</sup> June to consider the 36 responses and 75 comments on the survey. Traffic issues were top of the list of issues. There are a number of issues which will be of interest to the Parish Council.

**20/17 To receive a report from the Traffic Management Working Group.**

Cllr Fife reported that the Clerk had received an email from Ian Janes which had been previously circulated to all Councillors. (A copy of the email is attached as an annex to these minutes). It was agreed that the Clerk should arrange a meeting with Ian Janes and his colleagues with the Traffic Management Working Group and Councillors.

New Action Point June 01-17 Clerk to arrange a meeting with Ian Janes and his colleagues with the Traffic Management Working Group and Councillors.

**21/17 To review and decide on the Worldham Community Benefit Fund Applications**

The Clerk had received 4 applications to the Worldham Community Benefit Fund which were considered by the Councillors.

- i) Applicant: Parish Plan Review Committee  
 Amount applied for: £400  
 Project: Update the Parish Plan of 2010  
 Decision: Award £400  
 Proposed by Cllr Gaffney and seconded by Cllr Aldridge AIF
- ii) Applicant: Worldham Parish Council  
 Amount applied for: £289.50  
 Project: Repairs to steps on footpath 259/32/2 onto Clays Lane  
 Decision: Award £289.50  
 Proposed by Cllr Gaffney and seconded by Cllr Aldridge AIF
- iii) Applicant: East Worldham Church Parochial Church Council  
 Amount applied for: £200  
 Project: Extension to the garden of rest in the churchyard in East Worldham  
 Decision: Award £200  
 Proposed by Cllr Gaffney and seconded by Cllr Aldridge AIF
- iv) Applicant: St Mary the Virgin Church, East Worldham  
 Amount applied for: £2,000  
 Project: Contribution to the repairs to the church fabric  
 Decision: Application withdrawn.

Councillors agreed that it would be more appropriate if a new application is submitted that relates to a specific piece of repair required rather than just a contribution to the tower fund.

The next deadline for receiving applications is September.

**22/17 To decide on how information regarding the Jalsa Salana should be publicised**

The Clerk reported that Cllr Blake attended the Local Engagement Meeting about the Jalsa Salana as the Parish Council's representative. Also in attendance were two parish councillors from Kingsley. The event will take place over the weekend of, 28th – 30th July. It was suggested that we circulate a letter, drafted by the AMA, to all our parishioners as a briefing on the forthcoming event. Cllr Blake suggested that the information be put it in the King's World but the Kingsley councillors preferred to do a distribution to all households.

Councillors agreed that the information should be included as a flyer in the King's World which is distributed to the majority of households in Worldham parish and be included on the Worldham websites.

**23/17 To note any issues regarding the state of the roads, pavements and footpaths in the Parish.**

Comments from the Parish Plan survey included:

- Vegetation has overgrown onto the pavement between the East Worldham village hall and the Three Horseshoes and needs cutting back. Councillors agreed that this work would be carried out by the Lengthsman.
- Steps on the footpath by Old School House are worn and need remedial work. Councillors agreed that this work would be carried out by the Lengthsman.
- There were no weight restriction notices for lorries using the lane going through Hartley Mauditt. Councillors agreed that Highways would be asked to put up a suitable sign
- Stopping sat navs routing vehicles down inappropriate country lanes. Councillors noted that lorries are now starting to have to use sat navs specifically programmed for lorry use.

**24/17 To note any issues that has been brought to Councillors attention**

Cllr Gaffney reported that the visibility at the Round House crossroads at West Worldham (especially turning left out of West Worldham onto the B3006) is poor. Cllr Brock agreed to investigate.

**25/17 Dates of next Parish Council Meeting**

Normally the first Wednesday of each month.

To note the next Parish Council meeting will be held on Wednesday 5th July, 2nd August, 6th September, 4th October, 1st November, 6th December, 10th January, 7th February, 7th March

The Chairman closed the meeting at 10.06 pm

**New Action Points**

	<b>Action detail</b>	<b>Owner</b>
June 01-17	Clerk to arrange a meeting with Ian Janes and his colleagues with the Traffic Management Working Group and Councillors.	Clerk

**Actions points from previous Worldham Parish Council Meetings:**

<b>Action ID</b>	<b>Action detail</b>	<b>Owner</b>	<b>Status</b>
April 01-17	Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data for the B3006 which they could share with Worldham.	Clerk	On-going

## Annex A

### Email from Ian Janes to the Clerk

Dear Mr Twining

Further to recent correspondence/discussions, I have now been updated by colleagues in the County Council's strategic transport team and I understand that, following their review of the various Whitehill and Bordon strategies, the B3004 has emerged as one of their higher priorities for measures in the areas surrounding the town. Initially, there will be a focus on key junctions in these areas (particularly the A325/B3004 junction at Sleaford) to mitigate the impact of traffic generated by new development in Whitehill and Bordon. Subsequently, there will be a focus on key routes in these areas (particularly the A325 to the north of the town and the B3004 between Sleaford & Alton). In terms of timescale, the feasibility study for improvements at the A325/B3004 junction is programmed for the current 2017/2018 financial year with similar studies for the key routes likely to follow in subsequent financial years, linked to the availability of contributions for transport measures from the Whitehill and Bordon development.

In view of these timescales, it has been suggested that, as a first phase of measures, we proceed with the community funded traffic management initiative on the B3004 in the Worldham area on the basis that:

- the measures are in keeping with the various Whitehill and Bordon strategies – for example, they should not deter traffic from using the B3004, but should aim to improve safety on this route generally.
- they could be jointly funded by the County Council and the Parish Council.
- following implementation, they are monitored as part of the overall Whitehill and Bordon project with a view to progressing a possible second phase of measures in conjunction with the feasibility study for improvements on the key routes.

If Worldham Parish Council is still keen to pursue the community funded initiative in the Parish, the next step would be a scoping meeting on site to discuss possible measures in more detail and the best way forward for progressing these measures.

I hope that this information is helpful and look forward to hearing from you.

Ian

Ian Janes  
Traffic Management (East Hampshire & Havant)  
Economy, Transport & Environment Department  
Hampshire County Council